

POLICY – OFFICE OF EMERGENCY MEDICAL SERVICES

Approved by: Brandon Ward	Policy Number: 72-010 (P)
Signature: 	Revision Date: June 6, 2019
Application: EMS Applicants/Licensees	Supersedes:
Authority: Tenn. Code Ann. 68-140-306	Rule: 1200-12-01.04

**CRIMINAL BACKGROUND CHECK
FOR EMS APPLICANTS/LICENSEES**

Purpose:

To outline the procedure for receipt of criminal background checks. (“CBC”)

Applicability:

Individuals applying for a new license or to upgrade a license in Tennessee. (Excludes EMR level)

Policy:

The Tennessee Board of Emergency Medical Services has the responsibility to ensure that individuals who are licensed as emergency medical professionals are not only qualified but also pose no risk to public safety.

Pursuant to EMS Rule 1200-12-01-.04 (3) 12, the Board requires a CBC to be submitted to the administrative office of the Division, directly from the vendor identified in the Office’s licensure application materials. This applies to new applicants and those requesting to upgrade a license (excluding Emergency Medical Responders).

A CBC obtained for licensure purposes is valid for one (1) year from the date it is obtained for filing with the Office. If one (1) year passes without the licensure application being completed for any reason, a new CBC must be obtained and sent to the Board in order to complete the application.