

**TRAUMA CARE ADVISORY COUNCIL
MINUTES**

Date: March 13, 2013

<p align="center">VOTING MEMBERS PRESENT</p>	<p>(1) Don Barker, MD (2) Mike Carr, MD (3) Brian Dailey, MD (4) Trey Eubanks, MD (5) Oscar Guillamondegui, MD (6) Tyler Putnam, MD (7) Niki Rasnake, RN</p> <p>(8) Benji Scharfstein, MD (9) Ben Zarzaur, MD</p>
<p align="center">VOTING MEMBERS ABSENT</p>	<p>(1) Angie Bowen, RN (2) Martin Croce, MD (3) Yvette DeVaughn, RN (4) Beth Jordan, RN</p> <p>(5) Tiffany Lasky, MD (6) John Marshall (7) Barbara Shultz, RN (8) Sullivan Smith, MD</p> <p>(9) Robert Wilmoth, MD</p>
<p align="center">GUESTS/ TCOT Members</p>	<p>(1) Linda Booker (2) Joel Dishroon (3) Daphene Fitchpatrick (4) Keith Hodges (5) Carol Jones (6) Sharon Littleton (7) Marisa Moyers (8) Rhonda Phillipi (9) Kelly Phillips (10) Ann Reed</p> <p>(11) Rob Seesholtz (12) Melissa Smith (13) Beverly Tester (14) Debi Tuggle (15) Purnima Unni (16) Trish Whitehead (17) Cathy Wilson (18) Julie Williams (19) Jean Young</p>
<p align="center">NEXT MEETING DATES:</p>	<p align="center">2013 Saturday, July 27 - Nashville 12 N CST Wednesday, November 13 – Nashville 12 N CST</p>

TOPIC	SPEAKER	SUMMARY/DECISIONS	RECOMMENDATIONS/ ACTION	RESPONSIBLE PARTY	FOLLOW UP DATE
Statute Rules	B. Zarzaur	Required to have majority voting members present to have a quorum	Roll call – Quorum present		
I. Approval of Minutes	B. Zarzaur	Minutes from the November 7th, 2012 TCAC meeting were presented for approval	Minutes were approved		
II. Old Business a. Trauma Fund	B. Zarzaur	Overview of the Commissioner approved funding change presented to the council.			
		Finance committee to develop an infrastructure cost budget for trauma system development.	No timeline for completion	Finance Subcommittee	
	R. Seesholtz	Will send out the funding formula to program managers and disbursement totals upon receipt from state fiscal.		R. Seesholtz	
III. EMS Report	D. Tidwell	No report – Family obligation			
	B. Zarzaur	Council was advised that the EMS board requested additional EMS representation on the TCAC. Council was in unanimous agreement that the EMS board already has representation on the TCAC and that no additional EMS representation is needed.	Unanimous approval from council. No additional EMS representation		
		Reminded council that the TCAC is an open meeting that is sunshined and EMS personnel and others are welcomed to attend.			
V. Subcommittee / Ad Hoc Committee Reports					

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a. Registry	O. Guillamondegui	<p>Reported on the progress of the trauma registry and data mapping process.</p> <p>Work continues and is nearing completion. Work on data dictionary development and the data release policy and procedure manual are also nearing completion. Will be looking at audit filters to ensure good registry data.</p> <p>Materials will be provided in advance of the July TCAC meeting for council members to review.</p>			
b. IP / Surveillance	R. Seesholtz	<p>Rachel unable to attend d/t interviews for injury prevention position.</p> <ul style="list-style-type: none"> • Nine schools participated in battle of the belt this year. • Final seatbelt check is due by April 1st and then a winner will be chosen. • Percentages of seatbelt compliance for the start of the campaign were provided to the council. 			
c. System Development/ Outreach	B. Zarzaur	<p>Council was updated on the Rural Trauma Team Development Course conducted on Dec. 10th & 19th at Lauderdale County Hospital. The Med and Vanderbilt partnered with Lauderdale Hospital to instruct this class.</p> <p>Council was reminded that flex funds can be utilized for other things than RTTDC but must be related to trauma care.</p>			

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d. Finance	B. Zarzaur	Information needed on how the affordable care act will affect the trauma fund.			
e. PI/Outcomes	B. Zarzaur	Advised the council that Trey Eubanks will lead the effort for statewide COT PI, reports, suggested changes in registry filters, loop closure, and regionalization.			
f. Pediatric	R. Phillippi	Updated council on the status of the pediatric readiness assessment that will be sent to all hospitals. Announced the regional star of life winners and reminded the council that the star of life awards dinner is scheduled for May 23, 2013.			
g. Legislative	T. Putnam	Dr. Putnam presented on texting and driving white paper. Will be presented at the next council meeting for adoption.	Rob will forward paper to council members upon receipt		
	R. Phillippi	Rhonda advised that the helmet bill has moved to the finance committee and that there is a strong change that it will pass. Reported concussion legislation is going well with return to play guidelines post TBI.			
VI. New Business					
a. EMS Destination Guidelines	R. Seesholtz	Subcommittee met on February 1 st via conference call to discuss changes in the EMS trauma destination guidelines. Suggestions for changes were made and changes were presented to the council for review.	Unanimous approval to send to CoPEC for revision on the pediatric sections	Rob will send draft rules to CoPEC	

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<p>b. TCAC Membership</p> <p>c. Meeting dates for 2013</p> <p>VII. Adjourn</p>	B. Zarzaur	<p>Solicited the council for one consumer and one hospital administrator to serve as a voting member on the council. Requested that any recommendations be forwarded to Dr. Zarzaur or Rob.</p> <p>Reminded council of the expectations of attendance at subcommittee meetings and main council meetings.</p> <p>Meeting dates for 2013 were scheduled for the following dates:</p> <ul style="list-style-type: none"> • July 27 • November 13 <p>Meeting was adjourned</p>			