

MINUTES OF THE BOARD OF DIETITIAN/NUTRITIONIST EXAMINERS

DATE: February 23, 2018

TIME: 10:00 AM CST

LOCATION: Poplar Conference Room
665 Mainstream Drive, 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: James Burkard, LDN, Chair
Queen Cox, LDN, Secretary
Samuel Sisley, LDN
Linda Hankins, LDN
Jamie Bailey, LDN
Patrick Parham, Citizen Member

MEMBER(S) ABSENT: None

STAFF PRESENT: Michael Sobowale, Unit Director
Mary V. Webb, Unit Manager
Crystal Bloom, Board Administrator
Nathaniel Flinchbaugh, Assistant General Counsel
Eric Winters, Assistant General Counsel
Lori Leonard, Disciplinary Coordinator

Call to Order

A roll call of all board members and administrative staff present was taken. With a quorum present, Mr. Burkard called the meeting to order at 10:03 AM.

Election of Officers

Mr. Samuel Sisley made a motion for Mr. James Burkard, to continue in the role of Board Chair. The motion was seconded by Ms. Jaime Bailey. The motion carried.

Mr. Samuel Sisley made a motion for Ms. Queen Cox, to continue in the role of Board Secretary. The motion was seconded by Ms. Jaime Bailey. The motion carried.

Minutes

Mr. Sisley made a motion, seconded by Ms. Cox, to accept the September 29, 2017 minutes as written. The motion carried.

Office of General Counsel Report

Nathaniel Flinchbaugh, Assistant General Counsel, introduced the new Assistant General Counsel, Mr. Eric Winters, to the Board.

Mr. Flinchbaugh reminded members about the Conflict of Interest policy. He discussed that the purpose of the discussion is to ensure that the individual interests of board members do not conflict with, or have the appearance of conflict with their responsibilities on the Board. He presented the following report from the Office of General Counsel (OGC):

A. Litigation

The Office of General Counsel has no open cases against licensees of this Board.

B. Rules

The rule change to effectuate a fee reduction is in the internal review process and it has been sent over to the Commissioner's office for final approval.

C. Legislation

There is currently none at this time. The new Board Attorney, Eric winters will let board members know whenever there is any new legislation to report.

Investigative and Disciplinary Reports

Ms. Lori Leonard, Disciplinary Coordinator in the Office of Investigations presented the investigative and disciplinary report. Currently, there is one (1) revoked license, one (1) new complaint, no files have been closed, and seven (7) open files are being monitored. As an overview for 2017, there were a total of six (6) new complaints, no files were closed, and there were seven (7) open complaints at the end of the year that are being monitored.

Financial Report

Mr. Sobowale presented the Mid-Year Financial Report that was presented at the September 29, 2017 Board Meeting. The Health Department's Division of Finance is preparing for the fiscal year end report, ending December, 2017, which will be presented at the next Board meeting.

Applicant Interviews

Lucinda Allen, DN# 1693 – Ms. Allen was available by phone to answer the Board’s questions. Ms. Allen was seeking reinstatement of licensure as a Dietitian/Nutritionist Examiner, after taking time away from the profession to start a family. Ms. Allen had been out of practice as a Dietitian/Nutritionist since November 30, 2013. After review and discussion, Mr. Sisley made a motion, seconded by Ms. Bailey, to approve Ms. Allen for reinstatement of her license. The motion carried.

Administrative Report

Ms. Bloom reported that the Board has 1834 total active DN licensees as of February 20, 2018.

LICENSURE STATUS TOTALS FOR THE MONTHS OF
SEPTEMBER 15, 2017 THROUGH FEBRUARY 20, 2018

Dietitians/Nutritionists	
New applications received – 75	New licenses issued – 63
Number of paper renewals – 76	Number of renewals on line – 235
Failed to Renew/Expired Licensees – 46	Number of Renewals Total – 311
Reinstatements – 6	Temporary Licenses Issued – 1
Number of licensees who retired – 1	

For this reporting period, online renewals for Dietitian/Nutritionists constituted a usage rate of 76%.

TSAC Orders

There was no license suspension pertaining to Tennessee Student Assistance (TSAC) loan Default Order to report at this time.

