

Meeting Agenda

Name of Board: Medical Laboratory Board

Date of Meeting: July 24, 2026

Time: 9:00 AM - 4:00 PM, CST

Place: Tennessee Office of Health Professional Boards

665 Mainstream Drive

Nashville, TN 37243

Conference Rooms: Iris Room

Livestream Link:

<https://tn.webex.com/tn/j.php?MTID=m0b94bc7563d7dece2649db98796aabec>

Webinar number (access code): 2304 585 1073

Webinar password: 23WmPRCjgJ3 (23967725 when dialing from a video system)

Join by Phone

+1 615-747-4911 Webex Call-In

+1-415-655-0001 US Toll

Major Items on the Agenda:

1. Call to Order
2. Introduction of Board Members and Staff
3. Approval of Minutes:
 - A. Approve Minutes: P & E Committee-January 22, and April 23, 2026
 - B. Approve Minutes: Full Board Meeting-January 23, 2026
4. Ratification of Initial Determinations of the Personnel & Education Committee Meeting:
 - A. Verbal Report / Ratification of P & E Committee July 23, 2026
5. Conduct Contested Case(s):

Nothing to present

6. Review Consent Order(s), Agreed Order(s), Order(s) Compliance:
Amended order
7. Presentations to the Board:
 - A.** TN-PAP Report
Teresa Phillips-Executive Director
8. BHLR Staff Reports Reports and/or Request from the Office of General Counsel:
 - A.** Financial Report Discussion
Matthew McSpadden -Fiscal Director
 - B.** OGC Quarterly Report
Medical Laboratory Board Disciplinary Report
Kertyssa D. Smalls – Senior Associate Counsel
 - C.** Office of Investigations (OIV) Report
Barbara Granum - Complaint Coordination
 - D.** Legislative Update Report
Grayson Carter- Legislative Liaison
 - E.** Surveyor Update
Reuben M. Windom, MT- Surveyor, Medical Lab Board
9. Review and Discuss Point of Care Exemption Requests:
 - A1.** Parkridge East Hospital Laboratory
Chattanooga, TN
Leign Ann Theune, Lead Point of Care
 - B1.** Ascension St. Thomas West
Nashville, TN
Roxanne Willadsen, Point of care coordinator
 - C1.** Vanderbilt University Medical center
Nashville, TN
Josh Mawyer, Manager, Point of care coordinator
 - D1.** Morristown- Hamblen Healthcare System
Morristown, TN
Lindsey Widener, POCT technical specialist
 - E1.** Tristar Hendersonville Medical center
Hendersonville, TN
Jennifer Flippin, Portland FSED lab Supervisor

F1. Covenant Health Fort Loudoun

Lenoir City, TN

Melissa Wright, Laboratory Manager

G 1. Vanderbilt Clarksville Hospital

Clarksville, TN

Josh Mawyer, Manager, Point of care coordinator

2. Vanderbilt Clarksville Hospital

Clarksville, TN

Josh Mawyer, Manager, Point of care coordinator

H. Holston Valley Medical Center

Kingsport, TN

Susan Daniels, Point of Care Coordinator

I. Park west Medical Center

Knoxville, TN 37923

Trudy Whitson, Point of care coordinator

J. Henry County Hospital

Paris, TN 38242

Christy Roberson, Laboratory supervisor

K. 1. Ascension Saint Thomas Midtown

Nashville, TN 37203

Lakisha Prowell, Laboratory manager

2. Ascension Saint Thomas Midtown

Nashville, TN 37203

Lakisha Prowell, Laboratory manager

10. Direct More Than Three (3) Labs:

A. Dr. Elijah Stiefel, M.D.

11. Discuss, Review, and Take Action, if Needed, Regarding but not Limited to the Following:

A. Matrice Littles

GMAC nurse mobile collection station

B. I- Chung Chen

Request for additional special analyst license

12. Review, Discuss and Approve Licensure for Medical Laboratory Directors:

A. Melanie Clemmer

Request for additional director's laboratory license

13. Receive Reports and/or Request from the Board Director

A. Board Director Quarterly Report

14. Reinstatement of License:

Nothing to present

15. Additions/Deletions to the Board's Health Screening Test List:

A. Robert Nelson, Program Director

HIV Prevention testing,

Tennessee Department of Health

16. Receive Reports from the Regional Surveyors (East, Middle, West) Regarding Compliant investigations and Proficiency Testing:

A. East TN Regional Office

Reuben M. Windom

B. Middle TN Regional Office

Reuben M. Windom

C. West TN Regional Office

Reuben M. Windom

17. Board Ratification of Laboratory Initial Licenses:

A. Vanderbilt LifeFlight

214 Glenrose Avenue, Nashville, TN 37210

18. Other Business:

Nothing to present

19. New Business:

Nothing to present

20. Public Comment:

Nothing to present

21. Adjourn

Note:

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Office of Communication prepares the monthly list of Department meetings for distribution to state media on the 28th of the preceding month.

Public Comment:

In order to participate in the period of public comment before a Governing Body, a member of the public must notify the Governing Body **10 business** days prior to a scheduled meeting that the individual desires to address the Governing Body. The individual must also notify the Governing Body of the topic from the published agenda or sunshine notice for the meeting on which the individual wishes to speak. This notice by the member of the public to the Governing Body shall be directed to the email given in the published agenda or sunshine notice for the meeting.

If the Governing Body amends the published agenda or sunshine notice within 10 business days prior to the meeting, any member of the public desirous of addressing the Governing Body must give notice that they desire to speak on the added agenda topics **no later than 24 hours** prior to the Governing Body's meeting. All reasonable attempts are made to include all items submitted up to one day prior to the meeting.

Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.

Public comment requests for the Board Name may be submitted to medlabs.health@tn.gov.

References: [Tennessee Department of Health Medical Laboratory Board](#) Statutes and Rules for the Medical Laboratory Board