

## TENNESSEE BOARD OF SOCIAL WORKER LICENSURE MINUTES

**DATE:** February 6, 2014  
**TIME:** 9:00 a.m., CST  
**LOCATION:** Iris Room, Ground Floor  
665 Mainstream Drive  
Nashville, TN 37243

### **BOARD MEMBERS**

**PRESENT:** Michelle Horton, LAPSW, Chair  
Teresa Housteau, LCSW  
Georgia Alexander, LCSW  
Vicki Gardine Williams, LAPSW  
Pamela Sams, LCSW  
Tara Watson, LMSW  
Julia Axley, LBSW  
Kenya Anderson, LMSW  
Karen A. Armstrong, Citizen Member

### **BOARD MEMBERS**

**ABSENT:** Amy Smith, LBSW  
Adrienne Newman, LAPSW

**STAFF PRESENT:** James Hill, Board Administrator  
Christi Stacey, Board Administrator  
Teddy Wilkins, Unit Director  
Johanna Barde, Assistant General Counsel

Ms. Horton called the meeting to order at 9:10 a.m. A roll call was conducted and a quorum was present.

Ms. Johanna Barde from Office of General Counsel reviewed the Conflict of Interest policy.

### **Applicant Interviews**

**Annie Warren** appeared before the Board to discuss her application for Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and scope. Ms. Housteau made a motion, seconded by Ms. Alexander to table her application until she can obtain the break down from the employer of the codes used, hours, and the meaning of the codes. The documentation is to be submitted for the May 1-2, 2014 Board meeting. The motion carried.

**Bonnie Brink** appeared before the Board to discuss her application for Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and

scope. Ms. Brink elected to withdraw her application and have the licensure fee refunded. Once she has completed the additional clinical hours she will resubmit her application, documentation, and fees for clinical social work.

**Dana Franklin** appeared before the Board to discuss her application for Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and scope. Ms. Housteau made a motion, seconded by Ms. Axley to approve the applicant to sit for the LCSW exam. The motion carried. Ms. Sams recused herself.

**Eleanor Jackson** appeared before the Board to discuss her application for Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and scope. Ms. Housteau made a motion, seconded by Ms. Alexander to table the application allowing time to submit a letter from her supervisor, or now sitting supervisor that can verify the actual hours worked were true clinical contact hours as defined in the Board's Rules and Regulations, and return to the May 1-2, 2014, Board meeting to provide the verification. The motion carried. Ms. Anderson recused herself.

**Kimberly Allen** submitted her application for Licensed Clinical Social Worker and has discovered that the hours submitted were not complete and asked the Board if they will grant her additional time to submit the hours. Ms. Williams made a motion, seconded by Ms. Sams that she consider withdrawing her application and request a refund of the license fee. When she completes the additional hours she can then submit a completed application with all supporting documentation and fees. The motion carried.

**Lavelle Heard** appeared before the Board to discuss her application for Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and scope. Ms. Housteau made a motion, seconded by Ms. Axley to table the application allowing her time to submit a letter from her supervisor, or now sitting supervisor that can verify the actual hours worked were true clinical contact hours as defined the Board's Rules and Regulations, and return to the May 1-2, 2014, Board meeting to provide the verification. The motion carried.

**Montoyia McGowen** appeared before the Board to discuss her application for Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and scope. Ms. Housteau made a motion, seconded by Ms. Axley to approve Ms. McGowen to sit for the LCSW exam. Ms. Alexander recused herself. A roll call vote was conducted with five yes's and two no's. The motion carried.

**Rashida Jones** appeared telephonically to discuss her application for licensure as Licensed Clinical Social Work regarding issues with the clinical supervision, clinical contact hours submitted, and scope. After review of the logs submitted, Ms. Jones elected to withdraw her application and have the licensure fee refunded. Once she has completed the additional clinical hours she will resubmit her application, documentation, and fees for clinical social work.

**Tanekia Jones** appeared telephonically to discuss her application for licensure as Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours

submitted, and scope. Ms. Housteau made a motion, seconded by Ms. Williams to ask that the clinical supervisor for Ms. Brown contact the Board for clarification and verification verifying that Ms. Jones actually worked the clinical hours submitted, but also to speak with her more in depth on when the supervision hours actually occurred over this two year period, given the fact the Board is dealing with hundreds of hours in a month's time submitted. Ms. Brown may contact the Board at the Friday Board meeting. The motion carried. Ms. Alexander opposed.

**Sholanda Lynch** appeared telephonically to discuss her application for licensure as Licensed Clinical Social Worker regarding issues with the clinical supervision, clinical contact hours submitted, and scope. Ms. Lynch will scan or email the corrected information regarding the clinical contact hours and supervision hours for the Friday 7, 2014, Board meeting for review, and will be available for a call if the Board should need to call.

