

**BOARD OF ATHLETIC TRAINERS
MINUTES**

DATE: November 5, 2020

TIME: 9:00 a.m. C.D.T

LOCATION: 665 Mainstream Drive
Poplar Conference Room, 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: Helen Binkley, PhD, Chair
Craig Moorhouse, AT, Vice Chair
Walter Fitzpatrick, Board Member
Jennifer Shumway, AT

MEMBERS ABSENT: Alex Diamond, AT

STAFF PRESENT: Noranda French, Board Director
Mary Bennett, Board Manager
Thomasina Scharkley, Board Administrator
Kevin Griffin, Assistant General Counsel
Alicia Grice, Director of Fiscal Office

STAFF ABSENT: Lori Leonard, Board of Investigations Coordinator

GUESTS: James Held, Legislative Liaison

I. Call to Order

A roll call of board members and administrative staff present was taken. Craig Moorhouse made a motion, to conduct the WebEx meeting, seconded by, Jennifer Shumway. With a quorum present, Dr. Binkley called the meeting to order at 9:07 a.m.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Helen Binkley, yes.

II. Approval of Minutes

Craig Moorhouse made a motion, seconded by, Pat Fitzpatrick, to approve the minutes from the May 19, 2020 board meeting. The motion carried.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes. Helen Binkley, yes.

III. Office of General Counsel

A motion was made by Jennifer Shumway, to accept the report from the Office of General Counsel, seconded by, Craig Moorhouse. The motion carried.

Kevin Griffin explained the Conflict of Interest report.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes.

A. Contested Case(s)

There were no Contested Cases

B. Consent Order(s)

There were no consent orders to report.

C. Agreed Order(s)

There were no agreed orders to report.

D. Order(s) or Compliance

There were no orders of compliance to report.

E. Request(s) for Order of Modification

There were no orders of modifications to report.

F. Agreed Citation(s)

There were no agreed citations to report.

IV. Office of Investigations Report

Noranda French, Unit Director, presented the disciplinary and investigative reports for 2020. There was one (1) person being monitored for unlicensed practice, one (1) open case under board order. There were four (4) under a reprimand, one (1) under probation and two (2) under revocation.

A motion was made by Craig Moorhouse, to accept the report from the Office of Investigations, seconded by, Jennifer Shumway. The motion carried.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes. Helen Binkley, yes.

V. Division of Health Licensure and Regulation Report

Alicia Grice, Director of Fiscal Office, presented the fiscal reports follow:



