



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

In order to participate in the period of public comment before a Governing Body, a member of the public must notify the Governing Body **ten business** days prior to a scheduled meeting that the individual desires to address the Governing Body. The individual must also notify the Governing Body of the topic from the published agenda or sunshine notice for the meeting on which the individual wishes to speak. This notice by the member of the public to the Governing Body shall be directed to the email given in the published agenda or sunshine notice for the meeting.

If the Governing Body amends the published agenda or sunshine notice within ten business days prior to the meeting, any member of the public desirous of addressing the Governing Body must give notice that they desire to speak on the added agenda topics **no later than twenty-four hours** prior to the Governing Body's meeting. All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.

A detailed meeting agenda will be available online when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at 615-741-3807.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
AMENDED MEMORANDUM**

DATE: April 11, 2025

TO: Dean Flener, Director of Communications and Media Relations

FROM: Kimberly Wallace, Regulatory Board Administrative Director II

NAME OF BOARD: Tennessee Board of Dispensing Opticians

DATE OF MEETING: April 23, 2025

TIME: 9:00AM CST

PLACE: Office of Health Related Boards
Poplar Room
665 Mainstream Dr.
Nashville, TN 37243

Link to live video stream:

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/e6a42bc14d9c45c0ab8f97f66ad59d271d>

AGENDA

Note: The Board will recess for lunch from approximately 1:00-2:00pm CST.

1. Call to Order
2. Discuss and take action as necessary regarding Legislation
3. Receive Reports and/or Requests from the Division of Health Licensure and Regulation
4. Receive Reports and/or Requests from the ABO/NCLE
5. Presentation of Orders, and Other OGC Disciplinary Items
 - a. Consent Orders
 - b. Agreed Orders
 - c. Orders of Compliance
 - d. Requests for Order of Modification
6. Applicant Interviews/File Reviews/Waivers & Other Requests
 - a. CE Waiver Request – Courtney Avery, Lic. #2710
 - b. Apprentice File Re-Open Request – Amanda Pace, File #3993
 - c. File Review - Apprentice Application - Taylor Sheenen File, #4155
7. CONSENT AGENDA
 - a. Approval of Meeting Minutes, January 15, 2025, Board Meeting
 - b. Ratification of Licensure Files
 - c. Approval of Agreed Citations
 - i. CE Agreed Citation – Bobbie Hensley, License #947
 - d. Notices - None
 - e. Departmental Reports
 - i. Administrative Office
 - ii. Office of Investigations
 - iii. Office of General Counsel
8. Discuss and take action as necessary regarding Rules, Rulemaking and Policies
 - a. Retrospective Rule Review Specific Reviewer Clarifications on:
 - i. Rule 0480-01-.01(21)
 - ii. Rule 0480-01-.12(1)(b)2
 - iii. Rule 0480-01-.12(3)(a)3
 - iv. Rule 0480-01-.18
 - b. Rule 0480-01-.12(1)(a) Continuing Education
9. Jurisprudence Exam 2025

10. Discuss Old/New Board Business

- a. Old Business – TDOA Inquiries - Rule 0480-01-.02, Rule 0480-01-.10, and AI

11. Review of Correspondence

12. Public Comment

13. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

Public Comment Requests for the TN Board of Dispensing Opticians may be submitted to:
Unit3HRB.Health@tn.gov

References: Statutes and Rules for the Board: [Statutes And Rules \(tn.gov\)](#)