#### MINUTES

#### TENNESSEE MASSAGE LICENSURE BOARD

## May 13, 2024

Time:	9:00 a.m. C.S.T.
Date:	May 13, 2024
Location:	665 Mainstream Drive
	HRB Conference Center
	1st Floor, Iris Room
	Nashville, TN 37243
Members Present:	Dee Vickers, Board Member
	Virginia P. Yarbrough, Board member
	Emily Newberry, Board Member
	Marvis Burke, Board Member
	Michael Velker, Board Member
	Bill Mullins, Board Chairman
	Alicia Azimipour, Secretary
Staff Present:	Noranda French, Director
	Tonya Wilkins, Massage Administrative Director 1
	Michael Varnell, Office of General Counsel, Attorney
	Jessica Turner, Attorney

The meeting was called to order at 9:05 by Mr. Mullins. Ms. Wilkins conducted a roll calms. Vickers was not present, a quorum was established.

# Minutes

Ms. Burke made a motion, seconded by Ms. Newberry, to approve February 5<sup>th</sup> and 6<sup>th</sup> and April 23rd, 2024, minutes. The motion carried.

## PENDING COMPLAINTS

# **Office of Investigations Report:**

Jazmine Thompson presented the report as follows:

As of this Report, the total number of Massage Therapists being monitored for discipline is **126.** 

- The total number on reprimand is **6** with terms.
- The total number on probation is **45** with terms.
- The total number on suspension is **38.**
- The total number that has had their license revoked or surrendered is **29**.
- The total number with a conditional license is **8**.

As of this Report, the total number of Massage Establishments being monitored for discipline is **25**.

- The total number on reprimand is **3** with terms.
- The total number on probation is **4** with terms.
- The total number on suspension is **2**.
- The total number that has had their license revoked or surrendered is 10.
- The total number with a conditional license is **5**.
- The total number with a contingent license is **1**.

# **TnPAP Report**

Teresa Phillips presented the report as follows:

			Massage Therapist	Establishment
Monitoring			3	0
		Regulatory	0	0
		Non-Regulatory	3	0
Referrals			0	0
Agreements Entered			0	0
Discharges			1	0
	Discharge Reason	Monitoring completed – non-regulatory	1	0
		Monitoring non0compliance – regulatory	1	0

# **Fiscal Report**

Emily Godwin presented the report as follows:

	FY2024 YTD Actual		FY2023	FY2022
Total Direct Expenditures	\$ 205,820.94	s	310,884.56	\$ 329,042.68
Total Allocated Expenditures	\$ 222,942.35	s	284,272.25	\$ 353,085.28
Total Expenditures	\$ 428,763.29	s	595,156.81	\$ 682,127.96
Board Fee Revenue	\$ 381,002.18	s	747,792.51	\$ 704,440.86
Current Year Net	\$ (47,761.11)	\$	152,635.70	\$ 22,312.90
Total Technology Improvements	\$ 3,122.57	s	14,468.12	\$ 16,394.26
Cumulative Carryover	\$ 864,134.58	s	915,018.26	\$ 776,850.68