Tennessee Board of Athletic Trainers				
Actual Revenue and Expenditures				
for Fiscal Year ending June 30, 2020				
Acct. Code	Description	FY2020	FY2019	FY2018
701	Salaries & Wages	\$ 12,339.17	\$ 13,029.54	\$ 17,379.69
702	Employee Benefits	\$ 5,358.25	\$ 4,727.30	\$ 10,002.93
Payroll Expenditures (701-702)		\$ 17,697.42	\$ 17,756.84	\$ 27,382.62
703	Travel	\$ 1,689.58	\$ -	\$ 816.42
704	Printing & Duplicating	\$ -	\$ -	\$ -
705	Utilities & Fuel	\$ -	\$ -	\$ -
706	Communications	\$ 908.09	\$ 762.77	\$ 682.77
707	Maintenance & Repairs	\$ -	\$ -	\$ -
708	Prof. Svc. & Dues	\$ 2,891.60	\$ 1,529.88	\$ 2,152.76
709	Supplies & Materials	\$ -	\$ -	\$ -
710	Rentals & Insurance	\$ -	\$ -	\$ -
711	Motor Vehicle Ops.	\$ -	\$ -	\$ -
712	Awards & Indemnities	\$ -	\$ -	\$ -
713	Grants & Subsidies	\$ -	\$ -	\$ -
714	Unclassified	\$ -	\$ -	\$ -
715	Stores for Resale	\$ -	\$ -	\$ -
716	Equipment	\$ -	\$ -	\$ -
717	Land	\$ -	\$ -	\$ -
718	Buildings	\$ -	\$ -	\$ -
721	Training of State Employees	\$ 250.00	\$ -	\$ 250.00
722	Computer Related Items	\$ -	\$ -	\$ -
725	State Prof Svcs.	\$ 1,714.07	\$ 1,199.92	\$ 894.54
Total Other Expenditures (703-725)		\$ 7,453.34	\$ 3,432.57	\$ 4,796.49
Total Direct Expenditures		\$ 25,150.76	\$ 21,209.41	\$ 32,179.11
Allocated Expenditures				
	Administration	\$ 9,764.68	\$ 8,127.03	\$ 8,481.50
	Investigations	\$ 12,563.04	\$ 4,534.87	\$ -
	Legal	\$ 11,475.71	\$ 5,246.72	\$ 5,129.55
	Cash Office	\$ 329.41	\$ 554.00	\$ 700.00
Total Allocated Expenditures		\$ 34,132.84	\$ 18,462.63	\$ 14,311.05
Total Expenditures		\$ 59,283.60	\$ 39,672.04	\$ 46,490.16
Board Fee Revenue		\$ 105,464.66	\$ 120,502.55	\$ 116,715.65
Current Year Net		\$ 46,181.06	\$ 80,830.51	\$ 70,225.49
Technology Improvements				
	LARS Improvements	\$ 422.55	\$ 1,956.16	\$ 5,832.14
	Visual Investigator	\$ 9,098.11	\$ -	\$ -
Total Technology Improvements		\$ 9,520.66	\$ 1,956.16	\$ 5,832.14
Cumulative Carryover		\$ 249,918.13	\$ 213,257.72	\$ 134,383.37

VI. Applicant Interviews/Reviews

There were no applicant interviews.

VII. Ratification List

NEWLY LICENSED

Anderson, Courtney Rae
Bahr, Kyle

Bays, Brittany Darling

Benjamin, Michelle Naomi
Marie

Berghorn, Chelsea
Boulanger, Brittany Marie
Brooks, Casey R
Bunch, Joshua
Campbell, Cassandra
Caruso, Lauren
Chadwell, Madelyn Grace
Chambers, Alison
Chapman, Kristen Jewell
Cihonski, Jennifer Marie
Clapp, Aaron Seth
Coisman, Zac
Cummings, Brian James
Daily, Hannah Jane
Dempsey, Reagan
Disman, Megan
Drummond, Joshua
Epperson, John
Evans, Emily
Gaccione, Jordan Leigh
Gaylord, Meredith
Grayson
Harris, Kurtis Lee
Hawkins, Alyssa
Haywood, Nicholas
Hellams, Nila
Henry, Kyrsten
Holstedt, Joseph Andrew

Holzman, Adeline Michal
Hott, Tyler
Howard, Julia
Howell, Nicole Elizabeth
Jenkins, Colton Taylor
Jenkins, Victoria
Kendall, Samantha
Kessler, Lindsey Kay
Kiesel, Christian
Mackenzie
Knocke, Joseph
Kraft, Brianna Lynn
Leon, Brandi
Lipe, Ryan
Ludwig, Elizabeth E
Mammano, Gabriella
McAllister, Andrew
Charles
McCool, Morgan Laine
Medvin, Elizabeth
Miller, Aaron
Nash, Devon
Newton, Katelynn
Olson, Kayleigh
Overton, Haley
Oxendine, Lakota
Cheyenne
Perez, Concepcion

Petty, Richard Joshua
Phillips, Warren
Presburger, Yosef
Rankin, Kari
Rapp, Rebecca Lynn
Regan, Kaitlin
Robbins, Kurt Howard
Rucker, Abigail
Rumbaugh, William Logan
Sabatino, Alexis Mcshane
Scates, Samantha McCall
Schmidt, Abbigale
Schmidt, Olivia Faith
Stegmaier, Jenna
Taylor, Clay Andrew
Tilley, Madison
Toth, Samuel
Troutt, Marcus
Waite, Nathan
Wiggins, Matthew William
Wilkerson, Anthony Jay
Wilkes, Taylor Shealy
Williams, Ashley
Wilson, Andrew
Wilson, Brittney
Wilson, Caitlyn
Zaborowski, Travis

A motion was made by Craig Moorhouse, to accept the Newly licensed Athletic Trainers, seconded by, Pat Fitzpatrick. The motion carried.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick. Helen Binkley, yes.

