

**MEETING MINUTES
APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE**

DATE: February 24, 2020
TIME: 9:00 A.M.
LOCATION: Health Related Boards Conference Center
Poplar Room, 665 Mainstream Drive
Nashville, TN 37243

COMMITTEE MEMBERS

PRESENT: Amanda Spiess, BCBA
Peter A. Beddow, BCBA-D
Catherine Terry, PhD

COMMITTEE MEMBERS

ABSENT: Vacant Position

STAFF

PRESENT: Teddy Wilkins, Unit Director
Lisa Williams, Board Administrator II
Peyton Smith, Associate General Counsel

Ms. Spiess called the meeting to order at 9:02 a.m. A roll call vote was conducted and a quorum was present.

Review/Approve Minutes

Upon review of the November 18, 2019 minutes, Dr. Terry made a motion, seconded by Dr. Beddow, to approve the minutes. The motion carried.

Office of Investigations Report

Lori Leonard, Disciplinary Coordinator for all non-nursing boards, presented the reports for investigations. There were currently no licensees being monitored. For the year 2019, investigations received and opened three new complaints for behavior analysts. Two of the complaints were for unprofessional conduct and one for practice beyond the scope of practice. No complaints were closed this year. Three complaints are open and pending investigation as of the end of the year 2019. In the year 2020, investigations has not received any complaints and they still have three complaints open and being reviewed and or investigated. In the year 2019 for licensed assistant behavior analysts, there were no complaints and they had no complaints

open at the end of the year. For the year 2020, they have received no complaints and have no complaints open.

Financial Report

Maria McCormick presented the financial midyear report. Projection for midyear 2020 of where it is anticipated for this committee to end. The payroll expenditures are projected to be at \$13,155.70. The total direct expenditures are projected to be at \$14,709.64. The allocated expenditures to be at \$11,286.87. The total projected expenditures for the year end to be \$25,996.51. The board fee revenue anticipated is \$71,755.33. The current year anticipated net total is \$45,758.82. The LARS improvement total was \$849. The cumulative carryover for projected year end is \$184,443.29. Ms. Wilkins commented on the amount of the cumulative carryover and questioned if it was time for a fee decrease. Ms. McCormick pointed out that in the years 2018 and 2019 there were no cost for investigations. Different expenditures are what drives a current year net up or down. Your cumulative carryover is a result of taking the prior year's cumulative carryover and adding the current year. She pointed out the possibility that anything can happen with any board and any profession driving their expenditures up. In a previous committee meeting, there was some discussion about a fee decrease and it was stated to the board that your expenditures and revenue would continue to be monitored. She suggested that if the board would like to discuss a possible fee decrease, she can provide some fee decrease scenarios for the committee at the next meeting. This information with the year end numbers will give you a more solid strategy and way to know how much to actually reduce fees. There is a policy outlining when fee decreases should be considered. This is found in file 106.05. The yearend cumulative carryover balance will be presented at the next committee meeting and the committee will be able to see if those numbers do or do not exceed the allowed balance.

Office of General Counsel

Mr. Smith stated there were no current open cases in the Office of General Counsel and no rules to consider. Mr. Smith reminded the committee of the conflict of interest policy. He reminded the committee that the purpose of the committee is to protect the health, safety and welfare of the people of Tennessee.

Administrative Report

Ms. Williams gave the administrative report stating that there were currently 526 active licensed Behavior Analysts and 17 active licensed Assistant Behavior Analysts. There were 13 behavior analyst applications in process and 0 assistant behavior analyst. Applied Behavior Analysts licensed since the last meeting were 44 new behavior analysts and 1 new assistant behavior analysts. There were 40 renewals for behavior analysts and 1 renewal for assistant behavior analyst. There was 1 retired license for behavior analysts and 3 behavior analysts that have expired and 1 assistant behavior analyst expired. There were 3 reinstated behavior analysts due to lack of renewing on time. The date of the next committee meeting has changed and is now May 4, 2020 and will meet in the Iris room. Ms. Wilkins recently attended the FARB (Federation of Associations of Regulatory Boards) conference which is a multi-discipline conference where health professional boards and non-health professional boards come and get updates on what's coming in the future. There's a lot of talk about de-regulation of professions.

One thing they are looking to get rid of is the letters of good moral character. Since good moral character cannot be defined, somewhere in the future they will be doing away with that. There was discussion about criminal background checks and whether or not they are really necessary. There are a number of states that don't even do criminal background checks. Tennessee has the fresh start act which unless you have done something very egregious allows the application to move on especially if it was over ten years ago and it has to be practice related. The BACB (Behavior Analyst Certification Board) is beginning to roll out the certification exam at random making it easier for the licensees to take the certification exam on their schedule instead of the national organization schedule.

Discuss and Ratify/Deny Newly Licensed

Newly Licensed Behavior Analysts and Assistant Behavior Analysts

Ms. Spiess called for a motion to ratify the list of Licensed Behavior Analysts. Dr. Terry made a motion to ratify the list of Licensed Behavior Analysts, seconded by Dr. Beddow. The motion carried. The list of 44 newly licensed Behavior Analysts was approved to go before the Board of Examiners in Psychology on March 12, 2020, to be ratified.

Behavior Analyst

Averill Nicholas	Kiser Aislynn
Bishop Chelsey L	Lenderman Jennifer S
Blosser Kelly S	Mashburn Christa J
Boyd Andrea K	Mcglashen Rosalie Ting
Britt Sherry Denise	Mcguire Amy
Burch Taneal	Mckinney Sara L
Coleman Jessica Brittain	Modic Mary Austin
Conrad-Smith Heather	Noordin Komal S
Coronado Elizabeth	Oeser Alexandra R
Crnobori David	Parker Takiiah R
Dambach Madalyn Paige	Post Tiffany
Dennis Nathan Mr	Rogers Rachel
Ebbert Tabitha R	Saalfrank Carlin
Endzweig Gitty	Sanderson Summer E
Foley Kristin Mrs	Simms Mary L
Gentile Elizabeth	Swoboda Karen
Guffey Chad William	Thomas-Hill Erica
Habchy Susan E	Thornton Hillary A
Halberstam Yecheskel	Timm Carolyn
Heins Amberley M	Tolleth Jaime Lynn
Hook Katie	Tucker Christina Lafferty
Jones Kanika	White Quintella

Ms. Spiess called for a motion to ratify the Licensed Assistant Behavior Analysts. Dr. Beddow made a motion to ratify the list of Assistant Behavior Analysts, seconded by Dr. Terry. The motion carried. The list of 1 newly licensed Assistant Behavior Analysts was approved to go before the Board of Examiners in Psychology on March 12, 2020, to be ratified.

Assistant Behavior Analyst

Dennis Deadra

Ms. Spiess called for a motion to ratify the Reinstated Behavior Analysts. Dr. Terry made a motion to ratify the list of Assistant Behavior Analysts, seconded by Dr. Beddow. The motion carried. The list of 3 reinstated Behavior Analysts was approved to go before the Board of Examiners in Psychology on March 12, 2020, to be ratified.

Reinstated Behavior Analysts

Carlisle Brooklyn Ellise
Kanouff Danielle Marie

Van Horn Brooke Nicole

Adjourn

With no other Committee business to conduct, Dr. Terry made a motion, seconded by Dr. Beddow to adjourn at 9:40 a.m. The motion carried.

Ratified by the Applied Behavior Analysts Licensing Committee on this the 18th day of May, 2020.