

As the situation around COVID-19 continues to evolve, the public health response from the Tennessee Department of Health (TDH) must also evolve. We are updating our reporting requirements for COVID-19 case reports to mirror the system used for other reportable conditions in Tennessee. **As of March 19, 2020, when you receive positive COVID-19 laboratory results on a patient in your facility please report those results and required patient data via fax. If there is a suspected or confirmed COVID-19 death in your facility follow the same procedure.** This will allow for more accurate data collection compared to relying on phone calls and data entry based on transcriptions of these calls.

**Request:** Submit all case information and lab results for positive COVID-19 patients and confirmed or suspected COVID-19 associated deaths via fax.

### Who should report?

Healthcare providers who receive positive COVID-19 test results on their patients or patients in their facility. Healthcare providers who suspect a death in their facility may be associated with COVID-19.

### When should we report?

Healthcare providers should report **within 24 hours** of receiving a COVID-19 diagnosis, positive lab report on a patient, and/or becoming aware of a suspected or confirmed COVID-19 associated death.

### What should we report?

Please submit a case report by filling out the [PH-1600](#) form on all PCR and antigen positive COVID-19 test results from facility or commercial labs (this includes any PCR or antigen positive patients tested via [Point of Care](#) testing); you do not need to submit further information on a lab result from the TDH Public Health Laboratory. Please include a copy of the positive lab result. You do not need to submit a PH-1600 form for antibody positive results. This is a change from previous guidance which required the [PUI Form](#) created by CDC. You may still submit the PUI form if that is more convenient for you, but the PH-1600 form is more streamlined and likely easier to incorporate into your work flows.

Please submit a [PH-1600](#) form on all suspected or confirmed COVID-19 associated deaths. Please include a copy of the positive lab result regardless of the lab that performed the testing (commercial labs as well as state public health labs).

### How should we report?

There are 2 options for reporting positive cases:

- Fax the [PH-1600](#) form and a copy of the positive laboratory report to 615-741-3857
- Submit an electronic Morbidity Report\*

\*If you already report diseases or conditions to TDH via Morbidity Reports, you can continue to do this for COVID-19 positive labs and suspected or confirmed deaths. These are electronically submitted to NBS through <https://hssi.tn.gov/auth/login>.

There are 2 options for reporting suspected or confirmed COVID-19 associated deaths:

- Call your county medical examiner
- Fax the [PH-1600](#) form and a copy of the positive laboratory report to 615-741-3857.
  - Be sure to mark the field indicating death
  - An updated form can be submitted indicating death if you have previously reported the individual as a case

### Do laboratories need to report these same results?

Laboratories performing COVID-19 testing should be reporting these results electronically via ELR or our emergency spreadsheet template. If you are a laboratory that needs to report via one of these methods, please email [ceds.informatics@tn.gov](mailto:ceds.informatics@tn.gov).