REINSTATED

Cressley, Corban Boyd
Dailey, Cassandra Nichole
Davis, Shellby Lynne
Hepple, Laura

Craig Moorhouse, made a motion to accept the Reinstated Athletic Trainers, seconded by, Jennifer Shumway. The motion carried.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes. Helen Binkley, yes.

CLOSED FILES

There were no closed files.

VII. Administrative Report

Thomasina Scharkey gave the administrative report as follows:

Statistical Report

As of May 13, 2020 through October 30, 2020, the statistics for the Board for this reporting period are as follows:

Total Active Licensees: 1170	Paper Renewals: 52
New License Issued: 84	Online Renewals: 174
New Applications: 79	Expired: 66
Reinstatements: 4	Closed Files: 0
Retired: 0	

For Athletic Trainers, the number of online renewals during this reporting period constituted a usage rate of 76%.

A motion was made by Craig Moorhouse, to accept the administrative report, seconded by, Jennifer Shumway. The motion carried.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes. Helen Binkley, yes.

IX. Correspondence

There was no correspondence to review at this board meeting.

X. Legislation

- James Held, Legislative Liaison, was present to report on Public Chapter 594.

Public Chapter 594

This act was the Department of Health’s Licensure Accountability Act. The bill allows all health related boards to take action against a licensee that has been

disciplined by another state for any acts or omissions that would constitute grounds for discipline in Tennessee. The law also expands available emergency actions, allowing actions beyond simply a summary suspension. Finally, the act establishes that the notification of law changes to health practitioners can be satisfied by the online posting of law changes by the respective boards. Notice must be maintained online for at least 2 years following the change.

This act took effect March 20, 2020.

- Mr. Held reported on Public Chapter 738 that took effect on June 22, 2020. This act prohibits a government entity from authorizing destruction of public records if the government knows the records are subject to pending public records requests.

Public Chapter 738

This act prohibits a governmental entity from authorizing destruction of public records if the governmental entity knows the records are subject to a pending public record request. Prior to authorizing destruction of public records an entity must contact the public record request coordinator to ensure the records are not subject to any pending public record requests. Records may still be disposed of in accordance with an established records retention schedule/policy as part of an ordinary course of business as long as the records custodian is without knowledge the records are subject to a pending request.

This act took effect on June 22, 2020.

- Mr. Held reported on Telehealth for Athletic Trainers in Tennessee. Athletic Trainers are covered under Tennessee Codes, Title 63 to practice telehealth within the state.

XI. Rulemaking Hearing, Rule Amendments, and Policies

Kevin Griffin, Office of General Counsel, Board Attorney, reported on rule updates. The Office of General Counsel has six potential rule changes in process, regarding a change to the language of rules 0150-01-.19, 0150-01-.06(4), 0150-01-.09(2)(b), 0150-01-.07(3), and 0150-01-.11(3), and 0150-01-.12(3) for consistency regarding the word “reactivation” and compliance with TENN.CODE.ANN.63-1-107(d).

XII. Discuss New and Old Board Business

There was no board business to discuss.

XII. Board Meeting Dates for 2021

May 6th
November 4th

A motion was made by Walter Fitzpatrick, to accept the board meeting dates for 2021, seconded by, Craig Moorhouse. The motion carried.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes. Helen Binkley, yes.

XIV. Adjournment

There being no further business, Craig Moorhouse, made a motion to adjourn the meeting, seconded by, Jennifer Shumway. The motion carried.

The meeting was adjourned at 9:37 a.m. CDT.

Roll call vote: Craig Moorhouse, yes. Jennifer Shumway, yes. Pat Fitzpatrick, yes. Helen Binkley, yes.

Board Chair

Date

These minutes were ratified by the board at the May 6th 2021 meeting.