



## **Tennessee Applied Behavior Analyst Licensing Committee**

**Monday, November 4, 2024**

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### **MINUTES**

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The Board meeting of the Tennessee Applied Behavior Analyst Licensing Committee was called to order at 9:04 a.m. in the Poplar Room, Ground Floor, Metro Center Complex, 665 Mainstream Drive, Nashville, Tennessee 37243 by Amanda Spiess, Committee Chair on Monday, November 4, 2024.

Board members present: Catherine Terry, Consumer Member  
Amanda Spiess, Committee Chair  
Elizabeth Ginder, BCBA  
Timothy Cripps, BCBA

Board member(s) absent: Esther Bledsoe, BCBA

Staff present: Candyce Wilson, Board Director  
Katherine Trawick, JD, General Counsel

### **RULEMAKING HEARING**

Ms. Catherine Terry motioned to approve the presented Economic Impact Statement and the Regulatory Flexibility Analysis. Mr. Timothy Cripps seconded the motion, and it passed by roll call vote.

Ms. Katherine Trawick presented the notice of rulemaking hearing. The purpose of this rulemaking hearing was to propose a revision to rule 1180-05-.06 Fees. The proposed rule change will decrease application, license and renewal fees. The rulemaking hearing passed by the Committee.

### **CONFLICT OF INTEREST POLICY REVIEW**

Ms. Katherine Trawick reviewed the Committee's conflict of interest policy.

### **APPROVAL OF MINUTES**

This will be tabled until the next meeting.

### **REPORT FROM THE OFFICE OF INVESTIGATIONS**

Ms. Braunleder-Leib presented the current complaints report for the Committee.

### **ADMINISTRATIVE OFFICE REPORT**

Ms. Regina Lewis presented the current administrative office report.

### **OFFICE OF GENERAL COUNSEL REPORT**

Ms. Katherine Trawick presented the report from the Office of General Counsel which included the following updates:

1. Currently there are two open complaints against their licensees. There are two (2) Behavior Analyst licensees currently being monitored. There is one (1) licensee on probation with terms. There is one (1) licensee revoked with terms.
2. The Committee held their rulemaking hearing this morning and will review the main rule package later on the agenda.

### **CONDUCT NEW BUSINESS**

#### **Ratification of New Licensees**

The Committee reviewed the list of newly licensed individuals since the last meeting. Ms. Terry motioned to ratify all names on the list. Mr. Elizabeth Grinder seconded the motion, and it passed.

#### **Consultant for Investigations**

Ms. Wilson reported she is communicating with Dr. James Meindl, with TABA, for assistance in receiving recommendations for an investigative consultant and there is no one to consider at today's meeting.

### **FISCAL OFFICE REPORT**

Ms. Emily Godwin reported the Committee has an excess balance over two times the three-year average and a fee reduction is warranted. The Committee has taken action on reducing fees today during their rulemaking hearing.

#### **Discuss and Take Action regarding rulemaking, rule amendments, and policies**

Ms. Trawick discussed one of the new laws which addresses the duty to warn in Title 33 and offered the Committee. The Committee preferred the second option proposed to be added to the Committee's website. (2<sup>nd</sup> option and change where it says board to committee)

Ms. Trawick presented the Committee with a copy of a redlined rule packet based on retrospective rule changes proposed. After reviewing and making any necessary changes, a motion was made by Ms. Terry and seconded by Mr. Cripps. The motion was passed by a roll call vote.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There was a motion and a second to adjourn the meeting and it passed.