

MINUTES

TENNESSEE BOARD OF DENTISTRY MEETING

Date: July 10, 2025

Location: Tennessee Department of Health
665 Mainstream Dr.
Nashville, TN 37243

Members Present: Phillip Kemp
Greg Kemp, DDS
Thao Kinsey RDH
Edward Moody, DDS
Maricela Rodriguez, DDS
Joseph Britton, DDS
Christopher Acree
Steven Zambrano, DDS
Suzanne DuVall, RDH

Staff Present: Ailene Macias, Director
Stephanie Glasgow, Board Manager
Ashley Fine, Senior Associate General Counsel

The meeting began at 10:00am.

RULEMAKING HEARING

There was a rulemaking hearing regarding Rule 0460-01-.02 Fees. If approved by legislature, the proposed fee increase will go into effect 7/1/26. State dental associations for all 3 professions will be notified prior to the increase taking effect.

The proposed fee changes would result in the following:

- Dentist Licensure application fee would change from \$300 to \$600
- Dentist Licensure renewal fee would change from \$187.50 to \$400
- Dental Hygienist Licensure application fee would change from \$86.25 to \$250
- Dental Hygienist Licensure renewal fee would change from \$75 to \$150
- Dental Assistant Registration application fee would change from \$22.50 to \$150
- Dental Assistant Registration renewal fee would change from \$37.50 to \$90
- Dental Assistant Certification application fee would change from \$0 to \$20
- All other fees for all 3 dental profession types, were rounded up to the nearest dollar, if the fee did not already end in \$.00.

Ms. DuVall motioned to approve sending an email to all licensees. Dr. Rodriguez seconded the motion, and the motion carried.

To review the discussions, motions, and voting on these topics, please review the meeting recording:
<https://tdh.streamingvideo.tn.gov/Mediasite/Play/1fec4bec8030427bbae1f42519d055521d>

MINUTES

1. Board of Dentistry – April 2025 - Dr. Zambrano made a motion to approve the meeting minutes. Mr. Acree seconded the motion, and the motion carried.

INTERVIEWS/BOARD REQUESTS

1. *Butler, Alexis RDA* – Ms. Butler appeared before the board for her applicant interview. Mr. Acree made a motion to approve her license. Dr. Zambrano seconded the motion, and the motion carried.
2. *Lynch, Catreena RDA* - Ms. Lynch appeared before the board for her applicant interview. Ms. Kinsey made a motion to approve her license. Dr. Zambrano seconded the motion, and the motion carried.
3. *Miller, Kaylee RDA* – Ms. Miller appeared before the board for her applicant interview. Mr. Acree made a motion to approve her license. Ms. Kinsey seconded the motion, and the motion carried.
4. *Nolan, Shaundrea RDA* – Ms. Nolan appeared before the board for her applicant interview. Mr. Acree made a motion to approve her license. Dr. Zambrano seconded the motion, and the motion carried.
5. *Walker, Corina RDA* – Ms. Walker appeared before the board for her applicant interview. Dr. Zambrano made a motion to approve her license. Mr. Acree seconded the motion, and the motion carried.

RATIFICATIONS

Mr. Acree made a motion to approve the following:

1. New licenses, reinstatements/reactivations, and retirements.
2. Specialties, certifications and permits.
3. Administrative revocations

Ms. Kinsey seconded the motion, and the motion carried.

APPROVAL OR DENIAL OF CONTINUING EDUCATION, CPR COURSES AND/OR COURSES

Mr. Acree made a motion to approve the following:

1. Artistic Smiles Orthodontics- “Airway Health in Pediatric Dentistry: Evaluating Nasal Breathing, Tongue Ties, and Anatomy for Optimal Growth and Development.”
2. Pulitzer Orthodontics, LLC- “Treatment Planning Orthodontics.”
3. Vanderbilt University Medical Center- “Much Ado About Airway Part 1” and “Much Ado About Airway Part 2.”

Dr. Rodriguez seconded the motion, and the motion carried.

DENTAL ASSISTING PROGRAM

Ms. Kinsey made a motion to approve the following:

1. Chattanooga College Medical Dental and Technical Careers (new owner/new address)
2. Revive Dental Assisting
3. Sloane Dental Assisting School
4. Tennessee College of Applied Technology- Pulaski

Dr. Zambrano seconded the motion, and the motion carried.

