Dr. Hammonds-White called the meeting to order at 9:22 a.m.

A roll call vote was conducted and a quorum was present.

Minutes

Upon review of the June 5, 2015 minutes, Mr. Caldwell made a motion, seconded by Ms. Speakman, to approve the minutes as amended. The motion carried.

Office of General Counsel

Mr. Waters, Deputy General Counsel, introduced the Board’s new advisory attorney Mr. Todd Pinckley who is a 2013 graduate of the University of Memphis Law School.

Mr. Pinckley stated there are four (4) cases in OGC against LPC’s.

Mr. Pinckley said the fee change rules are being reviewed by the Attorney General’s Office, who requested a few minor changes, and should be completed soon.
Office of Investigations

Ms. Dorroh stated there are thirteen (13) complaints against LPC’s, four (4) complaints against LMFT’s and one (1) complaint against a CPC.

Ms. Dorroh said Investigations has a new complaint coordinator who will be working with the Board.

Ms. Dorroh said they are currently monitoring one (1) practitioner.

Agreed Citations

Continuing Education

The Board reviewed an Agreed Citation for Allison Coke-Weatherly, L.P.C. for failure to obtain twenty (20) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Mr. Caldwell, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Amy Skinner, L.P.C. for failure to obtain twenty (20) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Mr. Caldwell, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Demarcus Davis, L.P.C. for failure to obtain ten (10) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Mr. Caldwell, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Evan Sexton, L.P.C. for failure to obtain twenty (20) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Mr. Caldwell, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Fern Sutton, L.P.C. for failure to obtain one and three-fourth (1.34) hours of continuing education for 2013/2014.

Dr. Nelson made a motion, seconded by Ms. Speakman, to accept the Agreed Citation. The motion carried.
The Board reviewed an Agreed Citation for Jennifer Holliman, L.P.C. for failure to obtain three (3) hours of continuing education for 2013/2014.

Dr. Nelson made a motion, seconded by Mr. Caldwell, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Kelly Myers, L.P.C. for failure to obtain two (2) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Dr. Nelson, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Michelle Jester, L.M.F.T. for failure to obtain eleven (11) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Dr. Nelson, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Terry Pruitt, L.P.C. for failure to obtain ten (10) hours of continuing education for 2013/2014.

Dr. Nelson made a motion, seconded by Ms. Speakman, to accept the Agreed Citation. The motion carried.

The Board reviewed an Agreed Citation for Laura Tucker-Huggins, L.P.C. for failure to obtain three (3) hours of continuing education for 2013/2014.

Ms. Speakman made a motion, seconded by Dr. Nelson, to accept the Agreed Citation. The motion carried.

**Lapsed License**

The Board reviewed an Agreed Citation for James Anderson, L.M.F.T. for failure to working on an expired license for five (5) months.

Dr. Nelson made a motion, seconded by Ms. Speakman, to accept the Agreed Citation. The motion carried.

**Administrative Report**

Mr. Hill said as of September 2, 2015 there are one thousand eight-hundred and seventeen (1817) Licensed Professional Counselors, four hundred and ninety-three (493) Licensed Marital and Family Therapists, twenty-eight (28) Licensed Clinical Pastoral Therapists, seven (7) Certified Marital and Family Therapists and twenty-four (24) Certified Professional Counselors.
Mr. Hill stated that from June 1, 2015 to August 31, 2015 three (3) CPC’s, one (1) CMFT, four (4) LCPT’s, two hundred twenty-one (221) LPC’s and fifty (50) LMFT’s renewed licenses.

Mr. Hill said fifty-five percent (55%) of LPC’s and fifty-six percent (56%) of LMFT renewed online.

Mr. Hill said the next scheduled Board meeting is December 4, 2015 and the following dates have been scheduled for 2016:

March 4, 2016
June 3, 2016
September 2, 2016
December 2, 2016

Mr. Hill reminded the Board members to sign their travel claims for today’s meeting.

File Review

The Board reviewed the L.P.C. application file for Savak Millis, a Licensed Professional Counselor in Maryland.

Ms. Millis attended the meeting and stated her supervisor was not required to be licensed for five (5) years as required in Tennessee.

Mr. Waters stated he found nothing in the rules that gave the Board the authority to waive that requirement.

The Board informed Ms. Millis that they regret not having the authority to waive the five (5) year requirement.

