



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

In order to participate in the period of public comment before a Governing Body, a member of the public must notify the Governing Body ten business days prior to a scheduled meeting that the individual desires to address the Governing Body. The individual must also notify the Governing Body of the topic from the published agenda or sunshine notice for the meeting on which the individual wishes to speak. This notice by the member of the public to the Governing Body shall be directed to the email given in the published agenda or sunshine notice for the meeting.

If the Governing Body amends the published agenda or sunshine notice within ten business days prior to the meeting, any member of the public desirous of addressing the Governing Body must give notice that they desire to speak on the added agenda topics no later than twenty-four hours prior to the Governing Body's meeting. All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.

TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
AMENDED MEMORANDUM

Date: April 1, 2025

To: Dean Flener, Director of Communications and Media Relations

From: Stephanie Rigney, Board Administrator

Name of Board or Committee: Tennessee Board of Licensed Professional Counselors, Licensed Marital and Family Therapists and Licensed Clinical Pastoral Therapists

Date of Meeting: April 4, 2025

Time: 9:00 am CST

Place: Health Related Boards
Poplar Room
665 Mainstream Drive
Nashville, TN 37243

Link to Live Video Stream:

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/da2c0d87135743c192cc3fe1b31cad31d>

AGENDA

The Board will recess for lunch at 12:00pm CT.

- 1. Declaratory Order Hearing @ 9am CT - Michelle Linzy**
- 2. Conflict of Interest Policy Review**
- 3. Approval of Minutes**
 - a. Review and approve October 10, 2024, meeting minutes.
 - b. Review and approve November 25, 2024, meeting minutes.
 - c. Review and approve December 6, 2024, meeting minutes.
 - d. Review and approve January 9, 2025, meeting minutes.
- 4. Presentation on Scope of Practice Concerns by M. Suzanne Hartness**
- 5. Consideration of Applications**
 - a. Chad Kingery
 - b. Calley Gerber
 - c. Brianna Heitmann
 - d. Victoria Budesá
- 6. Discuss, consider, and take action regarding correspondence**
 - a. Brie Vogt – Request to accept supervision/clinical/other hours completed in CA
 - b. Lindsay Luttrell – Request to extend time for completing supervision/clinical/other hours
 - c. Kylie Ellingson – Request for waiver of continuing education hours
- 7. Presentation of Disciplinary Orders**
 - a. Consent Order(s)
 - b. Agreed Order(s)
 - James Davidson
 - c. Agreed Citation(s)
 - Sharon Sitler
 - d. Petition(s) for Order Modification
 - e. Order(s) of Compliance
 - f. Final Order(s)
- 8. Departmental Reports**

Discuss, consider and take action if needed regarding the following:

 - a. Office of Investigations
 - b. Office of General Counsel
 - c. Administrative Office
 - d. Financial Office
- 9. Conduct New Business**

Discuss, consider, and take action if needed regarding the following:

 - a. Ratify new licenses and reinstatement of licenses
 - b. Update on Counseling Compact
 - c. Discuss and consider approval of compact fees for TN

- d. Discuss and consider Postgraduate supervision hours completed outside of the country
- e. Update from Educational Review Taskforce and consider policy or rule amendments as needed
- f. Discuss and take action if needed regarding implementation of forms or modification of forms
 - Standardized Custodian of Records form
 - MFT Verification of Supervision hours form
- g. Discuss, and take action if needed regarding rulemaking, hearings, rule amendments, and policies
 - Clergy versus CPT practice
 - Artificial Intelligence Policy and/or AI Guidance Document
 - CPT Supervision Policy
 - LPC Supervision Policy
 - MFT Supervision Policy (approved contingently last meeting)

10. Discuss and take action, if needed, regarding any legislation

11. Public Comment

12. Adjournment