PROGRAMS AND CERTIFICATION COURSES

Mr. Acree made a motion to approve the following:

Coronal Polishing

1. Chattanooga College Medical Dental & Technical Careers

Sealant Application

1. Chattanooga College Medical Dental & Technical Careers

Nitrous Monitoring

1. Chattanooga College Medical Dental & Technical Careers

Ms. Kinsey seconded the motion, and the motion carried.

EQUIVALENCY OF COURSES

Mr. Acree made a motion to approve the following:

Local Anesthesia

1. Adams, Heather- Georgia Highlands College
2. Bailey-Carroll, Katelyn- Georgia Highlands College
3. Frampton, Alexandria- Massachusetts College of Pharmacy & Health Science
4. Liva, Kristen- Parkland College
5. Sajovec, Marissa- Illinois Central College
6. Snuggs, Blair- University of Mississippi Medical Center
7. White, Reese- Asheville-Buncombe Technical Community College

Administering and Monitoring Nitrous Oxide

1. King, Colby- Northeast Mississippi

Radiology

1. Grewell, Porscha- Corporate Education Center
2. Hollis, Kelsey- San Diego Dental Careers
3. Smith, Shelby- Dental Replacement Training Academy
4. Vindel, Carol- Accelerated Dental Academy (LA)
5. Warren, Natalie- Accelerated Dental Academy (LA)
6. Wilson, Jenny- Medical Institute of Kentucky

Sealant Application

1. Balentine, Kelly- University of North Carolina Chapel Hill

Multiple Courses

1. Barnes Rebekah- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Central Piedmont Community College
2. Cox, Emma Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Western Kentucky University
3. Dahl, Angela- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Herzing University
4. Henderson, Elizabeth- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Western Kentucky University
5. Martynenko, Natalya- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Oxnard College
6. Owens, Brittany- Radiology, Monitoring Nitrous Oxide, Sealant- Dental Assisting Institute
7. Ridley, Makayla- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- University of Louisville
8. Spaulding, Kristen- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Western Kentucky University
9. Weber, Cassandra- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Lake Superior College
10. Westcott, Courtney- Administration and Monitoring Nitrous Oxide, Administration of Local Anesthesia- Western Kentucky University.

Ms. DuVall seconded the motion, and the motion carried.

Ms. Kinsey made a motion to uphold the denial of the following:

Denied Courses

1. Balentine, Kelly- Restorative Functions- University of North Carolina
2. Dye, Angela- Restorative Functions and Prosthetic Functions- Concord Career College (OR)
3. Smith, Shelby- Coronal Polishing, Sealant, Expanded Functions- Dental Replacement Training Academy

Mr. Acree seconded the motion, and the motion carried.

CORRESPONDENCE

Dr. Dan Merwin – request for review of CE policy related to creators of course content. The discussion surrounded the creation of course content for teaching in dental schools, and the request for continuing education hours to be accepted by the board for the 2-year continuing education requirements. It was discussed that the consideration of the difficulty of calculating or accounting for continuing education hours, along with the consideration of if there would be a cap on the number of hours which could be obtained for course creation. This topic was tabled until October. Dr. Zambrano and Ms. Fine will work together to research and make a recommendation. Mr. Acree made a motion to add this to the October Agenda as a rule change. Ms. Kinsey seconded, and the motion carried.

REPORTS

Executive Directors Report - Ms. Macias reminded the board members of the final board meeting of 2025 set for October 2-3. In 2026 our board meetings are scheduled for January 8-9, April 9-10, July 9-10, and October 8-9. From January 1, 2025, through June 30, 2025, the board office received 233 initial license applications for dentist, 242 for dental hygienists, 838 for dental assistants, and 40 for dental facilities. The total number of new licenses issued during that period was 195 for dentists, 202 for dental hygienists, 905 for dental assistants, and 43 for dental facilities. The total number of new certifications/permits issued were 39 for dentists, 417 for dental hygienists, and 1,814 for dental assistants. An average of 85% of all licensees are now renewing their licenses online.

Office of Investigations Report – Ms. Granum provided the report for the Office of Investigations. From January 2025 through the end of June 2025, the Office of Investigations received a total 281 new complaints, with 225 total complaints having been closed at the time of the board meeting.

OGC Report – Ms. Fine provided the report. The rules regarding the RDH monitoring of nitrous oxide course were filed with the Secretary of State’s Office in February 2025 and became effective May 22, 2025. The Rule Amendments Pursuant to 2021 PC 328 are currently in internal review for Chapters 0460-01, 0460-02, 0460-03, 0460-04, and 0460-05. At the time of the meeting, there were 35 open cases with OGC. Of those cases, 19 were for dentists, 18 cases for dental assistants, and one case for dental hygienists. The board was scheduled to review 24 consent/agreed orders at the meeting that day, and no contested cases.

