

CoPEC MEETING MINUTES

Meeting/Project Name:	Committee on Pediatric Emergency Care		
Date of Meeting:	August 12, 2021	Start time:	11:00 AM CST
Location:	Williamson County EOC, 304 Beasley Drive, Franklin/ Room 112	End time:	1:15 PM CST
Chair:	Lee Blair	Minutes Recorded By:	Jennifer Powell

1. Meeting Objective(s)

- Attendance
- Approval of minutes from April 2021 meeting:
- SOL Story
- Guest Speaker
- Review CoPEC Membership Policies / History
- Project Update: EMS Education Module
- EMS Peds Transport Equipment List Review
- School Nurses Guide
- Develop EMS Peds QI Matrix
- EMS Regional Updates
- CECA Update

2. Attendance

Present	Present	Present	Apologies
Alicia Duck	Geoff Lifferth	Trey Eubanks	Christy Cooper
Amber Greeno	Jennifer Dindo	Katherine Hall	Isabelle Garibaldi
Anissa Revels	Jessica Kincaid		James Cain
Chris Clarke	John Wright		Rocky Kanipe
Chris Siano	Kara (Adams) Boo		Samir Shah
Cristina Estrada	Kate Copeland		Seth Smith
Deena Kail	Kevin Brinkman		Sweeti Jain
Dorshonda Evans	Kevin Nooner		Allison Bosse
Kim Henderson	Tammie Alexander		Colleen Costello
Lisa Nistler	Todd Haines		Donia Woodall
Maureen O'Connor	Terry Love		Glaze Vaughn
Oseana Bratton	Benji Welch		Holly Hansen
Preston Denny	Brandon Ward		Kevin Hammeran
Rebecca Kidd	Brittany Aiello		Kristie Johnson
Regan Williams	Jennifer Taylor		Michael Whiteaker
Susan John	Joanne Perley		Misty Leitsch
Lee Blair	Debbi Tuggle		Rene Saunders
Matthew Gibbs	Amber Price		Rich Wendorf
Michael Riker	Tanika Lankford Torres		Rob Seesholtz
Paula Denslow	Tyler Berutti		Tabitha Hobson
Purnima Unni	Mary Horner		Wes Rainbolt
Lauren Nagel	Elise Springer		
Jen Durham	Amber Yarber		
Lonnie King	Chip Cook		

3. Agenda, Decisions, Issues	
Topic/ Discussion notes	Discussion led by
<p>11:00 – 11:10 Confirm Attendance & Approve minutes from previous meeting: Confirmed virtual and in-person attendance. Unable to approve April minutes without quorum</p> <ul style="list-style-type: none"> Tasha recognized Dr. Ruby Kink for his leadership to CoPEC and announced that he would be getting a certificate of appreciation from the Governor. Since Dr. Kink was unable to attend, Dr. Regan Williams will present the certificate to him. 	Lee Blair
<p>11:10 – 11:15 AM</p> <ul style="list-style-type: none"> Star of Life Story 	Regan Williams
<p>11:15 AM – 11:30 AM</p> <ul style="list-style-type: none"> Guest speaker: Tracy Callahan was unable to attend 	Tracy Callahan
<p>11:30 AM -11:40 AM</p> <ul style="list-style-type: none"> Review CoPEC Membership Policies / History: Policies and History reviewed 	Tasha Kurth
<p>12:00 AM – 12:10 PM</p> <ul style="list-style-type: none"> Project Update: EMS Education Modules: Amber discussed the EMS module and asked for someone to help coordinate this project, Amber will still oversee. Brandon Ward offered to assist. 	Shannon Morphis, VUMC / Amber Greeno, VUMC
<p>12:10 – 12:30 PM</p> <ul style="list-style-type: none"> EMS Peds Transport Equipment List Review: Brandon Ward discussed the Peds Transport Vehicle Inspection Supplement (Attached). Asked for feedback from the group. Brandon will take back to the Clinical Issues Committee and let them know that CoPEC looked at this list but unable to approve without quorum. 	Lee Blair
<p>12:30 PM – 1:00 PM</p> <ul style="list-style-type: none"> School Nurses Guide: Lisa Nistler (TASN) asked for a task force to be formed to make changes and updates to the school nurses guide. The guide is currently 120 pages and was created for individuals to reference when a school nurse is not present. It was suggested that making it more of a pocket/desktop flip book with bullet points would be easier to use <ul style="list-style-type: none"> Lee asked for volunteers to create a task force for the School Nurses Guide. The following CoPEC members volunteered: <ul style="list-style-type: none"> -Chris Cox -Katherine Hall -Kim Henderson -Paula Denslow -Kara Adams -Lisa Nistler -Oseana Bratton or designee (she said she has a provider she thinks would be good for this project, but she is going to check with him) 	Lee Blair/Lisa Nistler
<p>1:00 PM – 1:20 PM</p> <ul style="list-style-type: none"> Develop EMS Peds QI Matrix: Preston Denny (Region 6) has agreed to Chair the Committee to develop the EMS Peds QI Matrix. Chip Cook will also be bringing Dr. Holley, State EMS Director, in on the meetings. The following CoPEC members also volunteered to help: <ul style="list-style-type: none"> - Osean Bratton - Jennifer Dindo - John Wright 	Lee Blair
<p>1:20 PM – 1:30 PM</p> <ul style="list-style-type: none"> EMS Regional Updates <ul style="list-style-type: none"> Kevin Nooner (Region 5): Future State of EMS & Staffing Crunch. Region 5 is trying to find ways to get new employees, keep current employees, and encourage previous employees to come back to the field. They will be pulling groups from around the state to create a high quality marketing campaign. Will come back to group with updates. 	Region Representatives

4. Action Items					
Action		Responsible		Due Date	
Schedule School Nurses Guide Task Force Meeting		Lee		8/19/21	
Schedule EMS Peds QI Matrix Task Force Meeting		Lee		8/19/21	
5. Next Meeting					
Date:	November 18, 2021	Time:	11:00 AM CST	Location:	Williamson County EOC, 304 Beasley Drive, Franklin/ Room 112
Objective(s):	<ul style="list-style-type: none"> Committee Meetings & Updates 				
1:30 PM -1:40 PM <ul style="list-style-type: none"> CECA Updates: <ul style="list-style-type: none"> -Joint Annual Report: Presented to both reporting boards and approved by both. Submitted to legislation -Annual Acute & Emergency Care Pediatrics Conference & annual fundraiser: <ul style="list-style-type: none"> - PEM Conference: April 21-22 Sevierville Convention Center/Wilderness at the Smokies - Fundraiser: Possible Bass Fishing Tournament on Saturday, April 23 @ Douglas lake. Back up option: Cornhole Tournament at a Moonshine Distillery on Thursday, April 21. -Star of Life: 2020 & 2021 Recap (Virtual link, photos, website update); 2022 ceremony: May 4th Rocketown in Nashville. Currently accepting nominations. -CECA masks fundraiser: Still have plenty of mask available. You can get a mask with at least a \$25 donation to CECA -Social media: CECA's donation page on the website; like & share content from CECA on FB, Instagram, Twitter and LinkedIn. -CECA is a non-profit on Amazon Smiles. Sign in to Amazon and choose CECA as the non-profit. CECA will then receive a small percentage of each purchase. 					Natasha Kurth, Executive Director, CECA TN
1:40 PM – 2:00 PM <ul style="list-style-type: none"> Wrap up & adjournment. 					Lee Blair & Regan Williams