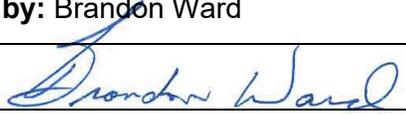


POLICY – OFFICE OF EMERGENCY MEDICAL SERVICES

Approved by: Brandon Ward	Policy Number: 72.013 (P)
Signature: 	Revision Date: April 16, 2019
Application: EMS Professionals	Supersedes: November 14, 2016
Authority: Tenn. Code Ann. 68-140-303 (3)	Rule: 1200-12-1-.04

**RENEWAL OF LICENSE/CERTIFICATION
UPON RELEASE FROM MILITARY DEPLOYMENT**

Purpose:

To outline the procedure for reactivation of a license/certification for individuals who are called to active military duty and to ensure those individuals will not be penalized or risk the loss of current license/certification status due to deployment.

Applicability:

Individuals who are or have been on military active duty out of the country.

Policy:

- 1) Individuals who are activated to military deployment out of the country must submit a copy of official orders which contain the report date. This document should be submitted prior to leaving, if possible, and license/certification will be placed on Military-Active status. Documents can also be submitted with release orders upon return.
- 2) Individuals who return and have an expired license/certification must submit a written request to be renewed. This request must be received within six (6) months following the discharge date and submitted with a completed EMS Application/Fee form (PH-2397), appropriate renewal fee and a copy of official orders which contain the discharge from deployment date. Deployment orders must also be submitted if not received prior to active duty.
- 3) The late/reinstatement fee and renewal requirements will be waived (unless #4 is applicable).
- 4) Individuals who have greater than one (1) year remaining on a current license/certification cycle upon release from military deployment can renew by submitting the EMS Professional Fee form (PH-2397), appropriate fee and one half of the required continuing education requirements or may take the renewal assessment examination.