

**TENNESSEE BOARD OF DISPENSING OPTICIANS
MEETING MINUTES**

DATE: May 11, 2017
TIME: 9:00 A.M., CST
LOCATION: Health Related Boards Conference Center
Iris Room
663 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Brandy Miller, DPO
Felda Stacey, DPO, Secretary
P. Warren Perry, DPO
Les Freeman, DPO

BOARD MEMBER

ABSENT: Dr. Edward Risby, Consumer
Greg DeCrow, Board Member

STAFF

PRESENT: Yvette Hernandez, Board Administrator
Teddy Wilkins, Unit One Director
Stefan Cange, Assistant General Counsel

Ms. Felda Stacey called the meeting to order at 9:00 a.m. A roll call was conducted and a quorum was present.

Ms. Stacey introduced the new Board member Brandy Miller.

Ms. Teddy Wilkins asked staff to introduce themselves: Teddy Wilkins, Yvette Hernandez and Stefan Cange.

Minutes

Upon review of the January 26, 2017 Board Meeting minutes, Mr. Warren Perry made a motion, seconded by Mr. Les Freeman, to approve the minutes as corrected. The motion carried.

Office of Investigations

Ms. Nichelle Dorroh said there are three (3) open complaint cases in their office. Ms. Dorroh reviewed the summary of currently monitored practitioners and stated they currently have three (3) open files in the office.

Ms. Stacey asked if the investigative complaints were being processed in a timely manner, Ms. Dorroh stated they are fully staffed and the timely manner is better.

Financial Report

Ms. Noranda French reviewed the FY 2017 Mid-Year stating for fiscal year 2017 the Board had direct expenditures of \$26,534.58 and allocated expenditures of \$9,392.21 for total expenditures of \$35,926.79. Ms. French said Board fee revenue totaled \$84,794.00, current year net \$48,867.21 and LARS improvements of \$3,585.02 for a total cumulative carryover of \$421,687.61.

Office of General Counsel

Mr. Stefan Cange stated there are currently one (1) cases open for discipline in their office.

Mr. Cange stated the Rule changes are in the review process and to expect a hearing soon.

Administrative Report

Ms. Yvette Hernandez said there are 358 apprentices and 864 licensed Dispensing Opticians as of April 11, 2017.

Ms. Hernandez said in January 2017 there were 28 apprentices, 4 newly licensed, 29 renewals with 13 renewing online for a total of 45%, 1 retired and 4 expired.

Ms. Hernandez said in February 2017 there were 0 apprentices, 2 newly licensed, 33 renewals with 14 renewing online for a total of 42%, 1 retired and 2 expired.

Ms. Hernandez said in March 2017 there were 0 apprentices, 5 newly licensed, 41 renewals with 25 renewing online for a total of 61%, 1 retired and 2 expired.

Ms. Hernandez said the remaining Board Meeting dates have been scheduled for 2017:

July 26, 2017

October 25, 2017

Ms. Wilkins stated on Monday May 15, 2017 the new on-line application system will be available.

Newly Licensed

Mr. Perry made a motion, seconded by Mr. Freeman, to approve the following newly licensed Dispensing Opticians:

Joshua Mark Anderson
Kayla Michelle Daniels

Jan Elizabeth Forrester
Teresa Hall

Jessica C. Dunaway
Krista Victoria Kittrell
Emily Anne Lenna
Savannah Lauren Oaks
The motion carried.

Henry B. Kistler III
Jeremy David Street
Kelley Jo Tipton
Joshua Williams

Newly Approved Apprentices

Mr. Freeman made a motion, seconded by Mr. Perry, to approve the following apprentices:

Joshua R. Baggett
Bree M. Barnefske
Tracy A. Bell
Jennifer A. Bianchi
Joseph Brasfield
Caleb B. Blackwell
Christina Breeding
Ashley Brooks
Kristen K. Christian
Nicholas A. Foreman
Satin D. Hammonds
Jennifer E. Harvey-Boyer
Jessica E. Hoffstetter

Jessica E. Holliday
Courtney Jackson-Garrison
Sarah B. Letsinger
Hannah A. Matthew
Hailey F. Messier
Holly Lee Miller
Carly Riding
Karen A. Russomanno
Kearia D. Samuels
Brianna Turner
Tonjia Tyus
Douglas L. Wade

The motion carried.

Practical Examination Candidates

Ms. Brandy Miller made a motion, seconded by Mr. Perry, to approve the following applicants to sit for the practical examination:

Brandon Anderson

Stuart A. Turner

The motion carried.

Reinstatement Application

Mr. Freeman made a motion, seconded by Ms. Miller, to approve the following reinstated applicant:

Linda G. Campbell
Joy Lynn Dailey

Peggy Powers
Terry B. Stutts

Closed/Withdrawn Applications

Mr. Perry made a motion, seconded by Mr. Freeman, to approve the following withdrawn applications:

- **Carla M. Barnes** - Withdrew Apprenticeship Program as of 2/3/17.
- **Charlotte Corby** - Closed as of 2/13/17 failure to submit 6 months evaluation form since 1/1/15.
- **Sarah Hatzke** - Closed as of 2/16/17 failure to complete Dispensing Opticians application required documentation as of 10/2/16.
- **Tammie Robinson** - Withdrew Apprenticeship Program as of 3/11/17.

