

POLICY ON CONTINUING EDUCATION AND COMPLIANCE

APPROVED CONTINUING EDUCATION

The Board accepts for license renewal continuing education (CE) courses conducted by the International Chiropractors Association, American Chiropractic Association, Tennessee Chiropractic Association, and courses approved by the Tennessee Chiropractic Association or Federation of Chiropractic Licensing Boards/Providers of Approved Continuing Education (FCLB/PACE) program that are consistent with RULE 0260-02-.12. However, no courses on the topics of philosophy or practice-building are approved.

With regard to FCLB/PACE approval, as of June 1, 2017, courses must be listed on the PACE website 30 days in advance of the date the course is to begin. The FCLB/PACE logo must additionally be listed on the submitted certificate. Courses offered by third party entities regardless of cooperation with a PACE recognized provider will not be approved.

With regard to submitted certificate documentation, refer to Tenn. Comp. R. & Regs. Rule section 0260-02-.12, 0260-03-.12, and/or 0260-05-.12 for additional guidance as to specific requirements for submission and approval.

Ratified by the Board of Chiropractors on February 20, 2014

Reaffirmed by the Board of Chiropractors on January 22, 2015

Revised by the Board of Chiropractors on February 27, 2017

NEW LICENSEE REQUIREMENTS

The required six (6) hour course for chiropractors pursuant to Rule 0260-2-.12(2), two (2) hour course for chiropractic x-ray technologists pursuant to Rule 0260-3-.12(2) (a) and/or two (2) hour course for chiropractic therapy assistants pursuant to Rule 0260-5-.12(2) (a) in risk management, sexual/ professional boundaries and Tennessee statutory and regulatory chiropractic jurisprudence is required during the first six months of licensure for chiropractors and during the first year of licensure for chiropractic therapy assistants and/or chiropractic x-ray technologists.

Courses meeting Tennessee criteria, and beyond the regular chiropractic education programs may be taken up to 12 months prior to licensure.

The Board of Chiropractic Examiners adopted the following on February 21, 2008

CONTINUING EDUCATION COMPLIANCE POLICY FOR CHIROPRACTIC PHYSICIANS, CHIROPRACTIC THERAPY ASSISTANTS AND CHIROPRACTIC X-RAY TECHNOLOGISTS

A Chiropractic Physician licensed in Tennessee is required to complete twenty-four (24) clock hours of Board-approved continuing education each calendar year.

Chiropractic Therapy Assistants are required to complete six (6) clock hours of Board-approved continuing education each calendar year.

Chiropractic X-ray Technologists are required to complete three (3) clock hours or Board-approved continuing education each calendar year.

Licenses must ensure educational courses submitted to fulfill annual continuing education requirements meet criteria for Tennessee approval and must be submitted by December 31 of each calendar year. If hours submitted are determined to not meet Tennessee continuing education criteria, licensee will be deemed deficient by that number of hours and subject to Agreed Citation and a civil penalty. If a Tennessee licensed Chiropractic Physician, Chiropractic Therapy Assistant or Chiropractic X-ray Technologist fails to obtain the required amount of approved continuing education during the calendar year due, the following shall occur:

1. Beginning January 1 of each calendar year and prior to the institution of any disciplinary proceedings, a letter shall be sent from the Board's administrative office to the licensee's last known address of record stating the deficiency and asking that licensee cure the deficiency within thirty (30) days from the date of notification.
2. If a Chiropractic Physician fails or refuses to cure the deficiency after thirty (30) days from the date of notification, the Board will present to the licensee an Agreed Citation which specifies a civil penalty payment in the amount of six hundred dollars (\$600.00), to be rendered within thirty (30) days of the date the Agreed Citation is sent to the licensee. If a Chiropractic Therapy Assistant and/or Chiropractic X-ray Technologist fails or refuses to cure the deficiency after thirty (30) days from the date of notification, the Board will present to the licensee an Agreed Citation which specifies a civil penalty in the amount of three hundred dollars (\$300.00), to be rendered within thirty (30) days of the date the Agreed Citation is sent to the licensee.
3. The number of required hours in which a licensee is deficient pursuant to the Agreed Citation shall be added to the required number of hours in the subsequent calendar year. The deficient hours added to the subsequent calendar year shall be in addition to the continuing education hours a licensee is otherwise required to obtain each calendar year. Failure to fulfill these conditions may subject licensee to further disciplinary action.
4. If the licensee refuses to execute the Agreed Citation and/or remit the civil penalty described therein within thirty (30) days of the date of the Agreed Citation is sent to the licensee, the licensee shall be referred to the Office of Investigations and Office of General Counsel. A licensee may be subject to formal disciplinary actions once a matter is referred to the office of investigations and office of general counsel. Formal disciplinary actions are defined in Rule 0260-02-.15 in the Rules of the Tennessee Board of Chiropractic Examiners. If a case is referred for formal discipline, the licensee may be responsible for actual and reasonable costs of prosecuting such case to the extent allowed by law, including all costs assessed by the Office of Investigations, Secretary of State, Administrative Procedures Division as well as the Office of General Counsel.

The Board administrative offices shall conduct annual audits prior to July 1 of each calendar year. Beginning June 1, 2018, licensees may begin to submit proof of completion of approved CE courses to CE Broker. Effective **January 1, 2019**, licensees shall submit proof of continuing education through CE Broker and all licensees shall maintain, at the minimum, a free basic account with CE Broker to enable the Board to track submission of CE courses and conduct its annual audit of course completions.

Policy statement was revised and ratified by the Board on October 16, 2025.

Adopted by the Board of Chiropractic Examiners on January 26, 2017.

Policy statement was previously amended on January 1, 2007 and November 9, 2004