

TENNESSEE BOARD OF SOCIAL WORKER LICENSURE MINUTES

DATE: February 11, 2021
TIME: 9:00 a.m. CDT
LOCATION: WebEx
Virtual Meeting Online

BOARD MEMBERS

PRESENT: Robert Zylstra, LCSW, Chair
Kenya Anderson, LMSW, Secretary
Rachel Horton, LBSW
Kenneth J. White, LAPSW
Tara Watson, LCSW
Ann-Marie Buchanan, LMSW
Ashley Childers, LCSW
Jennifer Williams, LAPSW

BOARD MEMBERS

ABSENT: Kimberly Mallory, LAPSW
BJ Olivas, LBSW
Karen A. Armstrong, Citizen Member

STAFF PRESENT: Christi Stacey, Board Administrator
Nathaniel Flinchbaugh, Senior Associate General Counsel

Robert Zylstra, board chair, called the meeting to order at 9:10 a.m. A roll call was conducted, and a quorum was present. The board staff introduced themselves: Christi Stacey, Board Administrator and Nathaniel Flinchbaugh, Advisory Attorney. Ms. Stacey explained the necessity of the telephonic meeting due to COVID-19 and the Governor's recommendations on gatherings for the next several weeks to the board. To proceed with the meeting telephonically a roll call vote was required for approval to proceed by the board. All motions, and each decision voted upon in this meeting would require a roll call response from the board individually. Ms. Stacey took a moment to introduce Mr. George Darden, newly appointed Health Related Boards Director.

Ms. Buchanan made the motion to continue virtually, and Ms. Anderson seconded the motion. A roll call vote was made, and all voted in the affirmative. Motion carried.

Ms. Stacey then asked the board to confirm they had received all board related documents prior to the meeting sent to each board member via TN Cloud. The board, by roll call, confirmed they had access to the board documents.

Board Attorney Nathaniel Flinchbaugh shared the WebEx etiquette before beginning: Please mute yourself if you have background noise. If you have patient information in the background, please cover it. Please be mindful that you are in an official board meeting and should not be working on non-board business. Please do not log out during a break, you can mute your mic and stop your video. The board chair will call on everyone individually so that everyone has a chance to speak. Please do not speak over each other. There will be a roll call vote after each motion.

Minutes

The minutes from the November 5, 2020 meeting were reviewed and a motion to approve was made by Ms. Buchanan seconded by Ms. Williams. Motion carried.

Investigative Report

Ms. Lori Leonard, Disciplinary Coordinator gave the summary of currently monitored practitioners for the board. Currently we are monitoring one (1) under a board order reprimand, six (6) licensees under probation, five (5) licensees under suspension and two (2) under a revocation.

Ms. Leonard stated that investigations had received and opened fifteen (15) new complaints for LMSW's totals for the year 2020. Of the fifteen complaints: one (1) for falsification of records, one (1) for substance abuse, one (1) was for unlicensed practice, five (5) for unprofessional conduct, one (1) regarding medical records request, two (2) for lapsed license, three (3) for practicing beyond the scope, and one (1) for practicing outside of scope. Investigations closed a total of five (5) complaints in the year 2020. Two (2) were closed and sent to the Office of General Counsel for formal discipline, two (2) were closed with no action, and one (1) with a letter of warning. Ms. Leonard reminded the board that letters of concern and letters of warning are not reportable to the national practitioner data bank, because they are not considered as formal discipline. At the end of 2020, there were sixteen (16) open complaints regarding licensed master's social workers that are being investigated and/or reviewed. For licensed advanced practice social workers investigations opened in 2020 two (2) complaints. Of the two complaints, one (1) was for substance abuse, and one (1) for unprofessional conduct. They have not closed any investigations regarding any complaints and have three (3) open complaints that were being reviewed and or investigated at the close of 2020. For the licensed baccalaureate social workers at the close of 2020, there was one (1) new complaint which was regarding drug diversion. One (1) complaint was closed and was sent to the Office of General Counsel for formal discipline. There are were no open complaints being reviewed and or investigated at the close of 2020. For licensed clinical social workers at the end the year 2020, they had received and opened a total of twenty-six (26) complaints; of those twenty-one complaints: one (1) was for fraud/false billing, one (1) for an action in another state, seventeen (17) were for unprofessional conduct, one (1) regarding medical record request, one (1) was for lapsed license, two (2) regarding failure to supervise, one (1) was

for criminal conviction, one (1) was regarding mental and or physical impairment, and one (1) was outside of the investigative scope. Investigations has closed a total of nineteen (19) complaints: three (3) were closed with insufficient evidence to formally discipline, twelve (12) were closed with no actions, two (2) were closed with a letter of warning, and two (2) were closed with letters of concern. At the closing of fiscal year 2020 investigations had twenty (20) open complaints being investigated or reviewed.