The motion carried.

Review/approve/deny Continuing Education courses for 2017

Upon review Mr. Freeman made a motion, seconded by Ms. Miller, to approve the continuing education request from **TDOA - Annual Convention June 9-11, 2017 at Courtyard Marriott in Pigeon Forge, TN.**

The motion carried.

Wade Delk – Nat'l Commission of State Opticianry Regulatory Boards (NCSORB)

Mr. Wade Delk, Executive Director presented to the Board of Dispensing Opticians information on the practical examination. NCSORB's mission is to represent State licensing Boards by providing members a forum for discussion regarding licensure examination development, continuing education and regulation. NCSORB is a not for profit 501(c) 3 organization with twenty two (22) member states. Representatives are appointed by their respective state. Developed the computer based National Optician's practical examination designed to replace the practical hands-on examinations previously used by adopting states. The examination's purpose is to protect the public by assessing the knowledge and skills of opticians and accurately performing the tasks required. Mr. Delk also talked about the examination objectives, examination development process, examination standards, candidate study tools, practical examination utilization and practical examination transition.

James M. Morris, Esq., ABO & NCLE

Mr. James Morris, Executive Director and General Counsel for ABO & NCLE, presented samples from their website that's available 24 hours 7 days a week. ABO/NCLE developed a practical examination for states and companies asking for mobility of licensure to go from state to state. ABO/NCLE and NCSORB met with Virginia, Georgia, Washington and North Carolina and all four (4) States selected the ABO/NCLE practical examination instead of the NCSORB examination. The cost for the practical examination is \$75.00 each and the basic ABO \$225.00 and NCLE \$225.00. The total for the ABO and NCLE is \$450.00 plus \$150.00 = \$600.00. If a candidate chooses to purchase all four (4) examinations at one time they will get a thirty (30) percent discount making the total of all four (4) exams \$420.00.

Discussion on Direct Supervision

Mr. Perry asked if there is going to be a discussion on direct supervision.

Mr. Cange said it was discussed at the last meeting; however, no decision had been made to specifically clarify direct supervision by requiring the supervisor to be physically present.

Mr. Cange suggested placing the discussion on the agenda for the next meeting should any practitioners want to attend and appear before the Board to discuss this issue.

Correspondence

The Board reviewed a letter from **Ryan Carter, DPO**, requesting a waiver of continuing education for 2016 due to illness. Mr. Perry made a motion, seconded by Mr. Freeman, to approve Mr. Carter's request. The motion carried.

The Board reviewed a letter from **Stephen L. Adams, DPO**, requesting an extension of time to obtain nine (9) hours of continuing education for 2016 in 2017 due to illness. The motion carried. Mr. DeCrow made a motion, seconded by Mr. Freeman, to approve Ms. Miller's request. The motion carried.

The Board reviewed a letter from **Brianne E. Derr, Apprentice**, requesting an extension for her apprenticeship program due to maternity leave. Mr. Perry made a motion, seconded by Mr. Freeman to approve an extension of her apprenticeship program until October 1, 2017 and her next evaluation is due December 2017. The motion carried.

Other Board Business

Ms. Wilkins suggested a rule change for continuing education course approval and consideration for continuing education on a two (2) year cycle.

Mr. James Whittington a license Dispensing Optician licensed in Kentucky, Tennessee and Georgia suggested reviewing Kentucky continuing education requirements they have a blanket for the continuing education.

The Board requested to add continuing education course approval on the agenda for the next Board meeting to discuss a rule making hearing.

Ms. Stacey asked the status of the 2017 jurisprudence examination; Mr. Perry suggested using the 2016 jurisprudence examination for 2017 jurisprudence examination. Mr. Perry made a motion and seconded by Ms. Miller to use the 2016 jurisprudence examination for the 2017 jurisprudence exam and the 2018 jurisprudence examination will graded and posted January 2018. The motion carried.

New Business

Mr. Perry discussed multiply states using National Academy of Opticianry (NAO) or National Federation of Opticianry Schools (NFOS) as a source for apprentice training; it is an organized apprentice program and it can fast track the apprentice program. Florida recently added the National Federation of Opticianry Schools (NAO) program, the two (2) year program is about \$1,200.00. Mr. Perry requested to add this on the agenda for the next Board meeting.

Ms. Stacey asked about RFP for the Practical Examination since the contract expires June 2018, Mr. Cange stated the decision making is done within the department. Ms. Wilkins stated she would get the information for the RFP requirements. Ms. Stacey requested to put this on the agenda for discussion for the next Board meeting.

Adjourn

With no other Board business to discuss Mr. Perry made a motion, seconded by Mr. Freeman, to adjourn at 12:48 p.m. The motion carried.

Ratified by the Board of Dispensing Opticians on July 26, 2017