2018 Conferences

2018 Food and Nutrition (FNCE) Conference and Expo – Washington, DC, October 20-23, 2018.

2018 Annual Tennessee Academy of Nutrition and Dietetics (TAND) – Chattanooga, TN, April 16, 2018.

Mr. Burkard made a motion, seconded by Ms. Cox, for general approval of one or more board members to attend both conferences, if interested. Ms. Cox stated that she may be interested to

attend the FNCE conference. Mr. Sobowale explained the Board's process of travel requests that the administrative office will handle. The motion carried.

Ratifications

Ms. Cox made a motion, seconded by Ms. Hankins, to approve the list of newly licensed, reinstatements and closed files. The motion carried. Mr. Sisley recused himself from the approval of newly licensed practitioners, Caitlin Davis, and Megan Earls, and Mr. Burkard recused from participating in approval of newly licensed practitioner, Susan Smith, and license reinstatement for Barbara Joines due to Conflict of Interests.

NEW LICENSES -DIETITIANS/NUTRITIONISTS – 63

ABBATIELLO, REBECCA	DEPAOLI, CARMEN	JOHNSON, LAURA	POWELL, KATHERINE
ALLISON, PATRICIA	DEVERS, SYDNEY	KERN, BRITTANY	PURYEAR, MARYBLYTHE
ARMSTRONG, ALYSON	DOYLE, RACHEL	KERR, JENNIFER	RABUN, AMANDA
ARRANTS, MORGAN	DRAGOO, MOLLY	LOOMIS, ALLISON	ROBERTS, DANIELE
BARLOW, ALLISON	DUNAGAN, KELLI	LOONEY, KRYSTAL	ROGERS, DARA
BILLINGSLEY, ANGEL	EARLS, MEGAN	MADDOX, SARAH	RYAN, AMY
BLUTO, JESSICA	EASTEP, JENNIFER	MALLO, JORDYN	SEYMOUR, TARA
BOSTON, LAURA	ELLIOTT, SYDNDEY	MANNING, CIARA	SHOCKEY, TAYLOR
BUCKNER, AMBER	HAYNES, ELISSA	MELHORN, SUSAN	SMITH, CASSANDRA
CAMPBELL, CHARLIE	HIGGINS, JORDAN	MENJIVAR, DONNELL	STOCK, NOELLE
CANADY, KAYLA	HOFFART, KAITLYN	MILNE, ELIZABETH	TOTH, ALLISON
COAKLEY, HANNAH	HOOD, EMILY	MORRIS, MIKAELA	VARONE, LESLEY
COCHRAN, TARA	HUANG, MEITING	NIXON, MORGAN	WILLIAMS, MEREDITH
COYLE, CHARITY	HUCHISON, MEGAN	OLIVER, LAURA	WOLFE, KATHERINE
DAFFRON, EMILY	HUDDLESTON, SARAH	PARROTT, KATHERINE	ZEGLEN, SARAH
DAVIS, CAITLIN	HUIE, EMILY	POLLARD, SARA	

REINSTATEMENTS -DIETITIANS/NUTRITIONISTS – 6

COLTHARP, JENNIFER	DRAPER, CATHERINE	JOINES, BARBARA
CURRAN, AMY	IRWIN, MARCIA	KIRKPATRICK, AMANDA

TEMPORARY PERMITS ISSUED – 1

CHAMBERS, KRISTEN

CLOSED FILES – DIETITIANS/NUTRITIONISTS – 2

HOWELL, PATRICIA
WOO, ALEXANDRIA

Correspondence/ Other Discussion

There was no correspondence for discussion at this time.

2019 Board Meeting Dates

Friday, February 22, 2019 and Friday, September 27, 2019.

Ms. Cox made a motion, seconded by Ms. Hankins, to accept the 2019 board meeting dates as presented. The motion carried.

Adjournment

There being no other business, Mr. Sisley made a motion, seconded by Ms. Hankins, to adjourn the Board meeting. The motion carried.

The Board meeting was adjourned at 10:33 AM, Friday, February 23, 2018.

These minutes were ratified by the Board on August 31, 2018.