

Certificate of Public Advantage Local Advisory Council

Local Advisory Council Meeting

Wednesday, June 6, 2018

3:00 - 5:00 pm EDT

NSSC- Blountville Campus - room "BASLER L106"

Agenda

- WELCOME – Dr. John J. Dreyzehner, MD, MPH
- WELCOME - Chairman Varney
 - MEMBER INTRODUCTIONS
 - Professional role
 - Personal interest in the process
 - REVIEW CHARTER
 - Review Charter and Charge
 - Any questions or concerns?
 - GOING FORWARD
 - Discuss preferred meeting schedule. Minimum of four (4) meeting per fiscal year required by the Charter
 - Electing Chair-elect and Secretary
 - Division of Health Planning's Duties
 - Staff support
 - Meeting minutes
 - Scheduling and organizing meetings
 - COMMUNICATION
 - Confirm contact information can be distributed to group and posted on SharePoint site
 - SharePoint is our proposed collaboration site
 - For minutes, announcements, report collaboration, and LAC calendar.
 - Fill out external user forms
- CLOSE MEETING
 - Next steps
 - Set next meeting date
 - Confirm next meeting agenda: Develop Mission, Vision, and Objectives