			FY2024				
Acct. Code	Description		YTD Actual		FY2023		FY2022
701	Salaries & Wages	\$	120,792.56	\$	174,374.20	\$	
702	Employee Benefits	\$	40,030.99	\$	63,046.63	\$	81,251.65
Payroll Expen	ditures (701-702)	\$	160,823.55	\$	237,420.83	\$	249,027.49
703	Travel	\$	7,102.55	\$	10,662.50	\$	8,471.47
704	Printing & Duplicating	\$	-	\$	-	\$	-
705	Utilities & Fuel	\$	-	\$	-	\$	-
706	Communications	\$	6,361.20	\$	9,809.39	\$	9,297.55
707	Maintenance & Repairs	\$	-	\$	-	\$	-
708	Prof. Svc. & Dues	\$	5,902.37	\$	9,326.53	\$	14,043.13
709	Supplies & Materials	\$	-	\$	1,097.96	\$	632.73
710	Rentals & Insurance	\$	-	\$	-	\$	3,652.77
711	Motor Vehicle Ops.	\$	-	\$	-	\$	-
712	Awards & Indemnities	\$	-	\$	-	\$	-
713	Grants & Subsidies	\$	10,138.07	\$	25,228.59	\$	28,743.50
714	Unclassified	\$	-	\$	-	\$	-
715	Stores for Resale	\$	-	\$	-	s	-
716	Equipment	\$	-	\$	-	s	-
717	Land	\$	-	\$	-	s	-
718	Buildings	s	-	\$	-	s	-
721	Training of State Employees	s	2,920.00	s	-	s	-
722	Computer Related Items	ŝ	-	ŝ	156.02	ŝ	53.97
725	State Prof. Svcs.	ŝ	12,573.20	ŝ	17,182.74	s	15,120.07
Total Other E:	xpenditures (703-725)	\$	44,997.39	\$	73,463.73	\$	80,015.19
Total Direct E	xpenditures	\$	205,820.94	\$	310,884.56	\$	329,042.68
Allocated Exp							
	Administration	\$	30,660.03	\$	62,685.07	\$	57,398.39
	Investigations	\$	65,762.83	\$	70,867.47	\$	138,353.42
	Legal	\$	124,751.27	\$	149,825.17	\$	155,920.95
	Cash Office	\$	1,768.22	\$	894.54	\$	1,412.52
Total Allocate	ed Expenditures	\$	222,942.35	\$	284,272.25	\$	353,085.28
Total Expendi	tures	\$	428,763.29	\$	595,156.81	\$	682,127.96
Board Fee Re	venue	\$	381,002.18	\$	747,792.51	\$	704,440.86
Current Year	Net	\$	(47,761.11)	\$	152,635.70	\$	22,312.90
Technology Ir	nprovements						
	LARS Improvements	\$	3,122.15	\$	14,463.09	\$	16,069.22
	Visual Investigator	\$	0.42	\$	5.03	\$	325.04
Total Technol	ogy Improvements	S	3,122.57	\$	14,468.12	S	16,394.26
Cumulative C	arryover	S	864,134.58	\$	915,018.26	S	776,850.68

# **OGC REPORT**

Michael Varnell presented the report as follows:

# **CONFLICT OF INTEREST**

If you have a personal or financial interest in the outcome of any issue or matter before this board which may suggest a bias on your part, you are asked to state that interest on the record so that a determination can be made as to whether there exists a need for recusal. This is true whether the matter relates to a contested case, a rulemaking decision, an application, or any other matter before the Committee. You are reminded that it is the duty of this board to protect the health, safety and welfare of the citizens of Tennessee and that the administration of this solemn responsibility is dependent upon avoiding even the appearance of impropriety.

# LITIGATION

Today, there are 4 contested final hearings.

#### RULEMAKING

The reciprocity licensure rule revisions are in the legislative review stage.

## LEGISLATION

## HOUSE BILL 1610

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Complaint Activity	Dec	2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
New Complaints Opened			10	14	7	14									45	
Total Closed Complaints			1	0	22	19									42	
7 - Closed BIV, EMS, HCF, AW			0	0	13	3									16	
9 - Complaint Closed			1	0	5	12									18	
93 - Closed - Ltr of Concern			0	0	1	2									3	
94 - Closed - Warning Ltr			0	0	3	2									5	
Currently Open Complaints		56	65	79	64	59										

#### Total number of Massage Therapists being monitored for discipline: 126

Reprimand: 6

Probation: 45

Suspension: 38

Revoked/Surrendered: 29

Retired: 0

Conditional licenses: 8

#### Total number of Massage Establishments being monitored for discipline: 25

Reprimand: 3

Probation: 4

Suspension: 2

Revoked/Surrendered: 10

Retired: 0

Contingent: 1

Conditional: 5

# Administrative Report:

Ms. Wilkins presented the report as follows:

THERAPISTS	ESTABLISHMENTS
Feb 2024	Feb 2024
Newly Licensed – 26	Newly Licensed - 15
Reinstate Applications -13	Reinstate Applications -6
Retired-12	Retired - 5
New Applications 2 8	New Applications - 1 5
ran from 1 <sup>st_</sup> 29 <sup>th</sup> of each month	<mark>ran from 1<sup>st</sup>-29<sup>th</sup> of each month</mark>

THERAPISTS	ESTABLISHMENTS
March 2024	March 2024
Newly Licensed – 26	Newly Licensed – 23
Reinstate Applications -6	Reinstate Applications -1
Retired-6	Retired_0
New Applications - 2 6	New Applications 2 3
ran from 1 <sup>st_</sup> 30 <sup>th</sup> /31 <sup>st</sup> of each month	ran from 1 <sup>st</sup> -30 <sup>th</sup> /31 <sup>st</sup> of each month

