



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at <https://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available online when finalized at <https://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at (800) 778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
AMENDED MEMORANDUM**

Date: November 29, 2018

To: Shelley Walker, Director of Communications and Media Relations

From: Vanessa Hayes, Board Administrator

Name of Board or Committee: Tennessee Board for Professional Counselors, Marital and Family Therapists and Licensed Clinical Pastoral Therapists

Date of Meeting: December 7, 2018

Time: 9:00 A.M., C.S.T.

Place: Health Related Boards Conference Center
Poplar Room
665 Mainstream Drive
Nashville TN 37243

Link to Live Video Stream: December 7, 2018

<https://web.nowuseeit.tn.gov/Mediasite/Play/6e755dd9bd5745c998204063b3bd63d41d>

Major Item(s) on Agenda:

1. Call to Order
2. David Saunders Phone Conference

3. Rulemaking hearing to amend Rules 0450-01, 0450-02, 0450-03
4. Discuss and consider approval of the September 7, 2018 Board meeting minutes
5. Receive reports and/or requests from the Office of General Counsel
 - A. Consent Orders
 - B. Agreed Orders
 - C. Requests for Order Modifications and/or Orders of Compliance
6. Receive reports and/or requests from the Office of Investigations
7. Receive Financial Report
8. Receive reports and/or requests from the Director/Administrator
9. Review and approve/deny Agreed Citations
10. Review, approve/deny and ratify new licensure files:
 - A. Licensed Professional Counselors
 - B. Licensed Marital and Family Therapists
 - C. Temporary Permits for Licensed Professional Counselors
 - D. Temporary Licensed Marital and Family Therapists
11. Approve/deny and ratify reinstatement applications:
 - A. Licensed Professional Counselors
 - B. Licensed Marital and Family Therapists
 - C. Clinical Pastoral Therapists
12. Discuss Approval of Continuing Education course
13. Correspondence
14. Discuss professional counselor law and ethics exam
15. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
16. Discuss legislation and take action if needed
17. Discuss other Board business
 - A. Discuss reciprocity with Virginia
18. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.