



Protect Staff and Patrons

Employees should not work if they are ill or if they have COVID-19 symptoms:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If employees are advised to self-isolate or quarantine by the Health Department or a physician, they must not return to work until that period is over

Wash hands frequently with soap and warm water for 20 seconds. Dry hands with a disposable paper towel

- Always wash hands before and after touching eyes, nose or mouth
- Make sure handwashing stations are always stocked with soap and paper towels
- Public restrooms may need to be stocked and disinfected more frequently
- If soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol

Encourage cleaning staff to wear protective gloves and gowns

- Wear disposable gloves and gowns for all cleaning and trash disposal tasks
- Use gloves and gowns compatible with disinfectant products being used
- Remove gloves and gowns carefully to avoid contamination
- Wash hands after removing gloves

If a patron at your hotel is ill:

- Close off areas used by ill persons
- Open outside doors and windows to increase air circulation in the area
- Wait as long as practical before beginning cleaning and disinfection
- Remove gloves after cleaning a room or area occupied by ill persons
- Wash hands immediately after gloves are removed

Clean and Disinfect Effectively

Use chemicals approved by the EPA as effective against COVID-19 and follow label directions for disinfection:

- <https://www.epa.gov/coronavirus>

Disinfect touch points such as door knobs, room keys, pens, and keypads often

- Follow the manufacturer's instructions and consult with your chemical provider before using any chemicals

Clean visible dirt on hard surfaces with detergent or soap and water

- After cleaning: Use EPA-approved chemicals effective against COVID-19

Remove visible dirt on soft (porous) surfaces (carpeted floor, rugs, and drapes) if present and clean with cleaners indicated for use on these surfaces

- After cleaning: Use EPA-approved chemicals effective against COVID-19

Laundry

- Do not shake dirty laundry
- Wash items using the warmest appropriate water setting and dry items completely
- Clean and disinfect hampers or carts used for transporting laundry according to guidance above for hard or soft surfaces

For more information please visit:

Tennessee Department of Health (TDH): www.tn.gov/health/cedep/ncov

Centers for Disease Control and Prevention (CDC): www.cdc.gov