

COMMUNICATION COMMITTEE MINUTES

Committee Minutes	Communication Committee Meeting
Date	19 August 2020
Time	1000 CDT
Location	WebEx Only due to COVID-19 restriction on in-person meetings
Participants	Present: Richard Holbert, Brandon Smith, Allen Lovett, Howard Thompson, John Dabbs Absent: Mike McKeever, Lunn, Mooney, Brian Hupp;

Overall Lead	Topic	Summary / Decision	Assignments / Next Steps	Responsible Person	Time Frame
Brandon Ward	Roll Call	Roll Call was completed, a quorum was present;	n/a	n/a	n/a
Brandon Ward	Committee Meeting	In absence of the Chairman, Allen Lovett, Vice-Chair will conduct the committee meeting	n/a	n/a	n/a
Allen Lovett	Approval of minutes	Motion by Howard Thompson for approval of minutes as distributed; Seconded by John Dabbs. Votes to approve minutes unanimous: Smith – Yes Thompson – Yes Holbert – Yes Dabbs – Yes Lovett – Yes	n/a	n/a	n/a
Allen Lovett	Report of RMCC Meetings Update	Allen called for anyone to report on information from the RMCC Committee. Nothing to report;	n/a	n/a	n/a

COMMUNICATION COMMITTEE MINUTES

<p>Brandon Smith</p>	<p>Update on EMS Communications Survey Data</p>	<p>Due to spring tornadoes and COVID-19 impact, Brandon Smith advised no additional work has been completed on the data collection tool. In relation to the data collected, Allen asked for any recent submissions or voids</p> <ul style="list-style-type: none"> • Appears we have about 50% participation by EMS • This does not appear to provide enough data to assign next steps • Additional visual representation of data needs to be included for preparing next steps <p>No additional comments received on the Survey review;</p>	<ol style="list-style-type: none"> 1. Push each region's EMS services for additional participation of data submission 2. Building additional visual representation of data 	<p>Allen and EMS</p> <p>Brandon Smith</p>	<p>By Next Meeting</p>
<p>Allen Lovett</p>	<p>Open Discussion</p>	<p>Allen – Request from the floor of any input regarding the TACN Expansion Proposal from Motorola to include EMS, Hospital and public health;</p> <p>Brandon Ward reported:</p> <p>The State Office had a meeting yesterday with all of the powers related to TACN and Motorola in regard to the proposal. There is a questionnaire that will be coming out today from the consultants to all EMS services to gauge the amount of participation that can be expected.</p> <p>To bring everyone up to date, there is a proposal before the governor and unified command at this time that would bring TACN radio system to EMS along with RMCCs, Hospitals, LTC facilities and create a network throughout the state so everyone could actively communicate daily or at minimum during emergency situations. This survey will be going out today and must have them back by next Wednesday.</p>	<ol style="list-style-type: none"> 1. Allen Lovett will send the July 30 version of the TACN proposal to anyone requesting it. 2. Allen will reach out to the vendor contact at Motorola, about modifying the specification for EMS units to have dual head as the EMS unit installation. He will also verify the GPS functionality. 	<p>Allen Lovett</p>	<p>n/a</p>

COMMUNICATION COMMITTEE MINUTES

		<p>The project must have the money encumbered by December 31st.</p> <p>For EMS, the plan is to offer to every EMS service to install a TACN radio in each ambulance at no cost, will also include 3 years TACN subscription.</p> <p>The state “may” chose to waive subscription fee at the end of the 3yr period.</p> <p>So the proposal is to purchase a radio for each of the 1,517 ambulances in the state.</p> <p>There was open discussion about ideas and questions related to the proposal.</p> <p>Allen Lovett advised he could send the July 30 version but unknown if any revisions have occurred since July 30. Per Allen, the proposal is for an APX-8500 radio for each ambulance with 7/800 and VHF radios live. UHF was not specified as included in this proposal.</p> <p>Additional discussion related to technical specifications and lack of specifics in the proposal.</p> <p>Allen advised he would reach out to the vendor contact, Chuck Jones at Motorola, about modifying the specification for EMS units to have dual head as the EMS unit installation. He will also verify the GPS functionality.</p> <p>Brandon Smith advised that an LTE device is also included as part of the proposal for the services.</p>			
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COMMUNICATION COMMITTEE MINUTES

		<p>Richard Holbert recommended additional guidance on determination and legislation on equipment ownership between services or the State of Tennessee should be clearly defined.</p> <p>Brandon Ward advised that this is under discussion with the proposal and agrees that further defined ownership and accountability must be determined.</p> <p>Allen Lovett recommended additional inclusion of Hospital ED leadership for input on appropriate hospital-based equipment under this proposal as all hospitals may not have available space or need for additional equipment without coordination.</p> <p>Allen Lovett pointed out that RMCC channel recording was not included as part of the proposal for the TACN expansion. May need additional discussion on this topic.</p> <p>Director Ward provided update on EMS-related funding under CARES for UV lighting for all EMS units in Tennessee for decontamination of vehicles following transports to help control COVID-19. EMS Consultants will be asked to contact services for input on agreeing to install and use the UV decontamination equipment.</p>			
<p>Allen Lovett</p>	<p>Next Steps / Assignments</p>	<p>Allen Lovett identified assignments for members before the next meeting.</p>	<p>All members need to work with EMS and encourage participation in surveys from the State consultants on the radio proposal, the Committee</p>	<p>All Members</p>	<p>Following this meeting</p>

COMMUNICATION COMMITTEE MINUTES

			<p>survey on current communications technology sent out by Brandon Smith and the UV system request from the EMS Consultants.</p> <p>Update the Committee surveys of Communications in each region</p>	Brandon Smith	Update at next meeting
Allen Lovett	Next Meeting	Discussion regarding the scheduling for the next meeting.	Allen agreed to work with Tori to determine a date in possibly October, just before that Board Meeting, to hold the next Committee Meeting. The goal for the schedule will be to allow time to review updates and movement to the proposal for TACN and have information from the EMS Surveys from this committee reviewed and updated.	Allen or Mike and Tory	In time for scheduling notices for next committee meeting
Allen Lovett	Adjournment	Meeting Adjourned at 1059			