

## **MEMO**

The Tennessee Sunshine Law passed by the General Assembly in 1974 requires that meetings of State, City and County Government bodies be opened to the public and that any such governmental body give adequate public notice of such meeting.

**DATE:** August 20, 2024 **TO:** Ramya Kashireddy

FROM: Sally Pitt

NAME OF COUNCIL: Tennessee Palliative Care and Quality of Life Advisory Council

**DATE OF MEETING:** September 11, 2024 **TIME:** 11:00 AM – 1:00 PM CST

**PLACE:** Tennessee Department of Health, 8<sup>th</sup> Floor, Conference Room A

710 James Robertson Parkway, Nashville, TN 37243

\* Parking is available in Lot 16.

\*\* To enter the building, you must provide a State issued ID including a driver's license

or non-driver's license state-issued ID card.

In accordance with the Tennessee Open Meetings Act, please notify the council ten (10) business days prior to a scheduled meeting if you wish to participate in public comments. Your email should include the date of the meeting, the specific topic from the published agenda or sunshine notice that you intend to address, and the length of time required. Public comments are limited to topics listed on the sunshine notice or the published agenda and will be permitted during the last ten (10) minutes of the meeting.

For more information or to request public comment, contact Sally Pitt at Sally.Pitt@tn.gov.

## Major Item(s) on Agenda:

Welcome & Introduction; Roll Call; Guest Speaker – Jennifer Putnam – Health Licensure and Regulation – Adding Palliative Care to Specialty License; New Business; Guest Speaker – Amanda Ables, Health Resiliency Program (HRP) – Funding Opportunity; Old Business; Council Operational Topics; 2025 Meeting Schedule; Public Comment; Adjournment.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.