Mr. Hill said Ms. Millis was issued a temporary license to complete the required hours of supervision.

Dr. Hammonds-White stated the Board would like to have a reciprocity agreement with other states, including Maryland, but currently only have one with Kentucky.

Upon review of the application for Susan Harper, Mr. Caldwell made a motion, seconded by Dr. Nelson, to approve Ms. Harper for licensure as a Licensed Professional Counselor with HSP designation. The motion carried.

Upon review of the application for Pamela Nelson, Mr. Caldwell made a motion, seconded by Dr. Nelson, to approve Ms. Nelson for licensure as a Licensed Professional Counselor with HSP designation. The motion carried.

Newly Licensed
Ms. Speakman made a motion, seconded by Dr. Nelson, to approve the following newly Licensed Professional Counselors:

Markela C. Ballard  
Neal L. Martin  
Michelle R. Bates  
Laura D. Belsito  
Jessica L. Bewley  
Gregory Bohner  
Catherine L. Brown  
Jody M. Buttram  
Jessica J. Capretto  
Daniell A. Carter  
Ashley R. Chitwood  
Robert Cox  
Christie Elizabeth Deblanc  
Jacob D. Dye  
Derrick L. Edwards  
Amanda C. Elkin  
Jennifer S. Embry  
Lanjericha Finch  
Stacy R. Fye  
Rose H. Gainey  
Sherita Gatewood  
Megan Gaylord  
Sarah K. Girresch-Ward  
Sarah Gowin  
Zanthresa Lampley Hampton  
Rosalynn D. Hare  
Natasha H. Harris  
Lacinda T. Hartman  
Gregory Allen Hill  
Mark D. Hodge  
Taboya D. Holman  
Sonja Maria McQuistion  
Kevin W. Merideth  
Kori L. Meyers  
Toy L. Mitchell  
Ann Marie Murphy  
Jennifer R. Peters  
Andrea G. Ramsey  
Ashley E. Randolph  
Amy F. Rewa  
Stephani B. Shinbaum  
Kristine B. Smith  
Melanie R. Smith  
Audra M. Sneed  
Rosalind Spinks-Seay  
Lauren M. Stevens  
Elias Tamene  
Kathryn Taylor  
Krista C. Thronson  
Daniel A. Vaughn  
Nicole M. Waite  
Mary Wilkerson  
Kyle W. Williamson  
Rhonda S. Wilson  
The motion carried.

Dr. Nelson made a motion, seconded by Mr. Caldwell, to approve the following newly Licensed Marital and Family Therapists:

Joni M. Batts  
Alison Rae Baumer  
Natalie W. Beatty  
Justin Gregory Briggs  
Amanda Brooks  
Christina Confroy  
Emily Eisenhart  
Ashley Jacobs  
Allison M. McDonald  
Andrea Milligan  
Nickole R. Moore  
Wallace F. Parks  
Christi Polk  
Mychelle D. Richardson-Pinkerton
The motion carried.

Ms. Speakman made a motion, seconded by Mr. Caldwell, to approve the following temporarily Licensed Professional Counselors:

Alexine Batts
Kristena Brand
James S. Bush
Teresa Dean Woods Countiss
Michelle Coyne
Elizabeth Jane Yancey Doody
Channing B. Fisher
Crystal Leann Fondren
Kimberly Hammonds
Mallory Haney
Tony L. Hatley

The motion carried.

Mr. Caldwell made a motion, seconded by Dr. Nelson, to approve the following temporarily Licensed Marital and Family Therapists:

Melissa Greer Curry
Lacey Gartley
James Brian Gregory
Michael R. Hendricks

The motion carried.

Dr. Nelson made a motion, seconded by Ms. Speakman, to approve the following reinstated Licensed Professional Counselors:

Ethel E. Craig
Kimberly L. Dillihunt
Anna Edgeston
Leona G. Gulley, Ed.D.

The motion carried.

Mr. Caldwell made a motion, seconded by Dr. Nelson, to approve the following reinstated Licensed Marital and Family Therapists:
The motion carried.

**Correspondence**

Dr. Hammonds-White stated that at the request of Dr. Bull, who was unable to attend today’s meeting, the correspondence from **20/20** is being tabled until the December meeting along with the correspondence from **AASCB**.

The Board reviewed a letter from **Cassidy Nelson** requesting an extension of time to complete her supervised hours for licensure as a Licensed Professional Counselor/MHSP. Ms. Nelson said her temporary license has also expired because she began her supervision in 2010.

