

ELECTROLYSIS REGISTRY MINUTES

Date: February 10, 2022

Time: 9:00 AM Central Time

Location: Office of Health-Related Boards
Poplar Conference Room
665 Mainstream Drive
Nashville, TN 37243

Staff Present: Paul Richardson, Deputy General Counsel
Kimberly Wallace, Unit Director
Danielle DeShane, Administrator

Guests Present: Judge Mattielyn Williams

Call to Order

The meeting was called to order at 9:09am CST.

Call for Public Comment

Ms. Wallace noted that any questions or comments can be submitted in writing to the Tennessee Electrolysis Registry at 665 Mainstream Drive, Nashville TN 37243 or via email to Unit3HRB.Health@tn.gov.

OGC Report:

Conflict-of-Interest Statement:

Mr. Richardson presented the Conflict-of-Interest statement for the Registry.

Investigations:

Mr. Richardson presented that there are three (3) open cases, zero (0) consent orders, one (1) contested case, and one (1) rule in review for a rule change.

Contested Hearings

Jennifer J. Lytle, Docket Number: 17.43-220108A

Ms. Lytle was not present for the meeting. Mr. Richardson confirmed the OGC's attempts at notification to Ms. Lytle and the Judge accepted the proof of service and approved proceeding in default.

Respondent was found non-compliant for the continuing education audit period in 2019, covering the years 2017 and 2018, with multiple attempts at notification provided to Ms. Lytle.

Mr. Richardson presented the conditions of the proposed order, starting with the Respondent present proof of all deficient hours from 2017-2018 and proof of completion of all continuing education hours that were required from 2017-2022. Documents submitted by the Respondent were noted as not meeting the requirements for continuing education for the Respondent's profession.

Mr. Richardson also proposed the Respondent be assessed two (2) penalties of one hundred dollars (\$100) each for a total of two-hundred dollars (\$200) to be submitted within twelve (12) months of judgment and assess the actual reasonable cost of the legal and investigation fees. If she fails to meet these conditions within the twelve (12) months, her license shall be suspended until these are received. Finally, Respondent asked to pay all associated legal and investigative costs, not to exceed \$2,000.00.

Mr. Richardson is to send the Proposed Order to the Judge for finalization.

Other Registry Business

There was no other Registry Business to be conducted at the meeting.

Call for Public Comment:

Ms. Wallace reminded anyone watching the meeting online that any questions or comments can be submitted in writing to the Tennessee Electrolysis Registry at 665 Mainstream Drive, Nashville TN 37243 or via email to Unit3HRB.Health@tn.gov.

Adjourn:

With no additional business to discuss, the meeting adjourned at 9:40am CST.