



## **Syndromic Surveillance (SS) Messaging On-Boarding Checklist**

*Please note that the information in this document only applies to SS messaging in TN. The information below does not pertain to Electronic Laboratory Reporting (ELR), Immunization Registry updates, or Cancer Case Reporting.*

### **Introduction**

The Tennessee Communicable and Environmental Disease Services and Emergency Preparedness (CEDEP) Division within the Tennessee Department of Health (TDH) has programmatic oversight of Syndromic Surveillance activities across the state. Currently, all 13 Tennessee Public Health regions receive data from select emergency departments and perform Syndromic Surveillance activities.

Syndromic surveillance is defined as public health surveillance emphasizing the use of timely pre-diagnostic data and statistical tools to detect and characterize unusual activity for further public health investigation. Syndromic surveillance uses individual and population health indicators which are available before confirmed diagnoses or laboratory confirmation to identify outbreaks or health events and monitor the health status of a community.

The main objectives of syndromic surveillance are to: 1) detect an unknown, unexpected or emerging human health threat; 2) demonstrate the lack of public health impact of a known threat; 3) quantify and monitor the impact of an identified potential public health threat; and 4) detect the start of an expected event.

For more information on the SS messaging on-boarding process in Tennessee, helpful resources, and additional documentation, please visit: <https://tn.gov/health/topic/meaningful-use-summary>

### **Purpose**

The purpose of this document is to provide the reader with the information necessary for successful syndromic surveillance messaging activities to TDH. The on-boarding checklist is for health systems, hospitals and their vendors or business associates.

### **Useful Links**

TDH Meaningful Use: <https://tn.gov/health/topic/meaningful-use-summary>

PHIN MESSAGING GUIDE FOR SYNDROMIC SURVEILLANCE: EMERGENCY DEPARTMENT, URGENT CARE, INPATIENT AND AMBULATORY CARE SETTINGS ADT Messages A01, A03, A04, and A08 HL7 v2.5.1: Release 2.0 (April 2015): [https://www.cdc.gov/nssp/documents/guides/syndrsurvmsgguide2\\_messagingguide\\_phn.pdf](https://www.cdc.gov/nssp/documents/guides/syndrsurvmsgguide2_messagingguide_phn.pdf)

PHIN Vocabulary Access and Distribution System (VADS):

<http://phinvads.cdc.gov/vads/ViewView.action?name=Syndromic%20Surveillance>

NIST HL7 V2 Validation Tool for Syndromic Surveillance: <http://hl7v2-ss-testing.nist.gov/mu-syndromic/>

## Pre-Registration with Public Health Agency (PHA)

Before registering with TDH, these items are suggested to accelerate the on-boarding process.

Trading Partner (TP) Activity	Complete	Date
Develop an HL7 message conformant to PHIN MESSAGING GUIDE FOR SYNDROMIC SURVEILLANCE: EMERGENCY DEPARTMENT, URGENT CARE, INPATIENT AND AMBULATORY CARE SETTINGS ADT Messages A01, A03, A04, and A08 HL7 v2.5.1: Release 2.0 (April 2015)	<input type="checkbox"/>	
Test SS messages using the NIST HL7 v2 SS Validation Tool	<input type="checkbox"/>	
Resolve message issues found using the NIST HL7 v2 SS Validation Tool	<input type="checkbox"/>	

\*Note: In addition to the Official Letters listed below, TDH will supply an Official Letter each time the Trading Partner transitions to a new phase in the on-boarding process.

## Phase 1: Registration & Pre-Testing with Public Health Agency (PHA)

Trading Partner (TP) Activity	Complete	Date	TDH Response	Official Letter
PTP Complete online registration through the <a href="#">Trading Partner Registration</a> system	<input type="checkbox"/>		Send PTP registration acknowledgement	
Email 1 test de-identified ADT A01 SS message following HL7, Version 2.5.1 SS PHIN Messaging Guide with the NIST output	<input type="checkbox"/>		Send PTP message corrections, validation and draft Trading Partner Agreement (TPA)	

## Phase 2: Testing (Optional)

Trading Partner (TP) Activity	Complete	Date	TDH Response	Official Letter
TP sends test A01, A03, A04, A08 message via email to TDH with the NIST output	<input type="checkbox"/>		TDH provides feedback to TP	
TP correct all errors and re-send messages	<input type="checkbox"/>		TDH acknowledge messages are ready for onboarding and invite TP to on-board	
Discussion of transport option with TDH	<input type="checkbox"/>		Send transport mechanism	

## Phase 3: On-Boarding

Trading Partner (TP) Activity	Complete	Date	TDH Response	Official Letter
Establish secure transport and test with TDH	<input type="checkbox"/>		Acknowledge that transport connectivity test	
Start sending SS batch transmissions to TDH	<input type="checkbox"/>		Send TP message corrections to be corrected	
Document what errors have been corrected and send updated batch to TDH (iterative process – continue correcting until at an agreeable state)	<input type="checkbox"/>		Verify all errors corrected	

## Phase 4: Production

Trading Partner (TP) Activity	Complete	Date	TDH Response	Official Letter
Send batch messages to SS production systems	<input type="checkbox"/>		Send TP any issues that need to be corrected	
TP correct any other pending issues	<input type="checkbox"/>		TDH send an official letter to TP for successful completion of production review	Production Review Completed
TP signs TPA	<input type="checkbox"/>		TDH signs TPA and provides TP a copy	