THERAPISTS	ESTABLISHMENTS
April 2024	April 2024
Newly Licensed - 44	Newly Licensed - 23
Reinstate Applications -11	Reinstate Applications -5
Retired-11	Retired_4
New Applications - 4 4	New Applications_ 2 3
ran from 1 <sup>st</sup> -30 <sup>th</sup> /31 <sup>st</sup> of each month	ran from 1 <sup>st</sup> -30 <sup>th</sup> /31 <sup>st</sup> of each month

# Ratification List for 5/13/2024 Massage Board Meeting

INITIAL LMT	Miller, Jessica
Wang, Zhigang	Cage, Laquia
Heimstead, Samantha	Dinkins, Kimisi
Ludwick, Keran	Kirkland, Cassi
Barile, Angela	Latham, Willie
Gwilt, Rachel	Walker, Teresa
Morsch, Jennifer	Broyles, Whitne
Glenn, Ronnie	O'Connell, Mar
Bai, David	Robinette, Emn
Stefanski, Kiara	Adiguna, Andi
Smith, Lela	Norman, Miche
Bruns, Trinity	Nelson, Erin
Zhang, Hongyan	Hartwick, Ange
Pittman, Joshua	Gloss, Austin
Zhang, Laichen	Stalder, Debora
Campomizzi, Shannon	Courtright, Ada
Reeves, Zoe	McDaniel, Brez
Terry, Russell	Deavers, Maria
Zurhaar, Michaiah	Janssen, Luca
Baker, Paris	Bazner, Camero
Davis, Abbie	Henson, Lisa
Dong, Fengmei	Harris, Clevetta
Heard, Jesse	Wilson, Priscill
Sherlin, Alicia	Love, Tara
Etherton, Courtney	Maklan, Jennife
Lin, Wei	Martin, Erica
Walker, Barry	Haralson, Brand
Langlinais, Conner	Brunelle, Sama
Ballantyne, Cindy	Meyer, Skylar
Weinburg, Kelsey	Yarger, Lindsay
Morgan, Jason	Polk, Rasheta
Gonzalez, Ashley	Dale, Kristen
Cline, Kyla	Black, Grace
Tagarao, Luke	Moss, Jennifer

r, Jessica Laquia ns, Kimisha nd, Cassie m. Willie r, Teresa es, Whitney nnell, Maria ette, Emma ma, Andi an. Michelle n, Erin rick, Angela Austin r, Deborah right, Adam niel, Brennan ers, Maria m. Luca r, Cameron on, Lisa , Clevetta n. Priscilla Tara m, Jennifer n, Erica on, Brandon lle, Samantha r, Skylar r, Lindsay Rasheta Kristen Grace

Cathey, Miranda Welsh, Rita Jones, Kristi Weigel, Gabriella Williams, Jonnifer Cubillos, Jennifer Campbell, Candace King, Presley Wigdor, Ashley Williamson, Rhea Russell, Katherine Pietripaoli, Sydney Hancock-Harper, Melody Hawkins, Derrick Ellesmere-Jones, Christian Pope, Laura Bates, Tatiana Corradino, Angela Beighley, Alec Cramer, Monique Sandburg, Karen Carpio, Nang McFarland, Destiny Semaan, Andrew Yoshino, Jennifer King, Melissa Borges, Caylea Jefferson. Blaire Gao, Hong Wells, Kellie

#### REINSTATED LMT

Church-Davis, Lisa Davis, Ann Davis, Alease Brewster, Emma Banner, Mariah Walls, Melissa Oaks, Lauren Oliver, Lauren Nelson, Erin Roe, Ashley Sass, Jeffery Starnes, Chandler Newell, Janella Bennitts, Justin Entin, Jacqueline Nguyen, Xinh Hilt, Amy Anderson, Carolynn Reisinger, Michelle Cook, Christy McClellan, Rookh Hudson, Samantha O'Day, Conor Hicks, Tonya Landreth, Michelle Doctora, Monica Taylor, Lindsey Kelley, Amber Suter, Amber Hernandez, Cristina

