STATE OF TENNESSEE
DEPARTMENT OF HEALTH

REQUEST FOR APPLICATION

FOR

LONG TERM CARE FACILITY (LTCF) REIMBURSEMENT OF
SCANNERS FOR SOCIAL VULNERABILITY INDEX (SVI) COUNTIES

RFA # 34349-04223
REQUEST FOR APPLICATION

STATE OF TENNESSEE

DEPARTMENT OF HEALTH

I. Introduction:

To assist facilities with a technological solution to assist Long Term Care Facilities (LTCF) in conducting symptom screening, Healthcare-associated infections/Antimicrobial Resistance (HAI/AR) will provide matched grants to LTCFs for the purchase of Automated Temperature scanners. This costly technology can be linked directly to supervisors and can reduce the chance of a symptomatic individual inadvertently and unsafely being granted access to the facility. To address inequalities, the 1:2 matched grant will be set at $3,000 per LTCF per year for facilities located in the 35 Tennessee high Social Vulnerability Index (SVI) counties and $2,500 per LTCF per year for all other facilities. It is budgeted that 75 facilities in the high SVI counties and 50 counties in the non-high SVI counties will participate in this activity annually.

The State is seeking applications to provide the services outlined in this RFA. The State will offer 125 grant(s) of which seventy-five (75) will receive $3000.00 each per year in high SVI counties and fifty (50) will receive $2500.00 each per year in non-high SVI counties, for a total of $700,000.00. The project period is expected to begin on November 1, 2022 and will last for 21 months. At this time, no additional funding is expected beyond the 21 month project period.

II. APPLICATIONS:

To respond to this Request for Application, please complete the Application and Competitive Requirements. See also State of Tennessee, Department of Finance and Administration ACH (Automated Clearing House) Credits and Instructions and IRS Form W9 for completion. The Application contains detailed questions about your organization’s background and the specifics of your proposed project.

III. Schedule of Events

The following is the anticipated schedule for awarding grants for the LTCF Reimbursement of Scanners for SVI Counties. The State reserves the right to adjust the schedule as it deems necessary.
<table>
<thead>
<tr>
<th>EVENT</th>
<th>TIME (Central Time)</th>
<th>DATE (all dates are state business days)</th>
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<tbody>
<tr>
<td>1. RFA Issued</td>
<td></td>
<td>September 12, 2022</td>
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<tr>
<td>2. Pre-response Teleconference</td>
<td>2:30 p.m.</td>
<td>September 19, 2022</td>
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<td>3. Written “Questions &amp; Comments” Deadline</td>
<td>2:00 p.m.</td>
<td>September 26, 2022</td>
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<td>4. State Response to Written “Questions &amp; Comments”</td>
<td></td>
<td>September 29, 2022</td>
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<tr>
<td>5. Deadline for Applications</td>
<td>2:00 p.m.</td>
<td>October 10, 2022</td>
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<td>6. Evaluation Notice Released</td>
<td></td>
<td>October 21, 2022</td>
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<tr>
<td>7. Effective Start Date</td>
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<td>November 1, 2022</td>
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**Pre-response Teleconference:**

A Pre-response Teleconference will be held at the time and date detailed in the RFA Schedule of Events to answer questions concerning the funding opportunity. The information for the Pre-response Teleconference is as follows:

Meeting Name: RFA 34349-04223 Teleconference
Meeting number (access code): 2313 000 4851
Meeting password: pEMdhmVp232
Meeting Link: [https://tn.webex.com/tn/j.php?MTID=mccfc07bf113071ab2b89b8cfad3919c4](https://tn.webex.com/tn/j.php?MTID=mccfc07bf113071ab2b89b8cfad3919c4)
Join by phone: +1-415-655-0003 US TOLL

Any applicant desiring to submit an application in response to this RFA is encouraged to have at least one (1) representative on the teleconference, however attendance is not mandatory. If you cannot participate, please direct your questions by the scheduled deadline as indicated above, to Melissa Painter, Competitive Procurement Coordinator, listed below in Section IV.

**Questions and Answers:**

All questions concerning this RFA must be presented to the Competitive Procurement Coordinator shown in Section IV., in writing, on or before the Deadline for Written Questions and Comments as detailed above in the Schedule of Events. Questions may be faxed, emailed, mailed or hand-carried to the Competitive Procurement Coordinator.
The State’s responses will be emailed and posted as an Amendment to the following website:  https://www.tn.gov/health/funding-opportunities.html.

**Deadlines stated above are critical.** If documents are submitted late, they will be deemed to be late and cannot be accepted. The clock-in time will be determined by the time of the online submission. No other clock or watch will have any bearing on the time of application receipt.

Each applicant shall assume the risk of the method of dispatching any communication or application to the State. The State assumes no responsibility for delays or delivery failures resulting from the method of dispatch.

**IV. Submission of APPLICATIONS:**

Please submit the completed application with all attachments by online submission via the following link no later than the deadline specified in Section III, Schedule of Events in the form and detail specified in this RFA.

Web Link:  https://www.tn.gov/health/funding-opportunities.html

The Competitive Procurement Coordinator at the address shown is the sole point of contact for this competitive process. **The APPLICATION and all attachments must use 12-point font.**

Melissa Painter  
Competitive Procurement Coordinator  
Service Procurement Program  
Division of Administrative Services  
Andrew Johnson Tower, 5th Floor  
710 James Robertson Parkway  
Nashville, TN 37243  
Phone: (615) 741-0285  
Fax: (615) 741-3840  
Email:  Competitive.Health@tn.gov

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**Checklist for Submission of Applications:**

- [ ] Application (**Attachment 1**)  
- [ ] Competitive Requirements  
- [ ] State of Tennessee, Department of Finance and Administration ACH (Automated Clearing House) Credits and Instructions (**Mailed per instructions on form.**)  
- [ ] Form W-9, Request for Taxpayer Identification Number (TIN) and Certification (**Mailed with ACH form.**)
V. Application Evaluation:

An evaluation committee made up of at least three (3) representatives of the Department of Health will be established to judge the merit of eligible applications.

A. The committee shall review applications on the basis of the information requested in the RFA. Applications will be evaluated based on the following criteria:

- Located in a High SVI Counties
- Located in a Non-High SVI Counties
- Proposed expenses and cost effectiveness

The committee will evaluate and recommend for selection to the Commissioner of the Department of Health, the applications which are most responsive to the State's needs.

B. Any application that is incomplete or contains significant inconsistencies or inaccuracies shall be rejected. The State reserves the right to waive minor variances or reject any or all applications. The State reserves the right to request clarifications from all applicants.

VI. Terms and Conditions:

Following the State’s evaluation, Terms and Conditions will be sent to each awarded applicant.

It is imperative that each applicant review the entire Terms and Conditions with their legal counsel prior to submitting an application for a LTCF Reimbursement of Scanners in SVI counties grant award and notify the State in advance if it cannot accept any terms and conditions. Please submit a list of any Terms and Conditions that the organization cannot accept with the Application for a LTCF Reimbursement of Scanners in SVI counties. Taking any exceptions to State Terms and Conditions language may result in the Application being deemed non-responsive and rejected. Any later requests for Terms and Conditions language changes will not be considered.