



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>. **All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.**

Members of the public wishing to comment on matters that are relative to this meeting agenda may submit written comment to the board's administrative office in advance or if attending the meeting in person, sign the public comment sheet located by the board room entryway.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM**

**DATE:** February 5, 2024

**TO:** Dean Flener, Director of Communications and Media Relations

**FROM:** Kimberly Wallace, Regulatory Board Administrative Director II

**NAME OF BOARD OR COMMITTEE:** Tennessee Board of Respiratory Care

**DATE OF MEETING:** February 15, 2024

**TIME:** 9:00AM CST

**PLACE:** Office of Health Related Boards  
Iris Room  
665 Mainstream Dr.  
Nashville, TN 37243

**Link to live video stream:**

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/d5b7926340964aa39b0e04df4be939401d>

**AGENDA**

Note: The Board will recess for lunch from approximately 1:00-2:00pm CST.

1. Call to Order
2. Discuss and consider approval of Meeting Minutes, November 16, 2023, Board Meeting
3. Receive Reports and/or Requests from the Office of Investigations
4. Receive Reports and/or Requests from the Division of Health Licensure and Regulation
5. Discuss and take action as necessary regarding Legislation
6. Receive Reports and/or Requests from the TN Professional Assistance Program (TNPAP)
7. Receive Reports and/or Requests from the Board Administrative Office
8. Receive Reports and/or Requests from the Office of General Counsel
9. Presentation of Orders, Agreed Citations, and Other Disciplinary Items
  - a. Consent Orders
  - b. Agreed Citations
    - i. CE Agreed Citation – Kimberely Hale, CRT #7283
    - ii. CE Agreed Citation – Erin Kelly, RRT #4422
    - iii. CE Lapsed License – Rachel Hibbits, CRT #7468
10. Applicant Interviews/File Reviews/Waivers & Other Requests
  - a. CE Audit Exemption Request – Anna Parks, RRT #5773
11. Ratification of Licensure Files
  - a. New Licenses
  - b. Reinstated Licenses
  - c. Closed/Withdrawn Files
12. Discuss and take action as necessary regarding Rulemaking, Rulemaking Hearings, Rule Amendments, and Policies
13. Conference/Event Reports and Upcoming Events Review
  - a. AARC Summer Forum, July 14-16, 2024, Snowbird, UT
  - b. AARC Annual Congress, November 20 – 23, 2024, Orlando, FL
  - c. CLEAR Conference, September 16-19, 2024, Baltimore, MD
  - d. FARB Regulatory Law Conference, September 19-22, 2024, Atlanta, GA
14. Discuss Old/New Board Business
15. Review of Correspondence and Notices
16. Public Comment
17. Adjourn