Best Practices adopted by Tennessee Improving Patient Safety (TIPS) on March 1, 2002

The implementation process may vary according to the specific setting; however, under the initiative all systems must have the following minimum clearly defined components:

1. **Incident review procedures.** The facility or system reviews specific incidents for “lessons learned”, forming a feedback loop for necessary policy changes. This gives the facility the capacity to prevent abuse.

2. **Employee screening.** The facility or system determines if potential or current employees have records of abuse.

3. **Identifying abuse.** The facility or system develops and maintains a proactive approach to identify events and occurrences that may constitute or contribute to abuse.

4. **Training.** The facility, during its orientation program and through ongoing training programs, provides all employees with information regarding abuse, including prevention, intervention, detection and related reporting requirements.

5. **Protection.** The facility protects individuals from abuse during investigation of any allegations of abuse.

6. **Investigation.** The facility ensure a timely, thorough and objective investigation of all allegations of abuse, neglect or mistreatment.

7. **Response.** The facility ensures that any incidents of substantiated abuse are reported and analyzed and the appropriate corrective, remedial or disciplinary action occurs, in accordance with applicable local, state or federal law.

*Resources:*

*Eli Research Assisted Living Business Week Volume III, 1999*