



# Tennessee's Healthcare Resiliency Program: Capital Investments

Applicant Webinar

November 3, 2022, 10:30 AM to Noon CT

*This presentation is provided solely for informational purposes only on Tennessee's Healthcare Resiliency Program: Capital Investments. It does not provide accounting, tax, legal or other professional advice because it does not take into account any specific applicant's facts and circumstances.*

# Introduction and Presenters

- **JW Randolph:** Director, Office of Strategic Initiatives, Tennessee Department of Health
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# Agenda

- Program Overview, Vision and Timeline
- Eligibility – Eligible Entities
- Eligibility – Eligible Costs
- Terms and Conditions
- Uniform Guidance Requirements
- Application Process and Portal
- Closing and Next Steps

# Program Overview

- The Tennessee Healthcare Resiliency Plan (THRP) is a statewide program administered by the Tennessee Department of Health
- THRP will provide direct support to the healthcare industry with two specific program areas:
  1. Capital Investments (THRP-CI)
  2. Practice Transformation and Extension (THRP-PTE)
- This presentation will be solely focused on the THRP-CI program

# Program Vision



# Program Overview

## Capital Investments in Healthcare Facilities: \$145M

Adult and Pediatric ICU and Floor Beds

### 1a. Acute Care Hospitals (\$120M)

Adult and Pediatric ICU and Floor Beds

### 1b. Long-Term Care (\$25M)

Facility Upgrades and Infection Control

### Acute Care Hospitals

- Competitive grant process
- 20 expected awards across facilities with most significant need

### Long-term Care Facilities

- Competitive grant process
- 10-20 expected awards across facilities with most significant need

# Timeline

- **November 3, 2022:** Application opens and help desk goes live
- **February 3, 2023:** Application portal closes
- **March 3, 2023:** Help desk closes
- **April 2023:** Award selections made
- **June 30, 2026:** Target date to fully expend awarded funds

# Application Period

- The application period will be open for 90 days starting November 3, 2022
- Application treatment and scoring will not be affected by when an application is submitted
- If we have questions regarding your application, we will contact you prior to scoring the application; as such it is imperative that contact information is accurate, and that responses to our inquiries are prompt and complete
- We recognize that this is a new process to many of you – you may wish to procure grant writing services to assist with your application, and in such cases this expense will be eligible for reimbursement through this grant but **only if your application is one of those selected for an award**

# Eligible Entities – Entity Types

Eligible facility types are described below. Eligibility will be confirmed through the Tennessee Department of Health’s Division of Health Licensure and Regulation.

| Eligible Facility Type    | Detail  |
|---------------------------|---|
| Acute Care Hospitals      | Licensed acute care hospitals which are physically located in Tennessee and have been serving Tennessee patients since at least January 1, 2021, are eligible to apply for these funds. Dual-licensure facilities are also eligible so long as the facility was utilized as an acute care hospital. |
| Long-term Care Facilities | Licensed Assisted Care Living Facilities and Licensed Nursing Home Facilities which are physically located in Tennessee and have been serving Tennessee patients since at least January 1, 2021, are eligible to apply for these funds.   |

# Eligible Costs – Project Types

## Acute Care Hospitals

- Intensive Care Unit Beds to expand ICU capacity
- Floor Beds to expand normal floor bed capacity
- Flex Beds to expand normal capacity and/or surge capacity

## Both

- Grant writing expenditures

## Long-term Care Facilities

- Private patient rooms
  - Updates to HVAC/ventilation systems
  - Negative pressure rooms
  - Infection control barriers
  - Other bed expansion or infection control
- 
- Costs to administer the grant

# Eligible Entities – Co-Funding Requirement

- Applicants for THRP-CI funds must demonstrate that they have secured 100% co-funding for the amount requested in the application
- Co-funding may come from a source internal or external to the organization, which will be named in the application
- Entities should keep in mind that the co-funding source may affect grant compliance requirements
- Draft applications can be submitted while applicants work to secure the cost share; however, the application will not be considered complete until the cost share is secured

# Terms and Conditions

- THRP-CI funds are provided through the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF), and as such, any awardees of this program will become subrecipients that are subject to SLFRF eligibility, reporting and other compliance requirements
- Applicants will need to register in SAM.gov as part of the application process
- THRP-CI funds cannot be used to supplant other federal funding or for any expenses that have been or plan to be reimbursed under any other program (e.g., Provider Relief Fund)
- These requirements do not preclude billing any form of insurance for care provided to any patient

# Uniform Guidance Requirements – Key Requirements

As a subrecipient, you will also be subject to Uniform Guidance (UG) requirements, including but not limited to the following:

