

Vaccine Storage Unit Digital Data Logger Sign-off Sheet

It is required that temperatures are reviewed within each vaccine storage unit twice a day and the minimum and maximum temperatures are reviewed each morning. Document time temperatures were taken each day the clinic is open. Follow appropriate procedures to evaluate a new alarm and document follow-up on the data logger print out; **clear the alarm on the data logger.**

Month/Year: _____

Unit (Circle): R or F VFC PIN #: _____ Unit Location: _____

Day of Month	Morning (AM)				Afternoon (PM)					
	Time	Min/Max Temps		Name or Initials	New Alarm (Circle)		Time	Name or Initials	New Alarm (Circle)	
1					Yes	No			Yes	No
2					Yes	No			Yes	No
3					Yes	No			Yes	No
4					Yes	No			Yes	No
5					Yes	No			Yes	No
6					Yes	No			Yes	No
7					Yes	No			Yes	No
8					Yes	No			Yes	No
9					Yes	No			Yes	No
10					Yes	No			Yes	No
11					Yes	No			Yes	No
12					Yes	No			Yes	No
13					Yes	No			Yes	No
14					Yes	No			Yes	No
15					Yes	No			Yes	No
16					Yes	No			Yes	No
17					Yes	No			Yes	No
18					Yes	No			Yes	No
19					Yes	No			Yes	No
20					Yes	No			Yes	No
21					Yes	No			Yes	No
22					Yes	No			Yes	No
23					Yes	No			Yes	No
24					Yes	No			Yes	No
25					Yes	No			Yes	No
26					Yes	No			Yes	No
27					Yes	No			Yes	No
28					Yes	No			Yes	No
29					Yes	No			Yes	No
30					Yes	No			Yes	No
31					Yes	No			Yes	No

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If an alarm is noted on the front page, please indicate the category of the event below.

Alarm Date	Time	Category	
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable
	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> Non-Reportable	<input type="checkbox"/> Reportable

The first time a new alarm is noted, download the data logger report to evaluate the temperature excursion (TE). If the TE is non-reportable under the definition in the current protocol, indicate "non-reportable" on the data logger report and place in the temperature monitoring file for the storage unit. If the TE is reportable under the current protocol, follow reporting procedures and contact the Tennessee Immunization Program immediately; document actions on the data logger report. The current protocol, Temperature Monitoring and Excursion Guide can be found on the Tennessee Immunization website at: <http://www.tn.gov/health/article/vfc-provider-guidance>

Tennessee Immunization Program at 800-404-3006 or 615-741-7247