

## AMBULANCE COMMITTEE MINUTES

<b>Committee Minutes</b>	Ambulance Committee
<b>Date</b>	March 5, 2025
<b>Time</b>	10:00 pm CST
<b>Location</b>	Iris Board Room, 665 Mainstream Drive, Nashville, TN
<b>Participants</b>	Dan Wheeley, Jonathan Rodgers, Kristin Billingsley, Joseph Dunn, Keith Bean, Scotty Blackburn, Brian Newberry, Kane Watkins, Jason Deal, Kevin Deaton, Dustin Kemp, Angie Sullivan, Andrew Reed, Ted Cox, Russell Noles, Jonathan Beaty, Brandon Ward, Chip Cook, Donna Clemons

<b>Topic</b>	<b>Summary / Decision</b>	<b>Assignments / Next Steps</b>	<b>Responsible Person</b>	<b>Time Frame</b>
<b>Roll Call</b>	The meeting was called to order by Jonathan Rodgers at 10 am CT. He conducted a roll call, a quorum was present, and each region was represented.	N/A	N/A	N/A
<b>Old minutes</b>	The minutes from the November 19, 2024, meeting was presented and approved unanimously.	N/A	N/A	N/A
<b>Election of new Chair</b>	Rick Valentine nominated, motion made and approved as Chair.	N/A	N/A	N/A
<b>Election of new Vice-Chair</b>	Jonathon Rodgers nominated, motion made and approved as Vice-Chair.	N/A	N/A	N/A
<b>Election of new Secretary</b>	Angie Sullivan nominated, motion made and approved at Secretary.	N/A	N/A	N/A
<b>2026 – 2028 Meeting Schedule</b>	The Ambulance Committee 2026 – 2028 meeting schedule was presented and approved.	N/A	N/A	N/A
<b>Items for the Board</b>	No items presented.	N/A	N/A	N/A
<b>New Business</b>	No items presented.	N/A	N/A	N/A
<b>Old Business</b>	<u>Telemedicine Rules:</u> <ul style="list-style-type: none"> <li>- A list has been developed by the workgroup for guidelines for the State of Tennessee.</li> <li>- Guidelines include the following four categories:                             <ol style="list-style-type: none"> <li>1. Licensure Level (EMS personnel and Advanced Practitioner)                                     <ul style="list-style-type: none"> <li>- Minimum service level AEMT</li> <li>- AEMT/Paramedic must be affiliated with a licensed EMS service that has an approved EMS telehealth program.</li> </ul> </li> </ol> </li> </ul>	N/A	N/A	N/A

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	<ul style="list-style-type: none"> <li>- Telehealth physician, physician’s assistant or nurse practitioner must have an unencumbered Tennessee medical license</li> <li>- Telehealth program must be approved by the State Office of EMS</li> <li>- Medical Director must be licensed in the State of Tennessee</li> </ul> <p>2. Protocols and Procedures</p> <ul style="list-style-type: none"> <li>- Providers cannot issue orders to the crew on scene outside of local, State and medical director scope of practice or protocol.</li> <li>- Scope of practice must be approved by the service medical director and have verification of proficiency and annual training.</li> <li>- All equipment and supply for the scope must on scene and provided by EMS providers.</li> <li>- Ambulance Service must have written protocols for telemedicine visits to include equipment requirements to meet the protocol.</li> </ul> <p>3. HIPAA</p> <ul style="list-style-type: none"> <li>- Telemedicine must utilize encrypted or HIPAA compliance platforms.</li> <li>- Patient is required to be informed if the video is recorded.</li> <li>- Patient must provide written consent for the treatment.</li> </ul> <p>4. Compliance</p> <ul style="list-style-type: none"> <li>- Service must have local protocols for utilization of telehealth.</li> <li>- Both EMS and Providers are required to have documentation Medication Administration Record (MAR) or Patient Care Record (PCR) of the care provided.</li> <li>- If a patient portal access is available, access must be offered to the patient.</li> <li>- Telehealth Provider and EMS services shall execute an agreement to share medical records.</li> </ul> <ul style="list-style-type: none"> <li>- Guidelines were reviewed and approved by the committee, with the discussed changes.</li> </ul>			
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	<ul style="list-style-type: none"> <li>- A motion was made and approved for the committee to make the necessary, approved changes and will submit the updated draft though the Ambulance Committee Report during the March 2025 State EMS Board meeting for review and approval.</li> </ul> <p><u>Ambulance Service Licensure Categories:</u></p> <ul style="list-style-type: none"> <li>- The workgroup presented changes to Review Rule <a href="#">1200-12-01-.14</a> (Emergency Medical Services Standards and Categories for Licensed Ambulance Service and Mobile Prehospital Emergency Care (Pages 61 – 69)).</li> <li>- The workgroup has condensed the ambulance service licensure categories to two categories.</li> <li>- Edited language was reviewed and approved.</li> <li>- The workgroup will make discussed changes and will email it to members of the Ambulance Committee to review and approve with the intent to be added to the Ambulance Committee Report during the March 2025 State EMS Board meeting for review and approval.</li> </ul>			
<b>Next Meeting</b>	June 4, 2025, at 10:00 am in Iris Room	N/A	N/A	N/A
<b>Adjournment</b>	Motion to adjourn passed unanimously at 11:50 am.	N/A	N/A	N/A

Minutes recorded and submitted by Angie Sullivan. Minutes are not necessarily recorded in order of discussion.