



## Tennessee Applied Behavior Analyst Licensing Committee

Monday, May 12, 2025

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### MINUTES

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The Board meeting of the Tennessee Applied Behavior Analyst Licensing Committee was called to order at 9:02 a.m. in the Poplar Room, Ground Floor, Metro Center Complex, 665 Mainstream Drive, Nashville, Tennessee 37243 by Candyce Wilson, Board Director on Monday, May 12, 2025.

Board members present:	Timothy Cripps, BCBA Kari White, BCBA Jennifer Nesbitt- Decker, BCBA
Board member(s) absent:	Catherine Terry, Consumer Member Amanda Spiess, Committee Chair
Staff present:	Candyce Wilson, Board Director Katherine Trawick, JD, General Counsel

### CONFLICT OF INTEREST POLICY REVIEW

Ms. Katherine Trawick reviewed the Committee's conflict of interest policy.

### APPROVAL OF MINUTES

Ms. Kari White motioned to approve the February 24, 2025 meeting minutes. Ms. Jennifer Nesbitt-Decker seconded the motion, and it passed.

### APPLICANT INTERVIEW

Ms. Brittany Anthony has been referred to the Board for further consideration regarding her application for licensure due to the recent indications on her Criminal Background Check that reflect as current pending charges originally dated for 10/01/2024. Ms. Anthony was asked to explain the events that led up to the charges, in which she explained that her home was raided due to drugs being sold at her house by her former roommate without her knowledge. Due to her name being on the lease she was charged to eliminate her as a suspect of the suspicion of the drug possession. Ms. Anthony did provide documentation and written explanation to support this statement. Mr. Cripps asked for clarification if the charges had been reported to the BACB and she did confirm she had done so as of recently. Mr. Cripps asked when the case is expected to be adjudicated, Ms. Anthony responded that at this time she does not have a court date but has been advised to call monthly to get a future court date. Ms. Nesbitt- Decker asked for clarification regarding the self-report to the BACB and Ms. Anthony confirmed she reported the

charges to BACB on May 6, 2025. Ms. Trawick provided the Committee with the options they have to choose from as a collective regarding the applicant and the application due to the applicant’s current pending charges. Ms. Nesbitt- Decker did raise concern regarding an ethical concern of Ms. Anthony falsifying her application due to the pending charges not being indicated on the application. Ms. Anthony did explain that it was not her intent to falsify the application, and that was not aware that she needed to self-report to the BACB unless she was convicted of the charges. Ms. Anthony was ultimately given the option to withdraw her application for licensure until the criminal case is resolved. Ms. Anthony did state that she is currently working and has a case load of clients and would prefer to have this resolved, but she understands the severity of the charges so she will accept the Board’s decision to withdraw her application and reapply once the case is closed. Ms. Nesbitt- Decker made a motion to allow Ms. Anthony to withdraw her application and apply her application fees to a reapplication to the Committee within 6 months. Ms. White seconded the motion, and it passed.

**REPORT FROM THE OFFICE OF INVESTIGATIONS**

Ms. Barbara Granum presented the current complaints report for the Committee.

**FISCAL REPORT**

There is not financial report for today’s meeting. Due to the Committee’s recent application fee changes, there will be a fiscal report at the next scheduled meeting.

**ADMINISTRATIVE OFFICE REPORT**

Ms. Candyce Wilson presented the current administrative office report.

**As of May 9, 2025:**

<b>LBA</b>	<b>LABA</b>
Active Licensees – 1,427	Active Licensees – 30

**LICENSING STATUS SINCE LAST MEETING**

<b>LBA</b>		<b>LABA</b>	
Applications Received	53	Applications Received	3
Applications in Process	26	Applications in Process	2
New Licensed	52	New Licensed	3
Renew	124	Renew	5
Online	53	Online	1
Retired	1	Retired	0
Expired	1	Expired	4

**OFFICE OF GENERAL COUNSEL REPORT**

Ms. Katherine Trawick presented the report from the Office of General Counsel which included the following updates:

1. Currently there are one open complaints against their licensees. There are two (2) Behavior Analyst licensees currently being monitored. There is one (1) licensee on probation with terms. There is one (1) licensee revoked with terms.
2. The Committee fee decrease packet was presented before the Government on April 28th and received a positive recommendation which has now gone into effect.
3. The pending rule changes and retrospective rule review changes are currently in the internal review process.

## **CONDUCT NEW BUSINESS**

### **Ratification of New Licensees**

The Committee reviewed the list of newly licensed individuals since the last meeting. Ms. White motioned to ratify all names on the list. Mr. Nesbitt- Decker seconded the motion, and it passed.

## **CORRESPONDENCE**

There is no correspondence on the agenda for this meeting.

### **Discuss and Take Action regarding rulemaking, rule amendments, and policies**

Ms. Trawick had no additional updates regarding rulemaking aside from Legislation has now closed, and a lot of new bills have recently passed. There is a possibility that at the next meeting a representative from Legislation will come to present any rules that pertain to this Committee.

## **DISCIPLINARY ORDERS**

The Board of Psychology rejected a consent order that was previously accepted by the Committee at the last meeting. Ms. Trawick requested a short recess to go obtain the new consent for the Committee's review that had just come in today. Mr. Cripps called the meeting back to order.

Ms. Trawick presented the consent order that has been amended after the Psychology Board denied the original consent order the Behavioral Analyst Committee accepted. The consent order is for Theron Underwood, who will have to voluntarily surrender their license if the consent order is approved by the Committee. Ms. Nesbitt-Decker made a motion to approve the consent order. Ms. White seconded the motion and it passed.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There was a motion and a second to adjourn the meeting and it passed.