

AMBULANCE SERVICE COMMITTEE MINUTES

Committee Minutes	Ambulance Services Committee Meeting
Date	March 16, 2021
Time	10:00 am CDST
Location	665 Mainstream Drive Nashville, Tennessee via WebEx web seminar
Participants	<p>Voting Members Present: Allen Lovett, Scotty Blackburn, Tom Crowder, Grant Crowell, Eric Gizzard, Angie Sullivan, Joyce Noles, Steve Hamby, Kevin Cagle, Rick Valentine, Jim Morgan, Jim Perry, Roy Griggs</p> <p>Voting Members Absent: Paul Feaster, Darren Ford, Chad Brown</p> <p>Office Staff: Brandon Ward, Hansel Cook, Tory Ferguson</p> <p>Visitors: Greig Samuelson</p>

Overall Lead	Topic	Summary/Decisions	Assignments / Next Steps	Responsible Party	Time Frame
Allen Lovett		Called the meeting to order			
Tory Ferguson	Roll Call	Roll Call was taken, communications were established and a quorum was declared. It was announced that: Brad Phillips, Ken Wilkerson, Twila Rose and Jeff Young were no longer committee members.	n/a	n/a	n/a
Allen Lovett	Minutes	Grant Crowell motion to approve minutes as amended. Jim Perry second. Motion carried.	n/a	n/a	n/a
	Old Business				
	Sub-Committee updates	<u>Event Medicine Subcommittee:</u> No Report <u>First Responder Agency Subcommittee:</u> No Report <u>Invalid Ambulance Subcommittee:</u> Chairman Crowder made a motion to accept the following report as amended. Jim Perry second.			

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		<p>1200-12-01-.09 Invalid Service Standards. All invalid services operating in the State of Tennessee shall meet the following standards.</p> <p>Definitions:</p> <ol style="list-style-type: none"> 1) For the purpose of this section Invalid shall be defined as a person that is medically stable and does not require medical monitoring, observation, medical treatment or medical assistance during transport. 2) Non-Eligible Users for Invalid Services – Individuals presenting with the following conditions, but not limited to, are not eligible for transport by invalid service: <ol style="list-style-type: none"> a. Any person requiring or utilizing an invasive procedure (I.V. Therapy, drug administration, I.V. pumps, etc.) 			

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		<p>b. Any person requiring or utilizing mechanical monitoring procedures.</p> <p>c. Any person requiring or utilizing mechanical respiratory procedures.</p> <p>d. Any person requiring or utilizing oxygen therapy, excluding the persons individually provided equipment.</p> <p>3) Invalid Service. A service authorized and licensed by the Tennessee Department of Health, Division of Emergency Medical Services, to provide non-medical transport of invalid passengers on a stretcher type of device (excluding ambulances).</p>			

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		<p style="text-align: center;">4) Invalid Vehicle. A vehicle (other than an ambulance) specifically designed, equipped and licensed for use in transporting eligible users on a stretcher. This vehicle shall not display any markings, symbols or warning devices that imply that it offers medical care or ambulance transportation.</p> <p style="text-align: center;">Invalid Vehicle Design, Safety and Construction Standards. Safety (1) All Invalid Vehicles operating pursuant to the provisions of Chapter 140 of Title 68, Tennessee Code Annotated, must meet 1200-12-01.01, 1200-12-01-.02, and 1200-12-01-.07 (Sanitation, Mechanical, safety, and insurance requirements) as pertains to invalid vehicles as well as the following standards:</p> <p style="text-align: center;">(a) All lights and gauges must function properly and in accordance with applicable federal and state motor vehicle laws and regulations pursuant to T.C.A. § 55-9-402. (b) Body must be free of dents and rust.</p>			

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		<p>(c) Tires must have at least four thirty-seconds inch (4/32") tread.</p> <p>(d) Braking system must function properly and safely.</p> <p>(e) Steering system must function properly.</p> <p>(f) All safety devices must function properly.</p> <p>(g) All items in the transport compartment must be adequately secured.</p> <p>(h) Exhaust system must function to original standards.</p> <p>(i) Fire extinguisher mounted within easy reach of the driver.</p> <p>(j) The owner or operating agent of the invalid vehicle shall subject the vehicle to a periodic mechanical safety inspection which shall be documented for the department.</p> <ol style="list-style-type: none"> 1. Mechanical safety inspection shall mean an inspection conducted annually. 2. Mechanical safety inspections shall be conducted by a mechanic with factory training and certification from the original (motor vehicle) equipment manufacturer or from the Institute for Automotive Service Excellence (ASE) Mechanics certification. 3. Mechanical safety inspections shall be conducted in addition to the vehicle and 			

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		<p>equipment inspections by EMS Division personnel, following the procedures identified in the form or electronic records format adopted by the board.</p> <p>4. Records of the periodic mechanical safety inspection shall be submitted upon the initial permit application to the Division of Emergency Medical Services, and shall be maintained for as long as the chassis is actively licensed or permitted. Such records and supporting documents consisting of repair orders and routine maintenance shall be available and submitted for inspection by an authorized representative of the department.</p> <p>5. Upon observation of possible mechanical safety defects by an authorized representative of the department, or upon citation from a law enforcement agency, a vehicle shall be subject to unscheduled inspection to verify safe operation.</p> <p>6. Upon failure of an inspection, the vehicle shall be immediately removed from service</p>			