Dr. Peter Wilson, Administrator of the Counseling Program at Trevecca Nazarene University, stated his students often voice their concern regarding the length of the temporary license and supervision requirements.

Upon discussion Mr. Caldwell made a motion, seconded by Dr. Nelson, to approve the hours Ms. Nelson obtained under supervision from 2010 through 2012 and to give her an additional two (2) years to complete the three thousand (3,000) hours of direct clinical supervised experience. The motion carried.

The Board reviewed a letter from **Christy Call**, requesting to use a HIPPA compliant web-based program to do face-to-face supervision due to hardship of finances, location and transportation.

Upon discussion Ms. Speakman made a motion, seconded by Dr. Nelson, to allow Ms. Call to use the web based program. The motion carried.

The Board reviewed a letter from **Margaret Brittingham, M.Ed.**, stating she has completed her hours for licensure as a Licensed Professional Counselor (not MHSP) and asking if she should submit her application now or wait until she completes her two (2) years in the Peace Corps out of the country.

Upon discussion the Board determined that Ms. Brittingham should not apply for licensure until she has completed her work with the Peace Corps. Dr. Hammonds-White stated she would contact Ms. Brittingham regarding the mental health service provider designation.

The Board reviewed a letter from **Megan Mitchell** requesting to use live video conferencing for her supervision hours due to hardship. Ms. Mitchell stated the company she works for has an LPC/MHSP willing to supervise her but is three (3) hours away.

Upon discussion the Board determined that she can use seventy-five (75) hours of video conferencing supervision but must obtain the other seventy-five (75) hours from someone within her agency that can offer supervision.
The Board reviewed a letter from Sara Cawood stating that her certification as an AAMFT supervisor will expire at the end of December 2015, due to her being unable to take the on-line course as she is not proficient with technology and is unable to travel. Ms. Cawood is requesting that the Board allow her to continue supervision of her current five (5) supervisees until they have completed the required supervision which should be complete no later than the end of 2016.

Diane Bradley, LMFT, stated this is a recent change with the AAMFT who is now providing the supervision course and it will be an issue for some licensees. Ms. Bradley said the supervision course will be taken at AAMFT meetings or electronically.

Upon discussion the Board tabled a response to Ms. Cawood’s until the December 4, 2015 meeting in order to acquire more information from AAMFT.

Dr. Wilson suggested the Board contact Susan Lehay, who is in the process of working with the AAMFT to become an approved supervisor, to obtain additional information.

**Discuss Other Board Business**

Dr. Hammonds-White said she will be attending the AASCB Conference by the AASCB, as past president, January 7 – 9, 2015 and suggested sending Ms. Speakman and Ms. Wilkins to the conference.

Dr. Nelson made a motion, seconded by Mr. Caldwell, to send Ms. Speakman and Ms. Wilkins to the January 2016 Conference. The motion carried.

Dr. Hammonds-White said it has been the practice of the Board to support the AASCB Conference with a reception or breakout session in the amount of $2,000 and asked if the Board would like to do that again.

Dr. Nelson made a motion, seconded by Mr. Caldwell, to support the conference in the amount of $2,000.

Dr. Hammonds-White suggested that the Board’s advisory attorney, Todd Pinckley, travel to the AASCB Conference.

Ms. Speakman made a motion, seconded by Dr. Nelson, to include Mr. Pinckley in traveling to the conference. The motion carried.

Dr. Hammonds-White asked Ms. Wilkins to contact Mary Alice Olson, who is the Executive Director Representative from Louisiana, regarding the AAMFTTR Conference.

Dr. Hammonds-White stated that the Federal Association of Regulatory Boards (FARB) is a national group that includes regulatory boards of all different kinds and has been very helpful to the AASCB with what goes on in the regulatory world. She asked other Board members to look at those conferences and consider attending.
Dr. Caldwell made a motion, seconded by Ms. Speakman, to send one (1) Board member and one (1) staff member to attend the FARB conference in January 2016. The motion carried.

With no other Board business to conduct, Mr. Caldwell made a motion, seconded by Dr. Nelson, to adjourn at 10:45 a.m. The motion carried.

Adopted by the Board for Professional Counselors, Marital and Family Therapist, Clinical Pastoral Therapist on this the 4th day of December, 2015.