# INITIAL ME House of Hudson LLC Relax Crossville Therapeutic Massage Massage by Mike Hands and the Heart Align Heal Empower Restore **Diverge** into Wellness Serenity in Spirit Massage Studio Acacia Nail Spa Refined Looks Spa-Sensation Day Spa Living Water Massage Brandon Body Works Refined Looks Spa **Kneading Deep Tissue** Much Needed Massage LLC **Duck University** Athleisure Massage Therapy Oasis Massage Studio LLC Spa Donna Allana Cooper LMT Asian Massage **Holistic Healing Nashville** Rayna Minton Massage LLC Massage Nurse Professional LLC Glow Up Pickwicks Beauty and **Body Studio** Magic Therapy Laura Stewart Massage Therapy Bethany Fancher **Restore Myofascial and Lymphatic** Massage Stacy Runyon LMT Mind Body and Soles

LC Massage and Spa Blissful Body Sanctuary Nana and Pawpaw's Salt Room and More Nice to Be Kneaded Massage Terry Dexter LMT SJM Massage Mars Massage Classic Massage Shannon Nelson LMT Waxing Heart, L.L.C. Veluet Day Spa Lymph Mama Salt and Soles Gilded Mermaid Women's Spa, LLC Scenic Medical Massage, LLC Massage and Bodywork by Carlee, LLC **B**beautiful Injectables LLC **Appalachia Wellness** Maryville Jiu-Jitsu, LLC DBA **Recalibrate Active Recovery Studio** Cooper Schanie, LMT, Massage Therapy Emilia Davis MUSCLE WHISPERER. Malma Massage TN Vale of Serenity Southall, LLC Light as a Feather Massage Myo Mama, LLC Heather Sabellico, LMT Calma Relaxation. Zen with Gen Massage LLC Mountain View Massage and Wellness

#### REINSTATED ME

#### Salon Agure

BODY PSYCHE SOUL WELLNESS CENTER, LLC

Magnolia Waters TCM

Perry Massage

Kerry Becht Physical Therapy and Massage

Telcne

**Being Present** 

MASSAGE BY TERRAH BANAKAS

SILHOUETTE SPA

Nine World's Healing

Elite Multitude Services LLC/ DBA The Wax House

Lori Schrader, LMT

#### CLOSED LMT

Smith, Lela Cohen, Suzaznne El-Amin, Debra Jin, Lin Cadle, Tara

Kent, Julie

CLOSED ME

# **Agreed Citations:**

## CE Violations

- 1. Alexandria Dominique Atkins, LMT 13117
- 2. Ashley Taylor Jackson, LMT 12478
- 3. Cindy Rae Johnson, LMT 9894
- 4. Dusty Ray Jaco, LMT 10118
- 5. Grace Danielle Lewis. LMT 12503
- 6. Hannah Pauline Scslf. LMT 13088
- 7. Jayette Marie Norman, LMT 9360
- 8. Jiaoyu Li, LMT 10154
- 9. Micelle Yi Wong, LMT 13279
- 10. Michael Trees, LMT 9751
- 11. Nicole McGee Ricciardi, LMT 10874
- 12. Genesis Bailey Howard, LMT 10583
- 13. Davreeka Audura Hughws, LMT 10778
- 14. Kristy M. Tomassoni, LMT 8877

#### Lapsed License

- 1 Carolynn McFadden Anderson. LMT 10569
- 2. Conor O'Day., LMT 11793
- 3. Ivie M. Griggs, LMT 12753
- 4. Jacueline Spencer Entrin, LMT 13263
- 5. Jefferey Sass. LMT 13369
- 6. Perry Massage. ME 5889
- 7. Silhouette Spa, ME 2496
- 8. David Earl Pritchett, LMT 8594
- 9. Elite Multitude Services LLC DBA The Wax House
- 10. Cristina Alejandra Hernandez, LMT 10653

After discussion a motion was made by Ms. Burke seconded by Ms. Yarbrough to accept all agreed citations. The motion carried.

# Review, ratify, discuss, and approve/deny continuing education courses:

1. Tracy Hillard – Breathe Release – Chest and Abdomen (live – in person) – 8 hours. Course #Tn0022024-26

2. Tracy Hillard – Advanced Techniques for Prenatal and Postpartum massage (live – in person) – 8 hours. Course #TN0022024-27

3. Tracy Hillard – Ethics and Mindfulness (live – in person) – 2 hours. Course # TN0042024-28

4. Tracy Hillard – Introduction to Cupping (live – in person) – 4 hours. Course # TN0042024-29

After discussion A motion was made by Ms. Burke, seconded by Ms. Yarbrough to approve. The motion carried.