For the year 2021 LMSW's investigations has opened two (2) new complaints: one (1) for unlicensed practice and one (1) for a criminal conviction. They have not closed any complaints this year, with sixteen (16) open complaints being investigated or reviewed. For the LAPSW's investigations has open zero (0) new complaints: with three (3) opened complaints being investigated or reviewed. For the LBSW'S investigations has open zero (0) new complaints, none have been opened or closed and have none being investigated or reviewed. For the licensed LCSW's, investigations has opened a total of six (6) new complaints: all six (6) complaints fall under the code for unprofessional conduct, they have not closed any and have twenty (20) open complaints being investigated and or reviewed.

Office of General Counsel

Mr. Flinchbaugh reminded the board of the conflict-of-interest policy. If anyone has a conflict of interest, they are required to let the board know and recuse themselves. He also reminded the board about the open meetings act; any communications between two board members in any type of medium whether it is electronic, or in person if it is about board business it must be sunshined and properly noticed for the public to attend.

Mr. Flinchbaugh noted he currently had one (1) open case, (1) licensee ready for review today.

Consent Order: Denise Clemmer, LMSW License No. #4638 Facts: Respondent's license is currently probated. On Jan. 25, 2019, Respondent was employed as an addiction counselor at Mindful Recover in Oneida, TN, and Respondent could not stay awake during counseling sessions. On February 21, 2019, Respondent was required to submit to a UDS, which showed positive for Oxycodone. However, Respondent produced a prescription and the UDS was deemed negative. Two additional patients reported that Respondent fell asleep during counseling sessions and Respondent's employment was terminated.

Discipline:

1. Suspension
2. Suspension will be stayed, as Respondent has undergone substance abuse treatment and has obtained a Safe to Practice determination. If non-compliant at the time of ratification, stay will be lifted, and license will go to a suspended status.
3. Probation for a period of one (1) year
 - a. Failure to maintain one hundred percent (100%) compliance will result in stay being lifted.
4. Assessed Two (2) Type B Civil Penalties in the amount of five hundred dollars (\$500.00) each, for a total of one thousand dollars (\$1000.00), payable within twenty-four (24) months.
5. Cost not to exceed five hundred dollars (\$500.00), payable within twenty-four (24) months.

Motion to accept the agreement was made by Ms. Anderson, seconded by Ms. Watson. A roll call vote was made, and all voted in the affirmative. Motion carried. Mr. Flinchbaugh asked permission of the board to allow Ms. Stacey to sign the board order. Permission granted.

Update to Rule rewrite: The chapter re-write on our rules is still in the Attorney General’s Office for the final review. The Attorney General’s Office had recently relocated and did apologize for the unforeseeable delay but has made this a priority to get any alterations completed. Mr. Flinchbaugh was in process of completing the rule change for the fee reduction.

Financial Mid-year Report 2021

Matthew McSpadden was introduced as the new fiscal manager for Health Licensing and Regulations presented the financial mid-year report for fiscal year 2021. He presented the mid-year figures with comparison charts from the previous 2019 -2020 fiscal period. He presented the comparison charts of the revenue source, comparison of allocated expenditures, and a five (5) year comparison of expenditures and revenue. A substantial amount of revenue collected coming from renewal, and reinstatement fees. The expenditures over the five years comparison shows the board has stayed well below the revenue. Fiscal is required to do an analysis of the operating expenditures and carryover reserve balance, calculating the average of the last three years of operating expenditures multiplied by two and compare that number to the current carryover reserve balance. For the current report that comes to \$539,684.58 with a cumulative carryover balance exceeding that amount (\$1,704,941.55). Mr. McSpadden had intended suggesting a fee reduction but was informed the board had recently made an application fee reduction motion, which had been voted on and approved at the November 5, 2020 board meeting.