### **Consent Orders**

Ms. Barde presented a consent order for **Alisa Jones, LCSW**, to the board for their review. Ms. Jones violations include unprofessional or unethical conduct, or engaging in practices in connection with the practice of social work that are in violation of the standards of professional conduct, as defined in this section or prescribed by the rules of the board, to wit: engaging in sexual activities with current or former clients, and failing to make every effort to avoid dual relationships with clients and/or relationships that might impair the licensee's independent professional judgment and impair the quality of services provided each client; and conduct reflecting unfavorably upon the profession of social work. Her license shall be suspended for no less than six months, and she must complete an additional 12 hours of continuing education credits specific to dual relationships/boundary issues. She must petition and appear before the Board for the lifting of the suspension. Ms. Alexander made a motion, seconded by Ms. Axley, to approve the consent order. The motion carried. Ms. Williams was not present for a vote.

Ms. Barde presented a consent order for **Demetria Buckner, LMSW**. Ms. Buckner's violations include unprofessional or unethical conduct, or engaging in practices in connection with the practice of social work that are in violation of the standards of professional conduct, to wit: failing to make every effort to avoid dual relationships with clients and/or relationships that might impair the licensee's independent professional judgment and impair the quality of services provided each client; and conduct reflecting unfavorably upon the profession of social work. Ms. Buckner agreed to voluntarily surrender her license. Ms. Alexander made a motion to accept, seconded by Ms. Housteau. The motion carried. Ms. Williams was not present for vote.

### **File Review**

Ms. Housteau made a motion, seconded by Ms. Sams to approve the following list of applicants initially approved to sit for the Licensed Clinical Social Worker exam. Ms. Watson recused herself.

**Jenna Brent  
Jocelyn Barton  
Raven O'Rourke**

**Rebecca Platt  
Rebecca Riney  
Sharon McCoy**

Ms. Housteau made a motion, seconded by Ms. Axley to approve the following list of applicants by reciprocity as a Licensed Clinical Social Worker. The motion carried.

**Chandra Weising**  
**Dorothy Greene**  
**Janet Sellers**

**Lisa Mayes**  
**Valerie Schultz**

The Board reviewed the file of **George Leigh** for licensure as a Licensed Clinical Social Worker. Ms. Sams made a motion, seconded by Ms. Axley to accept the application to sit for the LCSW exam. The motion carried.

The Board reviewed the file of **Martha Davis** for licensure as a Licensed Clinical Social Worker. Ms. Axley made a motion, seconded by Ms. Watson to require clarification regarding the clinical contact hours submitted and broken down by weekly/month amount not having them all lumped together. Information on how the hours were achieved, the clinical setting, and further documentation regarding the shortage of the ninety-nine hours of clinical contact. The motion carried.

The Board reviewed the file of **Carol Nathaniel** for licensure as a Licensed Clinical Social Worker. Ms. Williams made a motion seconded by Ms. Williams to request additional information regarding the clinical setting, supervision, and clinical contact hours. The motion carried. Ms. Anderson recused herself.

The Board reviewed the file of **Tara Watson** for licensure as a Licensed Clinical Social Worker. Ms. Housteau made a motion, seconded by Ms. Axley to approve the application to sit for the LCSW exam. The motion carried.

The Board reviewed the file of **Amanda Baskins** for licensure as a Licensed Clinical Social Worker. Ms. Anderson made a motion, seconded by Ms. Sams to approve the application to sit for the LCSW exam. The motion carried.

The Board reviewed the file of **Jacqueline Jacobson** for licensure as a Licensed Clinical Social Worker by reciprocity. Ms. Housteau made a motion, seconded by Ms. Alexander to deny the application of Ms. Jacobson based on the fact that she does not reside in, or is not employed in the State of Tennessee pursuant to T.C.A. 63-23-.111. The motion carried.

The Board reviewed the file of **Mackaria Williams** for licensure as a Licensed Clinical Social Worker. Ms. Housteau made a motion, seconded by Ms. Watson to require more detailed information regarding the clinical setting, and weekly duties. The motion carried. Ms. Anderson recused herself.

The Board reviewed the file of **Debra Jacks** for licensure as a Licensed Clinical Social Worker. Ms. Alexander made a motion, seconded by Ms. Housteau to require more clarity in regards to her clinical experience and the 1893 clinical contact hours obtained within the brief time of October 2, 2012 thru November 27, 2013. The motion carried.

## **Correspondence**

The Board reviewed a letter of request from **Ms. Ambrose** asking for clarity in the supervision. It is the Board's intent of the rule that supervision is an ongoing process while gathering clinical hours, and supervision must be with a LCSW. The intake presented appears to fall under accountable time toward counting your clinical hours.

Ms. Housteau made a motion, seconded by Ms. Sams to adjourn at 5:12 p.m. The motion carried.

Adopted by the Board of Social Worker Licensure on this the 1<sup>st</sup> – 2<sup>nd</sup> day of May, 2014.