

MEETING MINUTES
TENNESSEE COUNCIL FOR LICENSING HEARING INSTRUMENT SPECIALISTS

DATE: February 19th, 2021

TIME: 9:00 A.M., CT

LOCATION: Health Related Boards
Board Meeting
665 Mainstream Dr.
Nashville, TN 37243

COUNCIL MEMBERS

PRESENT: Jackie Miller, Hearing Instrument Specialist, Chair
Dr. Bruce L. Fetterman, M.D
Gary L. Kelly, Hearing instrument Specialist
Lordy D. Smith, Consumer Member
Amanda Yarnell, Hearing instrument Specialist

COUNCIL MEMBERS Jackie Miller, Lordy Smith
ABSENT:

STAFF

PRESENT

Alice C. Stacey, Administrative Assistant 2
Latonya Shelton, Administrative Assistant 3
Doris VanOvermeiren, Administrative Assistant 2
Ashley Fine, Assistant General Counsel

Ms. VanOvermeiren read the opening statement. Due to gathering restrictions imposed by the Covid – 19 virus, it is necessary to conduct this meeting telephonically. Ms. VanOvermeiren read the required script, noting all votes must be conducted by roll call. Ms. VanOvermeiren establish a quorum, ask if the board members were able to hear each other, and all documents were received prior to the meeting.

Dr. Fetterman called the meeting to order at 9:05 a.m.

Minutes

The Council reviewed the minutes from the October 16th 2020 and, meeting. Mr. Fetterman made a motion, seconded by Ms. Yarnell to accept the minutes as presented.

A roll call vote was conducted, all voted in favor of the motion. The motion carried.

The Council reviewed the minutes from the November 10, 2020. Mr. Fetterman made a motion seconded by Ms. Yarnell and Mr. Kelly to accept the minutes as presented.

Investigative Report

Lori Leonard, Disciplinary Coordinator for all Non-nursing Boards gave the following report:

There are currently no monitored practitioners. No new complaints, no open complaints. In the year 2020 Investigations has received no new complaints. Currently there are three (3) open complaints that are being investigated and/or reviewed for the year 2020.

Office of General Counsel

Ms. Fine read aloud the Conflict of Interest Policy and the Open Meetings Act.

Disciplinary Activity

The Office of General Counsel (OGC) does not have any open case files.

Rule Activity

Ms. Fine stated the rules incorporating Rule 2019, Public Chapter 323 regarding NBC, HIS for certification. The removal of medical documentation will remain in internal review. Ms. Fine discusses Public Chapter 323 and statute 63-1-155 practicing Telehealth. In 2020 Public Chapter 4 was signed by the Governor amending the definition of the health care provider. Ms. Fine read the rule regarding the provisional license and the statute 63-1-155 is defined. Hearing Instruments Specialist can under the statute practice telehealth where it is appropriate in the scope of practice. Ms. Fine discusses possible changes to the rules and policies statement in the future is an option. Ms. Fine mentioned of tele-supervision for the apprentices and possible changes to the rule. Dr. Fetterman ask the board to discuss the changes of tele-supervision and ask that information be put together for further discussion on tele-supervision for the next meeting. Ms. Fine agrees.

Financial Report: Mr. Matthew McSpadden

Mr. McSpadden reported the fiscal year report for 2021. The fiscal close numbers for 2019 through 2021. Total expenditures for payroll for the year 2020 is \$78,176.91, direct expenditures for 2020 is 32,909.06 and direct expenditures for 2021 is \$9056.00, allocated expenditures is \$11,325.30, total expenditures Revenue generated for 2020 \$35,956.73, total current year net is \$24,631.43, Technology improvements \$1325.70. The cumulative amount carried over is \$78,176.91. Direct comparison from year 2019 through year 2021 very good. Revenue expenditures and comparisons are down for 2019 thru 2021. Mr. McSpadden review the policy for the financial report that is required at the end of the fiscal year with the board.

Administrative Report

Ms. VanOvermeiren presented the following Administrator's report:

There is currently a total of 171 licensed Hearing Instrument Specialists, and 27 licensed Apprentices.

Ms. VanOvermeiren stated that from October 16, 2020 through February 19, 2021 there were seven (7) newly licensed Hearing Instrument Specialists and two (2) newly licensed Apprentices. During the same time frame there were twenty-seven (27) renewals with twenty two (22) renewals completed online. None reinstated; one (1) retired; Nine (9) expired and no diseased

New Licensees

Seven new licenses

Upon review Dr. Fetterman made a motion, seconded by Mr. Kelly, to approve the new licensees. A roll call vote was conducted, all in favor of the motion. The motion carried.

New Apprentice Licenses

Two new (2) apprentice

Upon review Dr. Fetterman made a motion, seconded by Mr. Kelly, to approve the new licensees. A roll call voted was conducted, all in favor of the motion. The motion carried.

Reinstated License

No reinstatements

Discuss and take action if necessary, on appointing proctors for the Middle Tennessee area

Proctors for the practical exam. Dr Fetterman the reason for discussion for proctors. Ms. VanOvermeiren informed the board of the need for proctors in middle Tennessee. She spoke with Mr. Miller the board chair concerning the proctors. There are proctors for East Tennessee and West Tennessee and no proctors for middle Tennessee. Dr. Fetterman ask for information on obtaining new proctors and what procedures would need to be in place for the new proctors.

New Business

Mrs. Yarnell ask if there would be a set date for the practical exam. Ms. VanOvermeiren explained that at this time there was no set date.

Adjourn

With no other Council business to conduct, Dr. Fetterman made a motion to adjourn the meeting seconded by Mr. Kelly. A roll call voted was conducted and all voted in favor of the motion. The motion carried. The meeting adjourned at 12:20 pm

Ratified by the Council for Licensing Hearing Instrument Specialists on June 18, 2021