*The reduction amounts approved at the November 5, 2020 meeting on the Licensed Baccalaureate initial application fee to \$25.00 (a reduction of \$25.00) and on the Licensed Masters initial application fee to \$50.00 (also a \$25.00 reduction)

Administrative Report

Ms. Stacey stated that as of February 9, 2021 there were 557 Licensed Baccalaureate Social Workers; 3,089 Licensed Master Social Workers; 259 Licensed Advanced Practice Social Workers; and 3,103 Licensed Clinical Social Workers.

Listed below are license statuses for all professionals regulated by the Board of Social Work from the period reporting from November 3, 2020 through February 9, 2021.

Licensed Baccalaureate Social Workers	Licensed Master Social Workers	Licensed Advanced Practice Social workers	Licensed Clinical Social Workers
New Licenses - 2	New Licenses - 140	New Licenses - 2	New Licenses - 87
Renewed - 66	Renewed - 321	Renewed - 38	Renewed - 342
Online - 39	Online 275	Online - 25	Online - 268
Retired License - 2	Retired License - 46	Retired License - 0	Retired License - 11
Expired - 17	Expired - 86	Expired - 4	Expired - 36

Social Work Board dates remaining 2021:

05/06/2021

08/05/2021

11/04/2021

Application Review

Sharon Chavez Matzel she had applied for Clinical licensure by reciprocity here but did not sit for the ASWB Clinical exam in California BBS exam. The board after reviewing the license verification, the type of exam, structure and requirements, felt those were adequate in meeting our requirements. Motion was made by Ms. Buchanan, seconded by Mr. White. A roll call vote was made, and all voted in the affirmative. Motion carried.

Debbie Vitale when initially licensed here in 2014, was advised (over the phone) to apply for the LMSW license, though her ASWB score report reflected sitting and passing the “Advanced Generalist” (1997) exam taken in Ohio which at that time was the highest level of licensure there. All her documents submitted with her application reflected that she has/had a Clinical license in Ohio; the verification sent to us from Ohio stated that she had completed twenty-four months (24) post LMSW clinical experience, 150 face-to-face supervision hours, 3000 clinical hours, and included notation under the non-clinical hours “not required to be tracked”. She has maintained her clinical license in Ohio and was misinformed to apply here for the LMSW license. This oversight was caught when she was about to renew the LMSW and the scanned documents were reviewed further. She is requesting licensure here as an LCSW by reciprocity, from Ohio. The Ohio license shown as Licensed Independent Social Worker LISW. Motion was made by Ms. Watson to license Ms. Matzel here as an LCSW by reciprocity, seconded by Ms. Childers. A roll call vote was made, and all voted in the affirmative. Motion carried.

Dominique Reeder Clinical application was brought before the board for review. Ms. Reeder’s clinical supervisor (Ms. Brown) had refused to complete her verification of supervision form and refused to sign off on her clinical logs. Ms. Reeder had also asked another LCSW (Ms. Jones) in her agency to sign off on her documents but had not responded back to Ms. Reeder. Ms. Reeder had no one that would sign off on her logs and is currently involved with an ongoing federal lawsuit involving sexual harassment. There had been an involuntary separation of employment that had taken place; both LCSW supervisors were still employed there but did not want to continue communications with Ms. Reeder due to the lawsuit restrictions. The board discussed the supporting documentation that Ms. Reeder had submitted with her application, regarding the difficulties she had encountered in requesting the supervisor to complete these forms and the multiple attempts she made. The only documents Ms. Reeder had that confirmed she had made many attempts were screen shots of several texts between she and Ms. Brown. She had no signed contracts, or official verification of supervision forms/signatures, or other documentation that the supervision had taken place. Motion was made by Ms. Buchanan to postpone the application timeframe, allowing Ms. Reeder a one-year period to submit a complete packet including the required signed verification of supervision documents. Ms. Childers seconded the motion; motion carried.

Agreed Citations

The board reviewed an Agreed Citation for **Anne M. McInnis LCSW #621** who was audited and found to be deficient on her continuing education hours. Ms. McInnis was fined one hundred dollars (\$100.00) per board policy. She paid the fine and submitted the deficient continuing education hours. Motion to accept the agreement was made by Ms. Anderson, seconded by Ms. Childers. A roll call vote was made, and all voted in the affirmative. Motion carried.

