



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

In order to participate in the period of public comment before a Governing Body, a member of the public must notify the Governing Body ten business days prior to a scheduled meeting that the individual desires to address the Governing Body. The individual must also notify the Governing Body of the topic from the published agenda or sunshine notice for the meeting on which the individual wishes to speak. This notice by the member of the public to the Governing Body shall be directed to the email given in the published agenda or sunshine notice for the meeting.

If the Governing Body amends the published agenda or sunshine notice within ten business days prior to the meeting, any member of the public desirous of addressing the Governing Body must give notice that they desire to speak on the added agenda topics no later than twenty-four hours prior to the Governing Body's meeting. All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.

TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
AMENDED MEMORANDUM

Date: January 6, 2025

To: Dean Flener, Director of Communications and Media Relations

From: Stephanie Rigney, Board Administrator

Name of Board or Committee: Tennessee Board of Licensed Professional Counselors, Licensed Marital and Family Therapists and Licensed Clinical Pastoral Therapists

Date of Meeting: January 10, 2025

Time: 9:00 am CST

Place: Health Related Boards
Poplar Room
665 Mainstream Drive
Nashville, TN 37243

Link to Live Video Stream:

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/2bf2f43b2a1149d1a2f3678564ce3a381d>

AGENDA

1. Conflict of Interest Policy

2. Howard Edward Stone- LPC/ MHSP (S) 833- Supervision statute review.

3. Approval of Minutes

- a. Review and approve October 6, 2024 meeting minutes.
- b. Review and approve November 25, 2024, meeting minutes.
- c. Review and approve December 6, 2024, meeting minutes.

4. Consideration of Applications

- a. William Courington
- b. Raul De La Cruz
- c. Holly Corwin
- d. Angela Yeates
- e. Katrina Long

5. Departmental Reports

Discuss, consider and take action if needed regarding the following:

- a. Office of General Counsel
- b. Office of Investigations
- c. Financial Office
- d. Administrative Office

6. Conduct New Business

Discuss, consider, and take action if needed regarding the following:

- a. Ratify new licenses and reinstatement of licenses
- b. Correspondence
 - LuSheena Jones-Coofer
 - Lauren Dodd
- c. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies
 - Supervision Policy
 - MFT private practice Policy
- d. Discuss legislation and take action as needed
- e. Update on Counseling Compact
- f. Discuss and consider approval for attendance to upcoming conference(s), as needed

7. Presentation of Disciplinary Orders

- a. Consent Order(s)
 - Caysie Butcher
- b. Agreed Order(s)
 - Travis Moore
 - James Davidson
- c. Petition(s) for Order Modification
- d. Order(s) of Compliance
 - Tracy Howell
 - Leah Newman

e. Final Order(s)

8. Public Comment

9. Adjournment