

Routine and Emergency Vaccine Management Plan (REVMP) Guideline Recommendations

The Tennessee Vaccine-Preventable Diseases and Immunization Program (VPDIP) requires VFC, 317, Adult Flu Only providers to maintain a completed Routine and Emergency Vaccine Management Plan (REVMP) that identifies how your practice will maintain appropriate vaccine storage routinely and in an emergency. Yellow Fever Vaccination Providers may use the REVMP if they so choose. The following list highlights important requirements for a complete REVMP.

Complete All Requested Information

All information requested in the REVMP is required to be completed. This includes contact names, addresses, emails, phone, fax, emergency numbers, training information, signatures, and dates. Incomplete sections may cause the application to be returned for additional information.

Staff Roles and Contact Information

Vaccine staff with designated roles and responsibilities must be listed, including names, phone numbers, and email addresses.

Required Training of Primary and Back-Up Coordinators

Primary and backup coordinators must complete the listed trainings providing dates and signatures once they are completed. It is recommended that other facility staff handling vaccines complete the same trainings, creating a wider base of trained staff who are knowledgeable of the designated program and vaccine storage and handling requirements.

- Vaccine for Children's Program: You Call the Shots [Module 10](#) and [Module 16](#)
- (317) Vaccine for Adults Program: You Call the Shots [Module 10](#)
- Adult Flu Only Program: You Call the Shots [Module 10](#)
- Yellow Fever Program: [Yellow Fever](#)

Become Familiar with Bullet Pointed Items

Bullet points throughout the document provide important requirements that must be completed under each heading.

Create a Referral Plan for Non-Routine ACIP-Recommended Vaccines

If you do not stock any of the non-routine ACIP-recommended vaccines, describe your referral plan for patients requiring these vaccines by choosing to refer them to another provider, the local health department, or ordering the smallest quantity available from TennIIS.

List All Onsite Vaccine Storage Units, Including Primary and Backup Units

All vaccine storage units that may be used for vaccine storage must be properly identified within the REVMP.

Record All Defrost Plan Details, Specifying Manual or Automatic Defrost Freezers

A defrost plan is required, indicating manual or automatic freezers. It should include where vaccines will be transferred, equipment used to transfer vaccines, and when/how often a manual freezer is defrosted.

List All Digital Data Loggers (DDLs) on Site

All primary and back-up DDLs should be listed, ensuring the correct DDL alarm parameters, certificate of calibration dates and serial numbers are included.

Record Alternate Emergency Storage VFC Facilities Information

Annually, confirm that the recorded alternate VFC storage facility is willing to serve as emergency back-up for vaccine storage. If the back-up facility is a non-VFC provider, they must enroll as a back-up facility by contacting the Enrollment team at vfc.enrollment@tn.gov.

Record the Generator/Back-up Battery Power Sources, Quarterly Tests and Annual Service Dates

Indicate the generator/back-up battery power source, dates of quarterly tests and annual service dates.

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