Review, approve/deny and ratify new licensure files

Upon review Ms. Buchanan made a motion, seconded by Mr. White, to approve the following **LBSW** applicants for licensure:

**Robertson Christian Sheree
Smith Rebecca**

A roll call vote was made, and all voted in the affirmative. Motion carried.

Upon review Ms. Buchanan made a motion, seconded by Ms. Watson, to approve the following **LMSW** applicants for licensure:

**Adeola Mofesola Olaoluwa
Aisenbrey Anjoli
Akunuri Prasant V.
Anzalone Amber
Artison Ashley Nicole
Baker Michael Paul
Bales Ashley
Ball Sydney
Barham Sidney Marie
Beal Rachel Lee
Bellinghausen Deborah Ann
Benda Paige
Bitner Ashley Nicole
Boyer Kathryn L.
Bradley Allison E.
Breedon Wyetta Marie
Brimsy Sunni Alison
Brown Katelyn Rose
Burrows Lonna
Bynum Aaliyah Ann
Carlos Kwanis S.**

**Carlson Ryan Jacob
Carter Adrianna Janelle
Cassata-Wines Katherine N.
Childress Rebekah Marie
Clinton Priscilla Anne
Collins-Platt Melinda
Cook Micheleen Joy
Copeland Tyran Trevan Sr.
Covey Mary
Crutcher Tamara Cacharel
Cummings Kevin Paul
Dassow Amy
Davenport Megan
Davidson-Guest Tina
Davis Brenda Gail
De La Guardia Michelle Lauren
Denton Ashley Nichole
Denton Cassandra
Donovan Shauna
Dudley Miranda Dianne
Eisenmann Jessie**

Engel Taylor
Farmer Cayla
Ford Emilie Paulus
Fox-Coons Nan E. *AC
Frisbie Carla Jane
Gibbens Jeremiah Douglas
Gosselin Wesley
Grilliot-Hill Melissa Grace
Hall Emily Elizabeth
Hanson Hailey Paige
Hartsell Karyssa
Hiles Tammy Sue
Hodges Soncharre
Holofcener Sydney Fink
Holt Lindsey
Horn Anne Bratton
Howard Elizabeth Ramsay
Hyland Megan
Kaufman Alexis
Kendricks Rachel Victoria
Kindrick Kellie Anne
King Danielle Renee
Kirk Brittany
Klein Valerie
Kobosh Casey Loren
Lahay Amber
Landers Courtney Lashe'
Law Martha
Leechford Alexis
Long Tammy Michelle
Lopez Christina
Loudenslager Rachael Cauley
Lufkin David Andrew II
Lytle Alyssa
Mabe Sara
Mathis Mccay
Mcclorn Latrice A.
Mccolpin Brenda J.
McCormack Sarah
Mckee Daphne
Mckissack Montrobia
Mcmullen Ednesha
Meadows Jessica Lea
Milon Mackenzie
Milutin Michael Wade
Moon Karley Michelle

Morris Raquel Grace
Moss Lashelle D.
Myles Peter Lee *AC
Nelson Collis Cody
Nelson Telissa S.
Norris Brittany
O'Toole Sara
Perkins Bianca Simone
Peterson Dana
Piper Kylie
Price Trista Ann
Ricciardi Corisa
Richardson Jennifer Lynn
Robertson Makaya Workman
Royston Nikeisha
Rushing Chelsea
Russell Collins Kimberly Osee
Samawi Hannah
Saucier Katelyn Heather Peake
Scorpio Tamera Jean
Sellers Rachel
Semelroth Jessica
Slack Summer
Small Tanequa Danielle
Smartt Deroneasha
Smith Katrina Renae
Stob Sarah Rose *AC
Stubblefield Sydney *AC
Swanger April L.
Taylor George
Taylor Lauren
Tchakarov Elizabeth
Temple Chelsea Leigh
Todd Caroline
Tope Tiffani Nicole
Townsend Latoya Dianne
Tutor Sarah Grace
Valdes Catherine Margaret
Vandelinde Hillary *AC
Vick Bailee *AC
Wade Heather Witt
Walker Christa Renee *AC
Washington Brittany Leafaye
Watson Helen
Wells Kira
Whitaker Sayvion

**White Charlotte S.
Williams Kirstie
Wilson Kevyn**

**Woods Chloe
Xavier Korrie H.
Zuch Michael Thomas**

A roll call vote was made, and all voted in the affirmative with exception; for (*AC) Ms. Childers recused. Motion carried.

