



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

**TENNESSEE DEPARTMENT OF HEALTH  
MEMORANDUM**

**Date:** May 9, 2023

**To:** Dean Flener, Director of Communications and Media Relations  
Amber Ricks, Commissioner Office  
Jennifer Putnam, Assistant Commissioner,  
Bureau of Health Licensure and Regulation

**From:** Brandon Ward, Director of Emergency Medical Service

**Name of Board or Committee:** Continuing Education Committee

**Date of Meeting:** June 20, 2023

**Time:** 10:00 a.m. Central Standard Time

**Place:** Iris Room, First Floor  
665 Mainstream Drive  
Nashville, TN 37243

**Major Item(s) on Agenda:** See Agenda for details

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

**RALPH ALVARADO, MD, FACP**  
COMMISSIONER

**BILL LEE**  
GOVERNOR

*THE MISSION OF THE TENNESSEE DEPARTMENT OF HEALTH IS TO PROTECT, PROMOTE AND IMPROVE THE HEALTH  
AND PROSPERITY OF PEOPLE IN TENNESSEE*

**AGENDA:**

**10:00 A.M.**

- 1. Roll Call**
- 2. Approval of last minutes**
- 3. Report from the Initial Education Committee – Jonathan Wood**
- 4. COPEC Report – Lee Blair**
- 5. TEMSEA Report- Jason Fox**
- 6. Review the State website for corrections/updates and for broken links**
- 7. Old Business**
  - a. Review of the State EMS website for renewal and continuing education improvements.**
  - b. Continue to Promote CE Brokerage.**
  - c. Mental Health Training Ideas for website links**
- 8. New Business**
- 9. Adjournment**

**Emergency Medical Services  
Continuing Education Committee  
Iris Room, First Floor  
665 Mainstream Drive  
Nashville, TN 37243**

**PLEASE REMEMBER TO SILENCE YOUR ELECTRONIC DEVICES WHEN  
THE BOARD IS IN SESSION**