- Adhering to procurement requirements of the UG, and either the State of TN or your organization (dependent on which is more restrictive)
- Maintaining adequate records and financial statements to support compliance
- Maintaining documentation to support appropriate expenditures
- Depending on the amount of funds expended, subrecipients may be required to obtain a Single Audit
- Facilitating risk assessments and monitoring of your use federal funds by TDH, and taking appropriate and timely action in the event of monitoring or audit findings

# Uniform Guidance Requirements – Expenditure Documentation

Robust documentation will be required in order to receive reimbursement for expenses. Subrecipients should expect to maintain the following for program expenditures:

- Procurement policy, and procurement and bid documentation
- Cost/price analysis depending on procurement amount
- Contracts and change orders
- Detailed invoices for work performed
- Dates worked
- For time and materials contracts, monitoring documentation

# Grant Administration Costs

Per the Fiscal Recovery Funds Final Rule, recipients are permitted to charge direct costs to their award as administrative costs. Direct costs are those that are identified specifically as costs of implementing the program objectives, such as contract support, materials, and supplies for a project.

TDH will be allowing administrative costs of <5% of the project value.

Required documentation for in-house labor:

- Name, job title and function
- Employee type (e.g. full-time exempt, part-time, etc.)
- Days and hours worked
- Pay rate(s) and fringe benefit rate(s)
- Description of work performed with daily logs/activity reports
- Timesheets – manual if not system required
- Fringe benefit calculations
- Pay policy

# Application Process

Applicants will be required to supply the following information as part of the application process:

- Applicant demographic and contact information
- Demonstration of co-funding
- Narratives and data points demonstrating community need
- Project plan and rationale
- Narrative and data points showing how the project serves populations disproportionately affect by the COVID-19 pandemic
- Plan for evaluating the success and impact of the project
- Project budget

# Application Portal

## Sub-Recipient Grant Management Enterprise Solution(SR-GMES)

Sub-recipient /Applicant login in here

Email

Password

Log In

[Forgot Password?](#)

State Employee

[Login Here](#)

To register or view Grant  
funding opportunities:

[Click Here](#)

Training Videos

[Watch Here](#)

## Sub-Recipient Grant Management Enterprise Solution Registration

### Healthcare Facility

Create an organization profile to enable your organization to apply for available grants.

# Application Portal

## TN Healthcare Facilities Registration Form

### Instructions

Complete the registration form below.

Are you a returning user? Login [here](#).

\* Organization Name

EIN Number

DUNS

\* UEI

\* Is this organization a State Agency?

Please Select

\* Physical Address/P.O. Box

Physical Address 2

\* City

\* State

\* Zip Code

\* Phone

Phone Extension

\* Email

Fax

\* Type of Organization

Please Select

\* Entity Type

Please Select

Edison Supplier ID

## Contact Information

Copy Address

\* First Name

Middle Name

\* Last Name

\* Title

\* Telephone 1

Please Select

\* Phone Number 1

Phone Number 1 Extension

 I'm not a robot



Submit

# Application Portal

## Registration Complete

You will receive an email with a link to create a password and login in the next 5 minutes. If you do not receive this email, please check your spam folder.

[Click here to return back to the main login page.](#)

## Login to Account ▶ Inbox x



**noreply@smartsimplemailer.com**

to drew.sandage ▾

5:47 PM (8 minutes ago)



Dear Drew,

Welcome to the State of Tennessee's Grants Management System.

Your user name is [REDACTED] and you can go to the address below to reset your password.

[https://tennesseestatedeptofhealth-dev.grants.tn.gov/ex/ex\\_activate.jsp?lang=1&token=%24IGnjK%2BRYdeNe0Y2fdLXXMiT%2BJck5qzI6tjHvhuVaV%2BE6UpCh%2Bpb9kTjbWhp87vYY0EYqwfNwABV8SjCg7LXBg%3D%3D](https://tennesseestatedeptofhealth-dev.grants.tn.gov/ex/ex_activate.jsp?lang=1&token=%24IGnjK%2BRYdeNe0Y2fdLXXMiT%2BJck5qzI6tjHvhuVaV%2BE6UpCh%2Bpb9kTjbWhp87vYY0EYqwfNwABV8SjCg7LXBg%3D%3D)

Sincerely,

State of Tennessee Department of Health

TN

Department of  
**Health**

# Next Steps

- Application review process to commence as applications are received
- TDH to conduct applicant outreach as needed to obtain additional information or clarify information included in applications
- Award selection and announcements expected to occur in April 2023
- Further information on grant activities (e.g., subrecipient agreements, invoice reimbursement process) will be provided to awardees at that time

# Resources for Further Information

For further information, please see the program website <https://www.tn.gov/health/hrp>.

If you have program questions, our helpdesk can be reached via the phone number 1-888-235-1290 (note that this will only allow you to leave a voicemail; it is not staffed live) or the email address [HRP.Capital.Improvements@tn.gov](mailto:HRP.Capital.Improvements@tn.gov).



**THANK YOU**