Upon review Ms. Williams made a motion, seconded by Mr. White, to approve the following **LAPSW** applicants for licensure:

Burris Lydia Buckley

Freeman Corinne D.

A roll call vote was made, and all voted in the affirmative. Motion carried.

Upon review Ms. Buchanan made a motion, seconded by Ms. Childers, to approve the following **LCSW** applicants for licensure:

**Alexander Phylicia A.
Alexander Shauntay Denise
Allison Tangela
Anderson Natasha
Anderson Regina
Armentor Autumn Nicole
Atzinger Chelsea N.
Austin Ladella L.
Barry Jessica Leann
Barton Jocelyn
Bearden-Allagas Shawna
Belizaire Sandra
Blackshear Amber
Bourgeois-Munoz Elise
Bradley Connie G.
Brittenuum Ashley
Carter John Christopher
Chavez Matzel Stephen Michael
Cherry-Jackson Shemeka L.
Clark Hannah
Collins Bryan B.
Crawford Kace
Cunningham Makayla
Daniels Natasha
Dixon Stephanie Orlena
Duquette Debbie Kay
Durda Natalie Colleen
Ericson Kamrie Lynne Reed**

**Fulton Cindi Moon
Gill Dena J.
Glickstein Richard Brian
Green Ailie B.
Harris Jennifer R.
Honeyford Denise Marie
Hooks Cecelia M.
Howard Leanna
Ikeorha Morgan Elyse
Ingros Caitlan Carney
James Noel Marguerite
Jennings Porter Fitzhugh
Jones Megan E.
Jones Victoria L.
Kelch Krysten
Kennedy Keisha S.
Krymis Holly Lynn
Larouche Anna M.
Lavoie Hannah E.
Lesesne Rebecca
Lindsey Leslie D.
Lloyd Quasheema Monique
Mackenzie Heather Grace
Malcolm Amy Hudson
Maniscalco Christopher
Marshall Melissa Williamson
Mccallie Martha S.
Mccaskill Lavera**

Mcelvenny Caitlin M.
Mcsweeney Jennie McBride-Holloway
Midgley John B.
Moody Anneke L. *TW
Phelps Ashley
Pinkston Jessica M.
Proulx Laurel M. Mrs
Raggio Kaylee Michelle
Reevey Erica G.
Reynolds Katherine M. *AC
Rogliano Morgan
Shaffer Norman
Shervington Keisha M.
Sievers Leah M.
Sledge Keesha
Smart Timi Rene'

Smith Jenna Leigh
Smith Melissa Mary
Spikes Sarah Elizabeth
Spiro Dana Elaine
Stark Michelle
Stice Kristen West
Strober David Ezekiel
Tinnon Raena Rachelle
Turner Marion Murray
Varlan Anne E.
Wagoner-Angelin Mary
Wansley Jessica
Wyckoff Kristi
Zaccagnino Rachel E.
Zelig Anna

A roll call vote was made, and all voted in the affirmative with exception; for (*AC) Ms. Childers recused / (*TW) Ms. Watson. Motion carried.

Approve LCSW applicants to sit for written exam

Upon review of the initially approved, Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the following LCSW applicants to sit for the written exam:

Adams, Rachelle
Anderson, Lisa
Barnes, Katherine
Battle, Sharon
Bush, Jessica
Chaplin, Stacia
Cimabio, Kimberly
Cromer, Coralotta
Davis, Darna'
Davis, Tamika
Deckard, Lee
Dupree, Breisha
Ekhtator, Keith
Gomes, Lakeisha *
Gray, Pamela
Hale, Lisa
Hatchett, Rachel
Herb, Melissa
Holland, Quotia
James, Amilia
James, Ruthie

Keeney, Charlotte
Kirk, Sarah
Leinart, Jessica
Lewin, Kelley
Long, Kimberly
Looney, Lorraine
Matty, Maria
McMahan, Jennifer
Metcalf, Brent *
Moore, Cathi
Mountz, Elizabeth
Quilty, Jillian
Robinson, Macquanetta
Ryans, Victoria
Satterfield, Victoria
Scott, Iain
Shadrick, Aaron
Smith, Chelsey
Smith, Elizabeth
Wright, Bertha

Approve/deny reinstatement applications

Upon review Ms. Buchanan made a motion, seconded by Ms. Childers, to approve the following **LBSW** reinstated license. A roll call vote was made, and all voted in the affirmative. Motion carried.

