

POLICY STATEMENT

BOARD OF COMMUNICATION DISORDERS AND SCIENCES

UNLICENSED PRACTICE

When the Board becomes aware that an individual who is not licensed to do so is practicing speech language pathology or audiology, the following action shall commence. The Board's administrative staff shall notify the individual by certified mail, return receipt requested, or electronic mail with read receipt requested, that within thirty (30) days of the date of receipt of the notice, the matter may be settled if the individual submits satisfactory documentation of one of the following:

1. The individual is licensed or registered to practice speech language pathology or audiology; or
2. The individual did not practice speech language pathology or audiology during the time that the Board's documentation alleges; or
3. The individual is a CFY or ACE and has submitted an application for licensure along with all the applicable fees.

If the individual provides satisfactory documentation of number three (3) above, then the matter may be settled by an Agreed Citation (and, if appropriate, the Board issue a license) which specifies a Type C civil penalty in the amount of Fifty Dollars (\$50.00) for each month the individual practiced without his/her license.

If the individual fails to exercise one of the available options, the matter will be referred to the Office of General Counsel for full prosecution with the failure to take advantage of the opportunity as set forth above taken into consideration by the Board in its disciplinary deliberations. Upon a proven violation, the **minimum** disciplinary action that shall be authorized by the Board for the individual is as follows:

- a) A formal **reprimand** (reportable to the NPDB); **and**
- b) Assessment of a Type C civil penalty in the amount of one hundred dollars (\$100.00) for each month the unlicensed individual speech language pathology or audiology, which shall include the thirty (30) day grace period; **and**
- c) Assessment of the costs associated with the prosecution of the matter; **and**
- d) Any and all other remedies the Board deems appropriate.

ADOPTED BY THE BOARD OF COMMUNICATION DISORDERS AND SCIENCES ON THE 7TH DAY OF FEBRUARY.