



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
UPDATED**

Date: November 6, 2019  
To: Shelley Walker, Director of Communications and Media Relations  
From: Kimberly Hodge, Massage Board Director 1  
Name of Board or Committee: Tennessee Massage Licensure Board  
Date of Meeting: November 7, 8, 2019  
Time: 9:00 a.m., Central Time  
Place: Iris Room  
665 Mainstream Drive  
Nashville, TN 37243

**Link to Live Video Stream:** **November 7, 2019 Board Meeting Link**

<https://web.nowuseit.tn.gov/Mediasite/Play/808e485ca268409f8264a9b6c45944f71d>

**November 8, 2019 Board Meeting Link**

<https://web.nowuseit.tn.gov/Mediasite/Play/4ee2448d5fac459f99e06128dd5a50ff1d>

**Major Item(s) on Agenda for Board Meeting:**

1. Review and approve the minutes from the August 12, 13, 2019 meeting.
2. Receive reports and/or requests from the Office of General Counsel.
  - a. Contested Cases
  - b. Consent Orders
  - c. Agreed Orders
  - d. Agreed Citations
  - e. Orders of Compliance
  - f. Request for Order Modification

3. Receive reports and/or requests from the Director/Manager.
4. Receive reports and/or requests from the Division of Health Licensure and Regulation (Financial Report) if needed.
5. Receive reports and/or requests from the Office of Investigation's Disciplinary Coordinator.
6. Review, approve/deny, and ratify new licensure files.
7. Review, approve/deny, and ratify Agreed Citations for continuing education violations and lapsed licenses.
8. Applicant file review if needed
9. Applicant interviews
10. Review and discuss legislation and take action if needed.
11. Ratify approved continuing education courses if needed.
12. Review board correspondence.
13. Review approval requests for continuing education courses and providers if needed.
14. Consider requests for continuing education waivers if needed.
15. Review quarterly update from the Tennessee Professional Assistance Program.
16. Discuss and take action on school approvals and /or program changes if necessary.
17. Review, discuss, and sign the Conflict of Interest Documents.
18. Board Elections
19. Review, discuss, and take action if needed regarding the Peer Assistance Contract that ends May 31, 2020
20. Receive report from the Development Committee Chair regarding the Committee's recommendation from the August 13, 2019 meeting for CE Broker and CE Registry.
21. Review, discuss, and approve/deny the Establishment Policy that was presented at the August 12, 2019 Board meeting by the Establishment Task Force.
22. Receive reports from Staff and Board Members that attended the 2019 Federation of State Massage Boards Annual Meeting.
23. Consider and Approve Massage Board Members and/or Staff to attend the 44th Annual Federation of Associations of Regulatory Boards conference on January 23-26, 2020 in Colorado.
24. Review, discuss, and take action if necessary regarding Tennessee Massage School's remediation plan

for MBLEx pass rate being below 70%.

25. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies.

26. Public Comments and receive, discuss and determine future agenda items.

27. Adjournment

NOTE: Any business not concluded on Thursday November 7, 2019 will be conducted on Friday November 8, 2019.

**Major Item(s) on Agenda for Development Committee: Committee will not meet following the conclusion of the November 8, 2019 Board meeting. This topic has been deferred to the February 11, 2020 Board meeting.**

1. Receive, review and discuss proposed language for Massage Board Rule Packet
2. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.