

## FIRST RESPONDER COMMITTEE MINUTES

<b>Committee Minutes</b>	First Responder Committee
<b>Date</b>	September 15, 2025
<b>Time</b>	1:00 PM CST
<b>Location</b>	Poplar Board Room, First Floor, 665 Mainstream Drive, Nashville, TN 37243
<b>Participants</b>	<p><b>Members Present:</b> Jeff Beaman, Jessie Bishop, Brian Brandon, Brian Collins, Eric Compton, Darren Ford, Korey Green, Matt Jones, Brett Sipes, Angie Sullivan, Mike Terrill, Lee Turner</p> <p><b>Central Office:</b> Brandon Ward, Chip Cook, Russell Gupton and Chad Brown</p> <p><b>Members Absent:</b> Jamie Layhew, Skyler Phillips</p>

Overall Lead	Topic	Summary/Decisions	Assignments / Next Steps	Responsible Person	Time Frame
	<b>Roll Call</b>	The meeting was called to order by Jeff Beaman at 1 PM. He conducted a roll call, and a quorum was present.	N/A	N/A	N/A
	<b>Old minutes</b>	The minutes from the March 17, 2025, meeting were presented and approved unanimously with one correction.	N/A	N/A	N/A
	<b>New Business</b>	<ul style="list-style-type: none"> <li>- The committee needs to provide a white paper to the Oversight Committee defining the First Responder Committee's mission, objectives and purpose you serve for the EMS Board. This is being requested by all committees to best streamline board and committees' work and responsibilities.</li> <li>- B. Ward will provide a template.</li> <li>- Each Grand division designee will send their drafts to their workgroup representatives by October 15, 2025, for review at the next board meeting.</li> </ul>	N/A	N/A	N/A
	<b>Old Business</b>	<p>Continue review and edit Section 1200-12-01-.16-Emergency Medical Responders.</p> <ul style="list-style-type: none"> <li>- Section 2b language added to incorporate AEMT and critical care paramedic.</li> </ul>	N/A	N/A	N/A

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		<ul style="list-style-type: none"> <li>- 2b – language change regarding national and state regulations</li> <li>- 2b1ii– Added an AEMT clause</li> <li>- Page 72 d – Language update to align with Rules and EMS Board-approved equipment list.</li> <li>- P911 Rule was reviewed, and no changes were necessary.</li> <li>- Committee will continue to review for discussion at the next committee meeting.</li> <li>- Once changes are made any items that involve clinical issues will be reviewed by the Clinical Issues and Ambulance committees.</li> <li>- Any changes made involving treatment will require the following: Clinical Issues approval, EMS Board approval, Rule Making Hearing, OGC approval.</li> </ul> <p>Progress made from working groups about identifying the scope, breadth, and level of First Responder services in Tennessee.</p> <ul style="list-style-type: none"> <li>- Initial work should be organizations that operate under Primary 911</li> <li>- Uniformity with developing these services will be a challenge based on needs in each county.</li> <li>- Each group will need to work with their Regional Consultant to continue to identify the list of first responder agencies to capture information.</li> <li>- Once an initial list is captured, the groups can begin finding additional first responder companies that are not easily identifiable.</li> </ul>			
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		<p>Developing a survey for First Responder services so needs and challenges can be identified.</p> <ul style="list-style-type: none"> <li>- A workgroup has been developed (Mike Terrill, Brian Collins, Matt Jones) to create a draft survey for review.</li> <li>- The Committee can submit questions and suggestions to the workgroup by October 15, 2025.</li> <li>- The workgroup will draft a survey and present it at the next meeting.</li> </ul> <p>Workgroups continue to identify any needed Rules and Regulation changes to address EMT and Paramedics operating in the First Responder role versus an EMR.</p>			
	<b>Next Meeting</b>	December 8, 2025, at 1 PM in the Poplar Board Room	N/A	N/A	N/A
	<b>Adjournment</b>	Motion to adjourn passed unanimously at 2:15 PM.	N/A	N/A	N/A

Minutes recorded and submitted by Angie Sullivan. Minutes are not necessarily recorded in order of discussion.