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		<p style="text-align: center;">until such deficiencies are corrected that may in any way impair the safe operation of the vehicle.</p> <p>Design and Construction</p> <ol style="list-style-type: none"> 1. The word AMBULANCE, AMBULANCE SERVICE, or any other markings, symbols, or terminology that may indicate the perception of medical care or medical services shall not appear on the vehicle, nor shall these terms be used to identify the nature of service or used in any service advertisement. 2. The following statement shall be displayed in a conspicuous manner on the rear and both sides of the vehicle as well as on any advertisements: INVALID TRANSPORT - THIS SERVICE DOES NOT PROVIDE MEDICAL CARE OR MEDICAL MONITORING. 3. Vehicles permitted for invalid transfer shall meet the following design requirements: <ol style="list-style-type: none"> (a) At least two doors shall allow access to the passenger compartment one at the rear for stretcher loading, and one at the side capable of evacuating a stretcher patient. Door latches shall allow operation from the interior and exterior. 			

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		<p style="text-align: center;">(b) The invalid vehicle shall provide the following minimal dimensions:</p> <ol style="list-style-type: none"> 1. Interior height: 42 inches, floor to ceiling, 2. Interior width: 48 inches, measured fifteen (15) inches above the floor, 3. Interior passenger compartment length of 92 inches, measured fifteen (15) inches from floor, from rear door to divider or driver seat back. 4. The invalid vehicle shall be used only for the transport of an invalid passenger. 5. To preclude substitution of services or the negligent or adverse delivery of medical transportation no invalid vehicle permits shall be issued in the name of any ambulance service or emergency medical service. 6. Vehicles permitted for invalid transfer shall not display or use markings, flashing lights, sirens, or other devices which might resemble an emergency vehicle. 7. Attendants seat must have properly installed restraint device. 			

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		<p>Insurance Coverage. An Invalid Service shall comply with 1200-12-01-.07(1), (3) and (4)</p> <p>Invalid Operations and Records.</p> <ol style="list-style-type: none"> 1. Employee records for all drivers and attendant personnel. Each person transported shall be accompanied in the Invalid compartment. 2. Run records showing the name, location and destination for each person transported, and personnel completing transfer, identifying the date, time, and vehicle utilized. 3. Records on the registration and maintenance of all invalid vehicles. 4. All records detailed herein shall be made available to the duly authorized representative of the department. <p>Equipment. Invalid vehicles shall be equipped as follows:</p> <ol style="list-style-type: none"> 1. Each vehicle shall have a manufacture approved crash stable device for securing the stretcher. Effective twelve (12) months from the effective date of this rule. 2. Each vehicle shall have a wheeled stretcher adjustable to a semi-sitting position, with Manufacture approved restraint system which included 3 restraint straps and shoulder harness. 3. Each vehicle shall have a blanket and pillow, and clean linen shall be used for each 			

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		<p>person transported.</p> <p>4. Each vehicle shall provide a bedpan, urinal, basin, tissues and towels as needed for personal hygiene during transport.</p> <p>5. All licensed Invalid vehicles shall maintain, in working condition and properly secured in the rear passenger compartment, an AED.</p> <p>6. Vehicle is equipped with a first aid kit stocked with antiseptic cleansing wipes, triple antibiotic ointment, assorted size adhesive and gauze bandages, tape, scissors, latex or other impermeable gloves, and sterile eyewash.</p> <p>7. No equipment shall be placed on an invalid vehicle beyond that which is listed in these regulations.</p> <p>Driver Qualifications. Each person working on an Invalid Transport vehicle shall meet the following requirements.</p> <p>1. The vehicle operator or driver shall possess such special class licenses and endorsements as are required for transporting passengers by the Tennessee Department of Safety or the individual's state of residence.</p> <p>2. No person who is under the age of nineteen (19) years shall drive any invalid vehicle authorized for operation in Tennessee, and each driver shall have at least</p>			

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		<p>three years of licensed driver or operator experience.</p> <p>3. All person's working on an Invalid vehicle shall maintain current state approved CPR and AED training.</p> <p>4. There shall be no less than two employees per invalid transport.</p> <p>5. Persons staffing the invalid vehicles shall not practice at a level above the vehicle license.</p> <p>6. Employers will ensure a criminal background check as well as Sexual Offender registry and Abuse Registry check has been completed on each employee.</p> <p>Licensing. All Invalid services shall comply with 1200-12-01-.14(9).</p> <p>Records. Each invalid service operator, licensed or permitted by the Tennessee Department of Health and Environment shall maintain records that include, but are not limited to, the following information:</p> <p style="padding-left: 40px;">Employee Records</p> <p style="padding-left: 80px;">1. Records indicating the individual's driver's license type and number, training or expiration date of CPR courses, AED training courses and other in-service training.</p> <p style="padding-left: 80px;">2. Time cards, time sheets, call rosters, or shift schedules accurately indicating the crews assigned on each</p>			

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		<p>Page 42 1200-12-01-.09 DELETE entire section and replace with above</p> <p>Page 67 1200-12-01-.15 DELETE “and invalid vehicle operator,”</p> <p>Motion carried.</p>			
New Business					
		<p>State Update: None</p> <p>Next Ambulance Committee meeting date to be determined</p>			
	Public Comment	None			
		Steve Hamby made motion to adjourn. Tom Crowder second. Motion carried.			