

**APPLIED BEHAVIORAL ANALYST LICENSING COMMITTEE**

**DATE:** November 21, 2016  
**TIME:** 9:00 A.M.  
**LOCATION:** Health Related Boards Conference Center  
Poplar Room, 665 Mainstream Drive  
Nashville, TN 37243

**COMMITTEE MEMBERS**

**PRESENT:**

Mary Annette Little, Ph.D., Chair  
Michael S. Tonos, MS, BCBA  
Tammy Davis, BA, BCaBA  
Catherine Terry, Ph.D., M. Ed., Citizen Member

**COMMITTEE MEMBER**

**ABSENT:**

Melissa Switzer, Ph.D., BCBA/Doctor

**STAFF**

**PRESENT:**

James Hill, Board Administrator  
Lisa Williams, Board Administrator  
Teddy Wilkins, Unit Director  
Francine Baca-Chavez, Deputy General Counsel

Dr. Little called the meeting to order at 9:00 a.m. A roll call vote was conducted and a quorum was present.

**Review/Approve Minutes**

Upon review of the August 22, 2016 minutes, Ms. Davis made a motion to approve the minutes upon corrections of credentials. Mr. Tonos seconded the motion. The motion carried.

## **Office of General Counsel**

Ms. Baca-Chavez stated the rules were sent to the Attorney General's Office on March 21, 2016. Following return of the rules from the Attorney General's Office, the Office of General Counsel will file the rules with the Secretary of State's Office who publishes the rules online. The rules will become effective 90 days after the filing.

## **Financial Report**

Ms. Noranda French, Finance Office, reviewed the final close numbers for FY2016. The total of allocated expenditures for the board is \$7,868.45 for legal expenses. The total direct expenditures of payroll are \$815.98. Total expenditures are (\$8,684.43). The cumulative total is (\$9,284.74). Once revenue begins to accumulate, we anticipate the negative balance to clear up quickly.

## **Administrative Report**

Mr. Hill stated the next meeting is scheduled for February 13, 2017.

Mr. Hill reminded all Committee members to sign their travel reimbursements and stated the follow meeting dates have been scheduled for 2017:

May 22, 2017

August 14, 2017

November 13, 2017

Ms. Wilkins stated they do not have a replacement committee member for Dr. Switzer.

## **Other Board Business**

Mr. Tonos wanted to know if Behavioral Analysts would be assessed the privilege professional tax since they fall under the psychology board.

Ms. Baca-Chevez responded with the answer that the occupation tax, statute TCA E674.1702 which lists the professions that are subject to this tax, show Psychologists as being on this list. The assumption is since the Behavioral Analysts are not on this list, they are not subject to the tax.

Dr. Little gave a summary of the conference she attended entitled, "Threats to The Autonomy of Licensing Boards". Some concerns touched upon were what is happening in Canada, the United States and more specifically North Carolina. Also mentioned were some of the recommendations made at the conference and the fact that they are already in place here in TN. These recommendations included the use of an attorney in attendance at board meetings and the use of live-streaming the meetings.

Dr. Little said the Committee has asked TABA, The Tennessee Association of Behavioral Analysts, to give an update at each of these meetings. They did not have someone who could

attend this meeting. They did send in an update which will help the Committee stay on top of what's important with the organization.

Dr. Little said she has an update from TABA. Elections were held at the annual conference and TABA elected a new president, Dr. James Meindl from the University of Memphis. We have a Western representative, Esther Bledsoe. She was the West representative previously and was re-elected into that position. We have a new middle Tennessee representative, Katie Zimmerman and an east representative which is Elizabeth Ginder. We have new student reps. One is from the West, one is from the Middle and one is from the East.

The new president selected chairs. These are not elected positions. These are positions he appoints. He appointed a membership chair, a publications chair, social media chair, professional standards chair and the CEU chair who oversees not only all CEU events but the conference. And that one has a co-chair simply because that conference is a large deal to put together. Our director, Jason Otto, is remaining the same for now.

According to Dr. Meindl, TABA continues to grow in their membership. In 2015, there were 251 members of TABA and in 2016 it jumped to 343 members which is a 37% increase in membership. This is considered to be fabulous. At this annual conference, there were several excellent speakers including Gina Greene, Jeffrey Tiger, Patrick Friman and Brenda Bassenway. All speakers came from out of state and presented at TABA. There were 324 people that attended this year's conference. That was a record number of attendees. TABA continues to grow.

TABA invited Matt Lavery who is an attorney at law to provide a presentation on overview and update of the LBA licensure law to the members of TABA.

TABA is also in the process of acquiring applications for the VCVA and the VCAVA. TABA is also acquiring applications for this committee and they will have these ready to send to the department of health early in December. They will recommend two candidates from each region West, Middle and East.

Mr. Tonos added that Matt Lavery is also a board certified behavioral analyst and a lawyer.

Ms. Wilkins asked who would be the person to reach out to when we finally can license individuals that can spread the word?

Dr. Little suggested reaching out to the president, Dr. James Meindl. He will be the one to send it onto the publications chair.

With no other Committee business to conduct, Ms. Davis made a motion, seconded by Dr. Terry, to adjourn at 9:22 a.m. The motion carried.

*Ratified by the Committee for Licensing Behavior Analysts on May 22, 2017.*