



Important Documents

Having access to important documents can make recovery time after a disaster easier to manage.

Make a Plan. Make a Difference.

Depending on your situation, you may need some or all of the following documents to file insurance claims, pay bills, take care of injured family members, or manage the responsibilities associated with a death. Here are suggested documents that you should locate, copy and store in a safe place (fire proof box, or with an out of town friend or relative).

- | | |
|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> Birth certificate | <input type="checkbox"/> Checking and savings account statements |
| <input type="checkbox"/> Death certificate | <input type="checkbox"/> Retirement account records |
| <input type="checkbox"/> Marriage certificate | <input type="checkbox"/> Other investment statements |
| <input type="checkbox"/> Will | <input type="checkbox"/> Pay stubs |
| <input type="checkbox"/> Power of attorney | <input type="checkbox"/> Tax returns |
| <input type="checkbox"/> Living will or other medical powers | <input type="checkbox"/> Car titles and registrations |
| <input type="checkbox"/> Trust documents | <input type="checkbox"/> Mortgage/property deeds |
| <input type="checkbox"/> Social Security card/records | <input type="checkbox"/> Rental agreement/lease |
| <input type="checkbox"/> Military records | <input type="checkbox"/> Warranties and receipts for major purchases |
| <input type="checkbox"/> Medical records, including prescription information | <input type="checkbox"/> Credit card records |
| <input type="checkbox"/> Insurance policies (life, health, disability, long-term care, auto, homeowners, renters) | <input type="checkbox"/> Other loan records |
| | <input type="checkbox"/> Safe deposit box information (location and key) |

Other Documents:
