

## COMMUNICATION COMMITTEE MINUTES

<b>Committee Minutes</b>	Communication Committee Meeting
<b>Date</b>	14 April 2021
<b>Time</b>	1000 CDT
<b>Location</b>	WebEx Only due to COVID-19 restriction on in-person meetings
<b>Participants</b>	<b>Present:</b> Mike McKeever, Allen Lovett, John Dabbs, Richard Holbert, James Caudill, Howard Thompson, Brandon Smith, <b>Absent:</b> Brian Hupp, Lynn, Mooney

<b>Overall Lead</b>	<b>Topic</b>	<b>Summary / Decision</b>	<b>Assignments / Next Steps</b>	<b>Responsible Person</b>	<b>Time Frame</b>
<b>Mike McKeever</b>	<b>Roll Call</b>	Roll Call was completed, a quorum was present;	n/a	n/a	n/a
<b>Mike McKeever</b>	<b>Approval of Minutes</b>	Tory provided all of the recordings from prior meeting; There was a delay in getting the transcription done but expect them very soon.	n/a	n/a	n/a
<b>Mike McKeever</b>	<b>Old Business</b>	Reviewed Lessons Learned / AARs  TACN Proposal Funding in Question – Some items were apparently funded under State operations budget in Safety; Unclear on whether additional funding through CARES would be approved; No official answers yet.  EMS Verification Document for Audit – Final version already pushed out to EMS Consultants to use on current Audit schedule.  ICS-217a Inventory Process need for strike teams reviewed and discussed	n/a	n/a	n/a

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<p><b>Mike McKeever</b></p>	<p><b>Survey Follow-Up</b></p>	<p>EMS Audit Data vs. EMS Statewide Survey; Discussion on current enforceable layer of requirements on the audit and a system-wide data collection tool in the Survey.</p> <p>Brandon Smith – Revised data display updates; Currently working on ESRI revised form due to a link break in the original form integration. Also will show only “missing” data from prior survey in the new presentation.</p> <p>RMCC-Specific capabilities update needed; We need to request RMCC Managers’ Meeting to get updated data for RMCC Capabilities.</p> <p>Mike McKeever will request an RMCC Committee Meeting (in-person or virtual) and include collection of Capabilities of RMCCs as a key topic.</p> <p>Goal – Common Operating Picture of Statewide Communications</p>	<p>Schedule RMCC Meeting</p>	<p>Mike McKeever / Brandon Ward / Chip Cook</p>	<p>In the next quarter if possible</p>
<p><b>Mike McKeever</b></p>	<p><b>Open Discussion</b></p>	<p>Discussion about Radio over Internet Protocol (RoIP), primary and backup options; Public Safety or Commercial;</p> <p>Discussion about Terminology for Cellular, Radio and Internet-based communications;</p> <p>Allen Lovett announced the NPSTC Committee meetings today at 1100 CDT if anyone is interested (link will be sent);</p>	<p>n/a</p>	<p>n/a</p>	<p>n/a</p>

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<b>Mike McKeever</b>	<b>Action Items</b>	Following the RMCC Meeting and preparing for the next Communications Committee meeting, Mike McKeever recommended the established baseline of requirements for recommendation to EMS Rules for discussion and development.	Draft baseline of recommendations for EMS Communications	Mike McKeever	Next Meeting
<b>Mike McKeever</b>	<b>Next Meeting</b>	Next meeting will be called following the expected RMCC Managers Meeting.	RMCC Meeting will be scheduled	Chip Cook and Tory Ferguson	As soon as possible
<b>Mike McKeever</b>	<b>Adjournment</b>	Meeting Adjourned at 1052			