Tennessee Dental Wellness Foundation - Dr. Tiner provided the update/report for the TDWF. They had approximately 41 clients they were monitoring, with about 66% of them being dentists, 12% hygienists, and 22% were dental assistants. The TDWF monitors those clients daily, with such things as random urine drug screens, blood tests, support meeting attendance, therapy attendance, and meeting at least twice a year with the TDWF. More clients are coming in with issues aside from substance abuse and they have tools/resources to help them. They began using a new app providing tracking and monitoring in June called Recovery Trek. The TDWF continues to present chemical dependency lectures for dentists and dental hygienists.

Update from the Schools of Dentistry

Meharry School of Dentistry - Dr. Gray provided this update to the board. In May 60 students graduated. The class of 2026 will graduate its first class of 75. They have continued their support of the Healthy Smiles initiative. They are partnering with Delta Dental for Kid’s Power Day and serving Bedford County children at the Shelbyville clinic. Their ABLE clinic should be open by the end of the year to assist differently abled individuals. Their Oral Health Day is August 26th: Free cleanings, fillings, and extractions will be provided. Their upcoming EFDA course consists of 15 students, double the previous class size. Dr. Gray stated that offering weekend courses helps dental assistants who work 5 days a week to continue their education.

UT School of Dentistry- Dr. McKinney provided the update to the board for UT. In May they completed their accreditation approval site visit, and it was a success. As part of their Healthy Smiles Initiative, they have continued plans for new location in Kingsport and Savannah TN to expand access to care. There is an influx of people moving into TN and baby boomers are retiring. Properly trained EFDA's can mitigate the access to care crisis in our state. Since the last board meeting, two restorative EFDA courses took place in Knoxville and a prosthetics course took place in Memphis. Approximately 80% of the EFDA courses were paid by their supervising dentists. There were more students from rural areas. Implementing technology training in prosthetics classes, there was a demonstration of digital scanning. Dr. McKinney stated that UT is considering having a possible EFDA course scheduled to take place in the school's Kingsport dental clinic in June 2026. Dr. McKinney is scouting many teaching sites in Chattanooga. Dr. McKinney thanked the Board for the 20 hours of CE's that it allows dental school faculty each CE cycle.

OTHER BUSINESS, RULE CHANGES AND/OR POLICY CHANGES

Discussion and action taken related to:

1. Obtaining approval for panels of three board members to hear contested cases Pursuant to 2025 PC 127.
2. Advisory ruling request letter submitted by TN dentist regarding whether air polishing is in register dental assistant's scope of practice. This was added to the October agenda.
3. Adding language regarding THEC authorization to the Board's website and Program/Course Approval letters. Mr. Arrington was present before the board, as he had been in April, emphasizing the need to partner with the Board to inform private post-secondary institutions to contact THEC regarding state-mandated approval.
4. Board policy related to laser usage by registered dental hygienists.
5. Rule draft recommendation from the Anesthesia Committee on the meaning of "administration," including revisions made after the Board's discussion at the April 16, 2025 meeting.

To review the discussions, motions, and voting on these topics, please review the meeting recording: <https://tdh.streamingvideo.tn.gov/Mediasite/Play/1fec4bec8030427bbae1f42519d055521d>

ORDER OF COMPLIANCE AND/OR PETITIONS

Daniel, Robin DS - Dr. Daniel appeared before the board to request the probation lifted from his license, and to have his license back in good standing. There was a draft order of compliance provided to the board, showing that Dr. Daniel had completed all requirements of the previous order.

Mr. Acree made a motion to approve the order of compliance and lift the probation from the license. Dr. Britton seconded the motion, and the motion carried.

