

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS  
MINUTES**

DATE: June 2, 2014

TIME: 9:00 a.m. C.D.T

LOCATION: 665 Mainstream Drive  
Ground Floor, Poplar Conference Room  
Nashville, TN 37243

MEMBERS PRESENT: Harold Walker, NHA, Chair  
Craig Laman, NHA  
Stephen J. D'Amico, MD  
Russell Caughron, NHA  
Juanita Honeycutt, NHA  
Kathryn Wilhoit, RN, PhD, NHA, Vice Chair

MEMBERS ABSENT: Brandy Franks, RN, NHA  
Vincent Davis, Ex Officio

STAFF PRESENT: Lisa Lampley, Board Director  
Mary V. Webb, Board Administrator  
Mollie Gass, Assistant General Counsel  
Vanessa Crutcher, Division Financial Representative

STAFF ABSENT: Marva Swann, Board Director

With a quorum being present, Mr. Walker, Chair called the meeting to order at 9:25 a.m.

**Election of Officers**

A motion was made by Mr. Caughron and seconded by Ms. Honeycutt to reappoint Harold Walker as Board Chair, Ms. Wilhoit as Vice Chair and to appoint Craig Laman as Secretary. The motion carried.

**Office of General Counsel Report**

There is one (1) case open in the Office of General Counsel to be presented by Consent Order at today's meeting.

**Consent Order** – Wawana Lynn Brakebill – After a lengthy discussion, a motion failed to approve the consent order as presented. Dr. D'Amico and Ms. Wilhoit suggested other stipulations be added into the consent order such as, to ensure patient safety of the

nursing home. Dr. D'Amico made a motion seconded by Ms. Wilhoit for the Board Attorney, Mollie Gass, to discuss the consent order further with Ms. Brakebill's legal counsel for further review and revisions and bring back to the board at the August meeting. The motion carried with Mr. Caughron voting no.

**Rules** – Ms. Gass presented proposed language for amending Tenn. Comp. R. & Regs. 1020-01-.06, and other amendments pertaining to the Administrator in Training (AIT) program. After discussion a motion was made by Mr. Laman and seconded by Ms. Wilhoit to accept the proposed language. The motion carried

**Application review process** – Dea Smith, Director of the Board of Dentistry, spoke to the board regarding the application process and of how lengthy it is for the applicants to receive go to work letters. Ms. Smith asked the board if using the board consultant would allow the board staff to issue go-to-work letters and for the AIT applicants to be able to start the AIT program prior to a board meeting. Mr. Walker stated that all files whether approved by the board consultant or not, have always been brought back before the board to ensure that no oversights have occurred. Ms. Wilhoit stated that the board has caught errors that were over looked in the past. The board at this time does not wish to change the way the application process is being handled. The board is open to discuss this issue further at another time.

### Legislation

Jeremy Davis, Liaison, from the Legislature's office presented the board with five (5) bills. The first bill is Senate Bill 1629 which allow the boards to offer on line applications which will go into effect next year. Senate Bill 1663 prevents healthcare subscribers from dispensing Opioids and Benzo(a)pyrene and that nursing homes, and assisted living facilities are exempt. Senate Bill 1832 requires patients to show identification before a prescription can be picked up. Residents of nursing homes and assisted living facilities are exempt from this bill. Senate Bill 1853 requires a supervising physician to show on the profile of all licensed practitioners. The state website will be updated to link all licensed practitioners and their supervising physician on one page. This bill will go into effect January 1, 2015. Senate Bill 1872 is an assessment bed fee, per resident for nursing homes. This bill goes into effect July 1, 2014 and the State of TN will transfer the responsibility of the collection of fees to TennCare by July 15, 2014.

### Other Business

The administrative staff requested that a vote be made regarding the approval for travel to the NAB Mid-Year conference. A motion was made by Dr. D'Amico and seconded by Ms. Honeycutt to approve a board staff member and a board member to travel. The motion carried. This discussion will be brought back before the board at the August meeting once it is determined exactly where the NAB Mid-Year conference will take place.

## **Minutes**

Mr. Laman made a motion seconded by Dr. D'Amico to approve the minutes of the November 4, 2013 meeting as presented. The motion carried.

## **Investigative/Disciplinary Reports**

As of April there were three (3) open complaints in Investigations. Two (2) practitioners are currently being monitored following Board disciplinary action.

## **Applicant Interviews/File Reviews**

A. **Mandy Rocker** — Present - Ms. Rocker and preceptor, Mike Denney requested Ms. Rocker AIT to start on March 3, 2014 due to the board meeting being cancelled in March 2014. A motion was made by Mr. Laman and seconded by Ms. Wilhoit to approve the AIT start date. The motion carried.

B. **John Davis** — Present - A motion was made by Ms. Honeycutt and seconded by Dr. D'Amico to approve Mr. Davis for an AIT. The motion carried

C. **Yonatan Freiden** — Present – A motion was made by Mr. Laman and seconded by Dr. D'Amico to approve Mr. Freiden for reciprocity. The motion carried.

D. **Penny McCoy** — Present – A motion was made by Mr. Laman and seconded by Ms. Wilhoit to approve Ms. McCoy for reciprocity. The motion carried.

E. **Deborah McGraw** – Not present – Ms. McGraw was requesting for a change of preceptor due to the death of her original preceptor, Pamela Jowers. A motion was made by Ms. Wilhoit and seconded by Ms. Honeycutt to approve the preceptor change. The motion carried.

F. **Erin Livingston** – Not present – A motion was made by Mr. Caughron and seconded by Mr. Laman to approve for the AIT pending checking the citizenship line on the application. The motion carried.