## Discuss and take action, if needed, regarding correspondence.

1. Caroline Joy – Ms. Joy will be referred to seek legal counsel for her questions and concerns. The board will not discuss this matter.

2. Karen Craig – Ms. Craig sent a thank you to the board

## **Applicant Interviews:**

A. Spa at Oak Haven, ME 1573 – This ME has operated on an expired license since it expired July 31, 2021. Mr. Chuck McCarter made comment to the reason of expiration. Ms. Oldham made comment. After further discussion by the board a fine was imposed. Upon payment a conditional license will be granted. A motion was made by Mr. Velker seconded by Ms. Yarbrough. The motion carried.

B. Equipoise Massage Works, ME 5689 – This ME has operated on an expired license since it expired February 28, 2023. Applicant not present. Mr. Velker made motion to precede in default, seconded by Ms. Burke. After discussion by the board a fine was imposed. Upon payment a conditional license will be granted. A motion was made by Mr. Velker seconded by Ms. Burke. The motion carried.

C. Highgate Hotels, DBA The Joseph, ME 5689 – The previous responsible party retired the license on 10/3/2023; a name change application was received to change the responsible party. This ME is still operating on a retired license. Mr. Beightol and Ms. Brooks made comment and offered explanation. After discussion by the board a fine was imposed with conditions. A motion was made by Mr. Velker seconded by Ms. Yarbrough. The motion carried

D. Laurie Fitzgerald, LMT 13656 – LMT has operated on an expired license since expiration November 30, 2022. Ms. Fitzgerald was present and offered explanation. Ms. Oldham, Ms. Nash

and Mr. Summers made comment. After discussion by the board a fine was imposed with conditions. A motion was made by Mr. Velker seconded by Ms. Burke. The motion carried.

E. Danielle Bloebaum, LMT 14965 – This applicant's background check has DWI related arrests from 2017-2019, her driver's license has been revoked and she is currently in an outpatient program in which she is tested for drugs and alcohol weekly. She has completed this program and will continue an aftercare program. A motion to approve application was made by Mr. Velker to approve application seconded by Ms. Yarbrough. The motion carried.

# **Consent Orders:**

1. Jodie a. Ward, LMT 10596 – Ms. Morgan presented the order. A motion was made by Mr. Velker seconded by Ms. Burke to approve the order. The motion carried.

2. Huidong Tian, LMT 11589 – Ms. Turner presented the order. A motion was made by Mr. Velker seconded by Ms. Yarbrough to approve the order. The motion carried.

3. Michael Kain, LMT 14250 – Ms. Turner presented the order. A motion was made by Mr. Velker seconded by Ms. Burke to approve the order. The motion carried.

4. Super Great Massage, ME 4610 – Ms. Turner presented the order. A motion was made by Ms. Yarbrough seconded by Ms. Burke to approve the order. The motion carried.

5. Min Yang Wang, LMT 9633 and Asian Massage, ME 5321 – Ms. Turner presented the order. A motion was made by Ms. Yarbrough seconded by Ms. Burke to approve the order. The motion carried.

6. Yun Gao, LMT 13214 – Ms. Turner presented the order. A motion was made by Mr. Velker seconded by Ms. Burke to approve the order. The motion carried.

7. Yue Dong, LMT 12104 and Hermitage Massage, ME 4610 – Ms. Turner presented the order. A motion was made by Ms. Yarbrough seconded by Ms. Burke to approve the order. The motion carried.

8. Xu Junru, LMT 1223 and Relax Massage, ME 4886 – Ms. Turner presented the order. A motion was made by Mr. Velker seconded by Ms. Burke to approve the order. The order carried.

9. Yangying Chen, LMT 11289 – Ms. Turner presented the order. A motion was made by Mr. Velker seconded by Ms. Yarbrough. The motion carried.

10. Michael Redman, LMT 7854 – Ms. Turner presented the order. A motion was made by Mr. Velker seconded by Ms. Burke. The motion carried.