AGREED CITATIONS

Continuing Education

Ms. Kinsey made a motion to approve the following agreed citations:

1. Allen, Katie RDA
2. Arnold, Kristine RDH
3. Baltimore, Cameron RDA
4. Barton, Elizabeth RDA

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| 5. Beerman, Taylor | 17. Knight, Jessica RDA |
| 6. Blair, Shalya RDA | 18. Kori, Martha RDA |
| 7. Bowers, Olivia RDA | 19. Marquez, Edison RDA |
| 8. Carpenter, Amber RDA | 20. Mead, Jaelyn RDA |
| 9. Corvacho, Kevin DS | 21. Norton, Courtney, RDA |
| 10. Davis, O’Neshia RDA | 22. Pak, Ethelyn DS |
| 11. DeWaters, Catrina RDA | 23. Phillips, Lora RDA |
| 12. Dufurrena, Casey DS | 24. Sweeney, Laura RDA |
| 13. Herron, Vickie RDH | 25. Thurman, Rebecca RDA |
| 14. Holliday, Paul DS | 26. Tucker, Jessica RDA |
| 15. Hooker, Amber, RDA | 27. Wells, Jeanette RDA |
| 16. Johnson, Austin DS | 28. Williams, Martha RDA |

Mr. Acree seconded the motion, and the motion carried.

Lapsed License Citations

Mr. Acree made a motion to approve the following agreed citations:

1. Eaton, Eboni RDA
2. Elrod, Leslie RDA
3. Gasaway, Theresa RDA
4. Johnson, Alicia DS
5. Hix, Mallory RDA
6. Lawing, Kaitlin, RDA
7. Malkin, Lyric RDH
8. Maxwell, Brooke RDH
9. Moore, Mary RDA
10. Williams, Jennifer RDH

Ms. Kinsey seconded the motion, and the motion carried.

CONSENT/AGREED ORDERS

1. Adler- Knowles, Lyndi RDH- Dr. Moody was recused from this order. Ms. Adler-Knowles applied for reinstatement of her expired RDH license in January 2025. It was determined that she worked on the lapsed license for a total of 19 months beyond the grace period for renewal. As part of the citation, Ms. Adler-Knowles must pay a total of \$1,424 in civil penalties, and up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Dr. Britton seconded the motion. The motion carried.
2. Andrade, Karemy RDA- Ms. Andrade applied for reinstatement of her RDA license in January 2025. It was determined that she practiced on the lapsed license for at least 11 months past the grace period, including taking x-rays, coronal polishing, monitoring nitrous, and monitoring sealants. As part of the board order, Ms. Andrade must pay a total of \$550 in civil penalties and pay up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
3. Armstead, Shalaya RDA- In October 2024, Ms. Armstead entered into a consent order with the board which required her to pay a civil penalty of \$150 within 30 days of the effective consent

order. As part of that order, she also was required to submit proof of her completion of 2 hours of continuing education in the subject of chemical dependency within 90 days of entering the consent order, along with paying up to \$3,000 for the costs associated with the presentation of the order within 12 months. Ms. Armstead failed to complete the 2 hours of continuing education in the subject of chemical dependency until June 2025. This was a violation of the terms of her consent order. As part of this consent order, she must pay up to \$500 for the costs associated with the presentation of the order, within 12 months of the issuance of costs. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.

4. Beeson, Zara RDA- Ms. Beeson applied for reinstatement of her RDA license in February 2025. It was determined that she practiced on a lapsed license for at least 6 months beyond the 60-day grace period for renewal, including taking x-rays. As part of the order, she must pay \$300 in civil penalties and costs up to \$3,000 associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Dr. Britton seconded the motion. The motion carried.
5. Campbell, Jacqueline RDA- Ms. Campbell was audited for the 2021-2022 continuing education audit cycle. She submitted 10 continuing education certificates which she forged the date of completion on, for a total of 12 continuing education credits. Ms. Campbell also submitted a continuing education certificate claiming to have taken the course through MetLife, for a course which that they have never offered. As part of the order, Ms. Campbell must pay a total of \$1,200 in civil penalties, and up to \$500 for the costs associated with the presentation of the order. She must also make up the 12 continuing education hours within 90 days of the entry of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
6. Carter, Napaijsia RDA- While working at Neighborhood Health as an RDA, Ms. Carter accessed the electronic medical record of a patient without authorization and without a medical reason for doing so. Ms. Carter then provided the health information she obtained from the patient's medical record to a third party. The third party then used the protected health information that Ms. Carter provided to contact the patient on social media for the purpose of harassment. Ms. Carter admitted to accessing the patient record and providing protected medical information to a third party, and she was immediately terminated from her employment at Neighborhood Health. Effective from the date of entry into the order, Ms. Carter's RDA license was voluntarily surrendered. No new application for reinstatement of her RDA license or a new license application can be submitted a minimum of 1 year of the effective date of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
7. Dailey, Jacinta RDA- Dr. Moody was recused from this order. In response to a notice of audit for the 2021-2022 continuing education audit cycle, Ms. Jacinta submitted 8 hours total of continuing education certificates which she had altered the date of completion. The documents were altered to give the appearance that they had been completed in 2021-2022. As part of the board order, Ms. Dailey must pay a total of \$950 in civil penalties, complete 8 continuing education make up hours within 30 days of the order and pay up to \$1,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
8. Davis, Kayla RDA- As part of a Agreed Order from October 2024, Ms. Davis was required to pay a civil penalty of \$150 within 30 days of the effective date of the order. She was also required to submit proof of completing 7 total continuing education make up hours and pay up to \$1,000 in costs associated with the presentation of that order within 6 months. Ms. Davis has not paid the \$150 in civil penalties or the \$930.30 for the costs associated with the presentation of the order. As part of the new Consent Order, Ms. Davis voluntarily surrendered her RDA license. An application for a new license or a reinstatement of the RDA license cannot be submitted for at

