

COMMUNICATION COMMITTEE MINUTES

Committee Minutes	Communication Committee Meeting
Date	13 January 2021
Time	1000 CDT
Location	WebEx Only due to COVID-19 restriction on in-person meetings
Participants	Present: Mike McKeever, Allen Lovett, John Dabbs, Richard Holbert, James Caudill, Howard Thompson, Brian Hupp, Absent: Lynn, Mooney, Brandon Smith,

Overall Lead	Topic	Summary / Decision	Assignments / Next Steps	Responsible Person	Time Frame
Mike McKeever	Roll Call	Roll Call was completed, a quorum was present;	n/a	n/a	n/a
Brandon Ward	TACN Proposal Update	<p>Currently no updates on the status of the TACN proposal however the funding has been extended beyond the 12/31 date into 2021. Brandon's office is trying to confirm the deadline in 2021 for funding availability. We do not anticipate this changing our goal of establishing a standard requirement across TN for EMS. The Communications Committee</p> <p>Allen Lovett updated the group on the year-end proposal changes for APX NEXT products in order to meet the initial 12/31 deadline. However the hospitals were not well-defined in this revised proposal.</p> <p>Discussion on After Action Reports needed to support the needed changes for EMS Communications, including hospital participation.</p> <p>Discussion on RMCC facilitating interoperability with agencies that may not have funding for recommended standards in short term.</p>	n/a	n/a	n/a

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<p>Mike McKeever</p>	<p>After Action Reports Data</p>	<p>Review of prior events where interoperable communications was needed. Successes and challenges.</p> <p>Discussion on variances across the state to follow state minimums in EMS rules as they exist today. Possible minimums for each currently-available system such as TACN, LetsTALK, VHF Conventional;</p>	<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p>John Dabbs / Mike McKeever</p>	<p>State Annual EMS Inspection</p>	<p>Discussion on current process or need for how to validate services having the current requirements of EMS Rules;</p> <p>Recommend a form for validation, similar to emergency vehicle technician form;</p> <p>Discussion on how the verification is currently being performed at each region.</p> <p>Some validation on licensure compliance was done by Brandon Ward advised John Moyers in his role as Radio System Analyst. The state had been under a hiring freeze until last week so this position will be reposted as soon as possible.</p>	<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p>Mike McKeever</p>	<p>Next Steps / Assignments</p>	<p>Brandon Smith was tied up with vaccine clinics today and unable to join us with updated survey presentation.</p> <p>Recommend a follow-up meeting next month for additional details and review the revised TACN proposal.</p> <p>In absence of secretary for the Committee, we did not establish a defined process for obtaining and transcribing of minutes. Mike McKeever will have</p>	<p>Transcribe all prior meetings and facilitate future process for drafting the minutes of future meetings</p>	<p>Mike McKeever</p>	<p>Next Meeting if possible</p>

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		minutes transcribed from prior meeting recordings; Tory and Allen can forward that information.			
Mike McKeever	Next Meeting	Proposed 02/24 for follow-up meeting; Everyone agreed; We will look at the updated information from Brandon Smith and review TACN proposal;	Meeting on 2/24 will be scheduled.	Tory Ferguson	This week
Mike McKeever	AAR Review	Detailed AARs for report at the next meeting	Summary Document	Mike McKeever	Next Meeting
Mike McKeever	Inspection Form	Request that John Dabbs send an example of what an EMS Consultant might find useful for radio validation during an annual inspection;	Inspection Document example	John Dabbs	Next Meeting
Sherrie Stanley	RMCC Regional Funding	Sherrie Needs the annual budget request for RMCC funding and status on RMCC purchases for current year contract period; In John Moyers' absence, all of these items have not been completed yet.	Mike will send the request to all RMCCs for the requested information.	Mike McKeever	After this meeting
Mike McKeever	Adjournment	Meeting Adjourned at 1108			