# **Agreed Orders:**

1. Edwin Tesen, LMT 13378 – Ms. Kendrick presented the order. A motion was made by Ms. Yarbrough seconded by Ms. Burke. The motion carried.

2. Lamorris Shelton, LMT 12574 – Ms. Kendrick presented the order. A motion was made by Ms. Yarbrough seconded by Ms. Burke. The motion carried.

3. Bluestem Wellness Nashville, ME 6034 – Ms. Turner presented the order. A motion was made by Ms. Yarbrough seconded by Ms. Burke. The motion carried.

# Review, discuss, and take action, if necessary, on any Task Force updates. (2:46.53-4:12.14)

Mr. Varnell, board advisory attorney presented the Redline for the language change for the rules and for the program hour change to 650 hours. Ms. Nash, Mr. Summers, Mr. West, and Ms. Oldham made comment. After discussion by the board a motion was made by Mr. Velker seconded by Ms. Burke to approve the Redline with the edits. The motion carried.

# **Discuss CE Waiver/Course Approval**

1. Brian Covington, LMT 13200 – Mr. Covington was present He is asking for approval of CE hours/courses taken without prior approval. After discussion by the board Mr. Velker made a motion to accept the CE's for one time for this applicant seconded by Ms. Burke, The motion carried.

# Adjourn:

Mr. Velker made a motion to adjourn, seconded by Ms. Burke. The board meeting was adjourned at 3:02

Any business not concluded on Monday May 13, 2024 will be conducted on Tuesday, May 14, 2024.

# Tennessee Massage Licensure Board

# May 14<sup>th</sup>, 2024

To watch or listen to the meeting online, please click on the link below:

https://tdh.streamingvideo.tn.gov/Mediasite/Play/bbaca9b3f95643b2a9cee7f85f6c7d441d

Time: 9:00 am Central Standard Time

Location:	665 Mainstream Drive
	HRB Conference Central
	1st Floor, Iris Room
	Nashville, TN 37243

Members Present:	William Mullins, LMT Chairperson
	Alicia Azimipour, Citizen Member, Secretary
	Marvis Burke, LMT
	Virginia P. Yarbrough, LMT
	Emily Newberry, LMT
	Michael Velker, Citizen Member

	Members Absent:	Dee Vickers, LMT
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Staff Present:	Tonya Wilkins, Board Administrative Director
	Noranda French, Board Administrative Director 2
	Jessica Turner, Office of General Counsel, Board Attorney
	Michael Varnell, Office of General Counsel, Board Attorney

Guest:	Judge Elizabeth Cambron
	Carrie Schultz, Court Reporter

Judge Elizabeth Cambron asks that the board members state their name for the record. Members Yarbrough, Burke, Mullins, Azimipour, Newberry, and Velker are present. A quorum was established.

# Witt Curtis, LMT 13900

The respondent is not present. The Judge reviews Ms. Turners communication with Mr. Witt. Mr. Witt is aware of the proceedings today. The notice of hearing and charges have been properly delivered. Ms. Turner asks to continue in default. Ms. Yarbrough, motions to proceed in default. Ms. Newberry seconded the motion, and with none opposed, the motion carries.

The Judge goes over the rules and guidelines the board members must abide by during this trial. Jessica Turner gives her opening statements introducing the case. Mr. Witt, who is placed on a conditional license and a civil penalty by previous ruling, failed to make the civil penalty payment in the time allotted. Ms. Turner asks the board to revoke Mr. Witt's licensure based upon the evidence provided. The board reviews the evidence. Ms. Turner presents her closing statements. Judge Cambron recites the guidelines for board members to follow when deliberating. Ms. Azimipour motioned to open the floor back up for questioning. Mr. Velker seconded the motion, and with none opposed, the motion carries. Ms. Burke motions to move back into deliberations. Ms. Newberry seconds the motion, and with none opposed the motion carries.

Mr. Velker motions to accept the findings of fact, with the clerical change from "her" to "his" Ms. Burke seconded the motion. With none opposed, the motion carries.

Mr. Velker motions accept the conclusion of law as written. Ms. Burke seconded the motion, and none opposed. The motion carried.

Mr. Velker moves to accept the order as written. Ms.Burke seconded the motion and none opposed. The motion carries.

Ms. Burke motions to accept the amended policy statement. Ms. Newberry seconded the motion and with none opposed, the motion carries.

The Judge Adjourns the Meeting