Jeffries Linda F.

Upon review Ms. Buchanan made a motion, seconded by Mr. White, to approve the following **LMSW** reinstated license. A roll call vote was made, and all voted in the affirmative. Motion carried.

**Alexander Lakeva S.
Buck Brittany Craig
Carabia Cynthia Lucia
Christian Jennifer L.
Malloy Kimberly J.**

**Pickle Toni Danielle
Reed Jessica K.
Tyler Brittany
Walker Tami**

Upon review Ms. Buchanan made a motion, seconded by Mr. Childers, to approve the following **LAPSW** reinstated license. A roll call vote was made, and all voted in the affirmative. Motion carried.

Woodson, Donna

Upon review Ms. Buchanan made a motion, seconded by Mr. White, to approve the following **LCSW** reinstated license:

**Albea-Beard Renetta
Grimes Courtney L.
Lynch Patricia K
Nogales Baker Evie R.
Rabideau Carol J**

**Ramey Vero Julia
Sharp Alix W
Smith Yvonne
Tracy Kerri**

A roll call vote was made, and all voted in the affirmative. The motion carried.

Correspondence:

The board received letters from **Leigh Tatum**, and her **LCSW supervisor Bryan Humphrey** (both appeared virtually before the board) requesting permission of 100% virtual supervision to be allowed, especially considering the restrictions of meeting in person due to COVID. The current board policy allows 75% of supervision to be completed through video conferencing technology. Ms. Tatum spoke to the board explaining the circumstances surrounding her supervision including work restrictions and obstacles that arose while trying to meet the face-to-face requirements. The board questioned the methods in which she had completed the virtual supervision so far confirming

that the clinical notes had been shared with her supervisor prior to the virtual meeting to properly discuss the reported hours. Mr. Flinchbaugh reminded the board of the current policy; then explained to the board they could make a change to the pending rules that *will go into effect*, and update the policy that will allow 100% to include the specification of secure video conferencing technology with a face-to-face component ensuring a live exchange. Mr. Flinchbaugh asked for clarification from the board asking would the policy change only allow telecommunications or more specifically to include teleconferencing with video included, and update that portion of the rule change. Mr. Flinchbaugh advised the board to rescind the current 75% policy that is going to mirror the new rules; then with the board's interpretation of face-to-face to now include video conferencing, would not abut the rules.

Motion to rescind the current policy approved February 6, 2020 was made by Ms. Buchanan, seconded by Ms. Childers. Motion carried. Motion was also made to approve the requested 100% supervision exception specifically for Ms. Tatum by Ms. Buchanan, seconded by Ms. Childers. Motion carried.

Discussion

Ms. Paula Foster appeared before the board to present a comparison of clinical requirements across the states with information that she, Ms. Franklin and Ms. Watson had compiled that was previously requested by the board. The reports were sent to the all the board members prior to the board meeting allowing them time to properly review. They also included the ASWB sixteen (16) page report which showed a comparison of U.S. clinical social work supervised experience license requirements. The board did review and discuss several specific areas of the report regarding treatment planning and the semantics in the manner of recording the hours. Discussion whether treatment planning and case documentation, and if any could be included in the countable clinical hours. The actual clinical logs may need to be "looked" at in going forward with the inclusion of additional work as clinical hours, clinical experience, and how to count the hours. The public comments made via WebEx, were addressed by the board and it was questioned if the public comments could be made viewable by the public in the future on the board's website.

Ms. Karen Franklin, of NASW TN Chapter, inquired of the board if they would be interested in being a sponsor for the NASW Social Work Day on the Hill Conference, to be held virtually this year. The date of the conference would be Wednesday March 31, 2021, a completely Virtual Event. The NASW had offered a special sponsorship packet comprised for the State of Tennessee Social Work Board of one thousand (\$1000.00) dollars. Motion was made by Ms. Buchanan to sponsor this virtual event, Seconded by Ms. Childers. Motion passed.

Adjourn

11: 45 AM - Motion to adjourn was made by Ms. Buchanan, seconded by Ms. Childers. A roll call vote was made, and all voted in the affirmative. Motion carried.

Motion to approve the February 11, 2021 minutes was made by Ms. Williams; seconded by Ms. Buchanan. Motion carried. May 6, 2021