least 1 year from the effective date of the order. The Consent Order also required that Ms. Davis pay up to \$200 for the costs for the new order, within 1 year of the date of issuance of the assessment of costs. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.

9. Edwards, Mallori RDA- Ms. Edwards applied for reinstatement in November 2024, and it was determined that she practiced on the lapsed license for approximately 7 months after the 60-day grace period ended. As part of the order, she must pay a total of \$350 in civil penalties, and pay costs associated with the presentation of the order up to \$3,000. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
10. Foster, Stephen DS- Dr. Foster was audited for the 2021-2022 continuing education cycle as part of the requirements for his sedation permit. It was determined in the audit that Dr. Foster had a gap in his ACLS certification coverage from June 2021 through December 2021. Continuous coverage of ACLS certification is required for sedation permit holders. As part of the order, Dr. Foster must provide proof of a current ACLS certification, pay \$1,200 in civil penalties, and pay up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Dr. Britton seconded the motion. The motion carried.
11. Hawn, Jessica RDA- Dr. Moody was recused from this order. Ms. Hawn applied for reinstatement of her RDA license in January 2025. It was determined that Ms. Hawn practiced on a lapsed license for at least 29 months. As part of the order, she must pay a total of \$1,350 in civil penalties and pay up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Ms. Acree made a motion to approve the order, and Dr. Britton seconded the motion. The motion carried.
12. Hurst, Brenda RDA- Ms. Hurst applied for reinstatement of her RDA license in December 2024. It was determined that she had practiced on the lapsed license for at least 16 months after the end of the 60-day grace period. As part of the order, she must pay a total of \$700 in civil penalties, and up to \$500 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
13. Ingram, Kimberly RDA- Ms. Ingram was audited for the 2021-2022 continuing education audit cycle, and she failed to provide proof of completing the requirements for the cycle. She also submitted a continuing education document for 4 continuing education hours, in which she had altered the certificate to give the appearance that she completed the hours during 2021-2022. As part of the order, Ms. Ingram must make up the 4 continuing education hours from the falsified document, pay \$400 in civil penalties, and pay up to \$1,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
14. Irvin, Amanda RDA- In February 2025, Ms. Irvin applied for reinstatement of her RDA license. It was determined that she practiced on the lapsed license for at least 6 months after the end of the 60-day grace period. As part of the order, she must pay a total of \$300 in civil penalties and pay up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
15. Moore, Miles DS- Dr. Moody was recused from this order. Dr. Moore was audited for the 2021-2022 continuing education cycle, as part of the requirements of his sedation permit. For the January 2021 through December 2022 certification cycle, Dr. Moore submitted ACLS certification from an online only course, which did not have a skills assessment. Dr. Moore failed to submit proof of completing the 4 hours of continuing education in the subject of sedation or anesthesia for the cycle. As part of the order, he must submit proof of a current ACLS certification which contained an in-person skills assessment, pay \$1,200 in civil penalties, and

pay up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Ms. Kinsey made a motion to approve the order, and Mr. Acree seconded the motion. The motion carried.

