



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>. **All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.**

Members of the public wishing to comment on matters that are relative to this meeting agenda may submit written comment to the board's administrative office in advance or if attending the meeting in person, sign the public comment sheet located by the board room entry way.

TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM

Date: February 15, 2024

To: Dean Flener, Director of Communications and Media Relations

From: Ingrid Rodriguez, Board Administrator

Name of Board or Committee: Council for Hearing Instrument Specialists

Date of Meeting: March 1, 2024

Time: 9:00 am CST

Place: Health Related Boards  
Poplar Room  
665 Mainstream Drive  
Nashville, TN 37243

**Link to Live Video Stream:**

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/09e07c22a39241b68c64ebd321fdc3f41d>

**AGENDA**

- 1. Conflict of Interest Policy**
- 2. Announce 1<sup>st</sup> Code Word for Continuing Education Credit**
- 3. Consideration of Applications**
- 4. Approval of Minutes**

- a. Review and approve December 15, 2023 meeting minutes.

**5. Departmental Reports**

Discuss, consider and take action if needed regarding the following:

- a. Office of Investigations
- b. Financial Report
- c. Administrative Office
- d. Office of General Counsel

**6. Announce 2<sup>nd</sup> Code Word for Continuing Education Credit**

**7. Conduct New Business**

Discuss, consider and take action if needed regarding the following:

- a. Ratify new licenses and reinstatement of licenses.
- b. Discuss and consider approval of Applying to be a Proctor Application
- c. Discuss and consider approval of proctors and/or consultants
- d. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
- e. Discuss legislation and take action if needed
- f. Discuss and consider approval for attendance at any upcoming conferences

**8. Presentation of Disciplinary Orders**

- a. Contested Case(s)
- b. Consent Order(s)
- c. Agreed Order(s)
- d. Final Order(s)
- e. Order(s) of Compliance
- f. Petition(s) for Order Modification

**9. Announce 3<sup>rd</sup> Code Word for Continuing Education Credit**

**10. Public Comment**

**11. Adjournment**