G. **Thomas Leitch** – Not present – A motion was made by Mr. Laman and seconded by Mr. Caughron to approve for the AIT pending checking the citizenship line of the application. The motion carried.

H. **Kristie Johnson** – Not present – A motion was made by Mr. Caughron and seconded by Mr. Laman to approve for the AIT. The motion carried.

I. **Matthew Whitley** – Not present – A motion was made by Mr. Laman and seconded by Dr. D'Amico to approve for the AIT. The motion carried.

- J. Valerie Pruitt** – Not present – A motion was made by Ms. Honeycutt and seconded by Dr. D’Amico to approve for the AIT. The motion carried.
- K. Steven Totty** – Not present – A motion was made by Ms. Laman and seconded Mr. Caughron to approve for the AIT pending the survey. The motion carried.
- L. Lori Watson** - Not present - A motion was made by Ms. Wilhoit and seconded by Mr. Caughron to approve for the AIT. The motion carried.
- M. Desiree Evans** - Not present - A motion was made by Ms. Wilhoit and seconded by Mr. Laman to approve for the AIT. The motion carried.
- N. Alise Ionashku** – Not present – A motion was made by Dr. D’Amico and seconded by Mr. Laman to approve for reciprocity. The motion carried.
- O. Carolyn Freeman** – Not present – A motion was made by Ms. Wilhoit and seconded by Dr. D’Amico to approve for reciprocity pending verification of recommendation letters. The motion carried.
- P. Gene Wockenfuss** – Not present- A motion was made by Ms. Wilhoit and seconded by Mr. Laman to approve for reciprocity. The motion carried.
- Q. Julie Repking** – Not present – A motion was made by Ms. Honeycutt and seconded by Mr. Laman to approve for reciprocity. The motion carried.
- R. Michael Manor** – Not present – A motion was made by Mr. Laman and seconded by Ms. Honeycutt to approve for reciprocity. The motion carried.
- S. Jacque Moss** – Not present – A motion was made by Ms. Wilhoit and seconded by Mr. Laman to approve to take the NAB exam. The motion carried.
- T. Chadwick Hill** – Not present – A motion was made by Ms. Honeycutt and seconded by Mr. Caughron to approve to take the NAB pending verification of letter of recommendation. The motion carried.
- U. Carmen Collins** – Present – Ms. Collins appeared before the board due to failing the exam two (2) times. After discussion with board, a motion was made by Ms. Honeycutt and seconded by Mr. Laman for Ms. Collins to retake the NAB. The motion carried.

## **Consultant File Reviews**

### **AIT Applicants**

**Susan Pittman and Lavonda Cantrell** — were not present. After review and discussion, Ms. Wilhoit made a motion seconded by Mr. Laman to approve Ms. Pittman and Ms. Cantrell for a six-month AIT. The motion carried.

### **Reciprocity Applicant**

**Samuel Tate, Linda Byrd, Natasha McNeely, Scott Norton and Richard Hollander** – Were not present. After review and discussion, Mr. Caughron made a motion seconded by Mr. Laman to approve all applicants for reciprocity. Ms. Wilhoit made a motion to have all of the reciprocity applicants checked in the NAB data base seconded by Mr. Laman. The motion carried.

### **NAB Examination Applicants**

**Naomi Marr and Andrii Skrypkar** —Ms. Wilhoit made a motion seconded by Mr. Laman to approve Ms. Marr and Mr. Skrypkar to sit for the NAB examination. The motion carried.

## **Administrator's Report**

There are 815 active nursing home administrators as of April 30, 2014.

The following is an account of Board activity from November 1, 2013 through May 29, 2014.

- New licenses—22
- Retired licenses—14
- Renewals—186 (112 renewed online)

## **Board Members**

The Consumer Member position remains vacant.

## **Financial Report**

The Board's projected revenue for FY2014 was \$105,035.00 with expenditures of \$80,224.84 leaving a projected net of \$24,810.16. The RBS system is being replaced by VERSA and the total cost for the system is \$2,000,000.00. The cost for BENHA portion is \$6,200.00.

## **Ratifications**

Mr. Laman made a motion seconded by Mr. Caughron to approve the following list of new licensees. The motion carried.

NEW LICENSEES

ASHLEY ELIZABETH ADKINS  
BRIAN KEITH BREWER  
STEPHANIE JILL BURKETT  
JONATHON DEWEY CLAYTON  
LAURA ELIZABETH COLE  
BRADFORD THOMAS CURRIN  
CORAJEAN ESHMON  
CHRISTAL HICKEY FOX  
CHRISTOPHER THOMAS JACKSON

KAREN MERX LANCASTER  
CONNOR LEROY MCCHURCH  
DIANA GARCIA PRIETO SCHLEUSZ  
TORREY SUTTON SHEPPARD  
DARYL FREDERICK TURNER  
SAMANTHA MCINTYRE WAGONER  
JOSEPH SHAWN WALL  
STEPHANIE PRITCHARD WARBRITTON

Dr. D'Amico made a motion seconded by Mr. Laman to approve the following reinstated licensees. The motion carried.

REINSTATEMENTS

MALCOLM CLINT HALL  
BENJAMIN TODD MCGOVERN  
NEICIE J. MCKINION  
JAMES DWIGHT MORRISON  
CYNTHIA GADDIS WILSON

PRECEPTOR

There were no preceptor certifications to ratify

**Adjournment**

There being no further business, the meeting adjourned at 1:03 p.m.

**These minutes were ratified at the August 4, 2014 board meeting.**