16. Palmer, Zion RDA- Ms. Palmer applied for reinstatement in November 2024 for her RDA license. It was determined that she practiced on the lapsed license for at least 16 months after the end of the 60-day grace period. As part of the order, Ms. Palmer must pay a total of \$800 in civil penalties, and up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
17. Pitts, Hannah RDH- Ms. DuVall was recused from this order. Ms. Pitts applied for reinstatement of her license in January 2025. It was determined that she had practiced on the lapsed license for at least 4 months after the end of the 60-day grace period. As part of the order, Ms. Pitts must pay a total of \$300 in civil penalties, and up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
18. Polk, Jessica DS- Dr. Zambrano and Dr. Moody were recused from this order. Dr. Polk was audited for the 2021-2022 continuing education cycle, as part of the requirements for her sedation permit. Dr. Polk failed to provide proof of ACLS certification from August 2021 to August 2022. As part of the order, she must provide proof of a current ACLS certification which required an in-person skills assessment, pay \$600 in civil penalties, and pay up to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Ms. Kinsey seconded the motion. The motion carried.
19. Smith, Niyesha RDA- Dr. Moody was recused from this order. Ms. Smith was found to be non-compliant with the 2021-2022 continuing education audit cycle. She failed to complete the resulting agreed citation process for audit non-compliance from the board office, after she was sent multiple notices via mail and email. As part of the order, she must pay \$150 in civil penalties, and to \$3,000 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Ms. Kinsey made a motion to approve the order, and Mr. Acree seconded the motion. The motion carried.
20. Tipton, Dana RDA- From approximately July 2020 until May 2022, Ms. Tipson worked on a lapsed license. The RDA license was reinstated in February 2025. As part of the order, she must pay a total of \$1,050 in civil penalties, and up to \$500 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Dr. Britton seconded the motion. The motion carried.
21. Williams, Elisa RDH- In February 2025 Ms. Williams applied for reinstatement of her RDH license. It was determined that she practiced on the lapsed license for at least 14 months beyond the 60-day grace period for renewal. As part of the order, Ms. Williams must pay a total of \$1,050 and the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Ms. Kinsey made a motion to approve the order, and Mr. Acree seconded the motion. The motion carried.
22. Williams, Gwendolyn RDA- In April 2024, an agreed order for Ms. Williams was ratified at the board meeting. That order required Ms. Williams to pay civil penalties in the amount of \$150 and costs in the amount of \$1,224.51. The civil penalties were due within 30 days of the ratification of the order. She entered into a payment plan agreement with the Disciplinary Coordinator, and she agreed to pay \$150 a month until the civil penalties and costs were paid in full. Ms. Williams failed to pay the remaining \$845.51 in costs which were due under the payment plan. As part of the new order, Ms. Williams' license was placed on probation until all outstanding civil penalties of the original order are paid. Ms. Williams paid the costs before the new board order was presented to the board, therefore the probation was immediately lifted. As part of the new order, Ms. Williams was required to pay \$100 in civil penalties and up to \$1,000 for the costs associated

with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Dr. Greg Kemp seconded the motion. The motion carried.

23. Wray, Amber RDA – Ms. Wray was audited for the 2021-2022 and the 2023-2024 continuing education (CE) cycles. She forged the dates on 4 of the CE certificates submitted for the 2021-2022 and the 2023-2024 audit cycles, for a total of 14 CE hours. Ms. Wray completed 9 CE hours on November 2, 2022, but she altered the completion dates to give the appearance they were completed on November 2, 2023. Ms. Wray completed 5 CE hours on July 5, 2018, but she altered the completion dates to show July 5, 2023. As part of the order, Ms. Wray must complete 20 CE hours within 3 months of the order, with 6 of those CE hours being in the subject of ethics. She must also pay a total of \$1,550 in civil penalties, and up to \$800 for the costs associated with the presentation of the order. The disciplinary action will be reported to the NPDB. Mr. Acree made a motion to approve the order, and Dr. Britton seconded the motion. The motion carried.
24. Wright, Virginia RDA- In September 2024, Ms. Wright submitted a reinstatement application to the board office, and her license was reinstated in January 2025. On the application, it was reported that Ms. Wright practiced on a lapsed license for 27 months, after the 60-grace period for renewal ended. As part of the order, she must pay a total of \$1,350 in civil penalties and costs up to \$1,000. The disciplinary action will be reported to the NPDB. Ms. Kinsey made a motion to approve the order, and Mr. Acree seconded the motion. The motion carried.

PUBLIC COMMENTS

TDHA sent an email requesting they receive a copy of the notification that will be sent to the licensee regarding the fee increase.

Mr. Acree made a motion to send the notification to licensees and associations. Dr. Britton seconded the motion, and the motion carried.

Ms. Kinsey motioned to adjourn the meeting. Dr. Britton seconded the motion, and the motion carried.

The meeting was adjourned at 1:52pm.