

**MEETING MINUTES  
TENNESSEE BOARD OF SOCIAL WORKER LICENSURE**

**DATE:** July 28, 2016

**TIME:** 9:00 a.m. CDT

**LOCATION:** Iris Room, Ground Floor  
665 Mainstream Drive  
Nashville, TN 37243

**BOARD MEMBERS**

**PRESENT:** Adrienne Newman, LAPSW, Chair  
Vicki Gardine Williams, LAPSW  
Ann-Marie Buchanan, LMSW  
Elizabeth Randall, LCSW  
Julia Axley, LBSW  
Kenya Anderson, LMSW

**BOARD MEMBERS**

**ABSENT:** Amy Smith, LBSW  
Robert Zylstra, LCSW  
Tara Watson, LCSW  
Karen A. Armstrong, Citizen Member

**STAFF PRESENT:** Christi Stacey, Board Administrator  
Teddy Wilkins, Unit Director  
Todd Pinckley, Assistant General Counsel

Ms. Newman called the meeting to order at 9:20 a.m. A roll call was conducted and a quorum was present.

**Minutes**

Ms. Buchanan made a motion to accept the May 6, 2016 minutes, seconded by Ms. Williams. The motion carried.

**Office of General Counsel**

Mr. Pinkley stated the disciplinary actions as of July 22, 2016 were four (4) cases in OGC against the Board's licensees. Two (2) of which: Misty Bowen, and Donise Clemmer are scheduled to be resolved by Consent Order today.

Also, the proposed rule changes have been pulled out of internal review to address the additional changes and would be discussed during this meeting.

The consent order for Misty Bowen had been brought before the board at its last meeting but there was some confusion as to which order she wanted entered. The correct order was for review today and reflects the same general discipline as taken with other continuing education violations of the same nature. Ms. Anderson made motion to accept the order, Ms. Axley seconded the motion. None opposed and order was accepted.

Donise Clemmer LMSW, entered into consent order stating that she engaged in false advertising and practicing outside of her scope as licensed master social worker. She agreed to a six (6) month suspension, followed by one year probation. The order stated that after the probationary period she must request an order of compliance to be presented to the board in order to have her license returned to unencumbered status. The order of compliance must be ratified before the board before becoming final. She may at the board's request be required to appear before the board as a condition of having her license returned to unencumbered status. She also must pay four Type B civil penalties in the amount of \$250.00 each for a total of \$1000.00 in accordance with laws and regulations, to be paid in full within a 24 month period of the effective date of the order.

Motion was made to accept the order by Ms. Randall, seconded by Ms. Buchanan. The motion carried.

#### **Agreed Citation**

Jacob Bellepu submitted an affidavit of retirement when cited for lack of CE in response to an audit. He included a letter stating he could not pay the fine, and no longer needed the Tennessee license. The conclusive decision was if at a later date Mr. Bellepu tries to reinstate the license here, or come in by reciprocity under a different profession he must pay the fine and complete the deficient CEU's. A motion to accept the agreed citation was made by Ms. Buchanan, seconded by Ms. Williams. None opposed. The motion carried.

#### **Investigative Report**

Ms. Dorroh reviewed the Complaint Report stating there are currently thirteen (13) open complaints total of all professions combined which reflected a decrease. The majority of the orders had been recently ratified earlier within the year, and the department was currently following up to verify they were in compliance with the orders. One older reprimand was still open and that individual was consistently making payments toward her balance.

#### **Administrative Report**

Ms. Stacey reviewed the Administrative Report with the board stating that as of July 26, 2016 there are 693 LBSWs; 2601 LMSWs; 288 LAPSWs and 2551 LCSWs. Ms. Stacey gave the number of licensees that retired between the dates of May 5, 2015 and July 26, 2016: there were one (1) LBSW, twenty four (24) LMSWs, one (1) LAPSW and eleven (11) LCSWs. Ms. Stacey

also reported twelve (12) LBSWs, forty three (43) LMSWs, four (4) LAPSWs and sixteen (16) LCSWs licenses expired during that timeframe.

Ms. Stacey gave the breakdown of each level of licensure for the last quarter within that same time period that were newly licensed, applications received, expired and voluntarily retired.

Ms. Stacey gave the board dates for the remainder of 2016, and the projected dates for 2017 (\*Corrected from the previous board meeting)

Meeting dates for 2016:

October 27-28, 2016

Meeting dates for 2017

\* February 2-3, 2017

\* May 4-5, 2017

July 27-28, 2017

October 26-27, 2017

### **Financial Report Projections**

Vanessa Crutcher gave the projections for end of fiscal year 2016. She went over the breakdown of expenditures, and revenue of each area. The total of direct expenditures was \$132,311.00, the total allocated expenditures projection is \$133,715.00 with a total of all expenditures being \$266,027.00. The board fee revenue was projected at \$386,096.00. The fee reduction that took effect December of 2015 reflects a six month fee decrease into these totals. The current year net \$120,068.00 dollars projected and cumulative carryover of \$1,288,682.00 projected.

### **File Review / Phone Interview**

The board requested a phone interview with Dean Sparks who was applying by reciprocity at the LAPSW licensure level. Mr. Sparks had never sat for an exam but had been grandfathered into licensure and had continually practiced in Ohio as an “Independent Social Worker” with supervisor designation. Mr. Sparks stated he planned to practice solely as a volunteer work for the Red Cross and wanted to be licensed should he need to travel out of state during emergencies. Mr. Sparks sent employee history, with several reference letters to show qualifications of his request for licensure here without exam. The board had initially requested the phone interview should the board have had any questions for him. Based on the file review, his years of practice with requirements he had continually met to keep his Ohio license, and the level of licensure (not requesting to do clinical work) he had, made the board feel he qualified to be licensed here. The motion was made to accept the application for licensure by Ms. Buchanan, and seconded by Ms. Williams. The motion passed.

The board took a brief break so that Ms. Stacey could call the applicant to inform him he would not be called for an interview, but was approved pending the remaining items for application.

## **File Review**

The board reviewed the application for David Shields to sit for the clinical exam. Though the application did have the 30/30 weekly entries throughout, the logs reflected he exceeded the twenty-four (24) month minimum period covering nearly a three (3) year span, and provided good notes for each entry.

Ms. Axley reviewed the file and made a motion to the board to accept his application to sit for the LCSW exam, the motion was seconded by Ms. Buchanan. The motion carried.

## **Newly Licensed**

Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the following LBSWs for licensure: the motion carried

**Monica R. Carpenter  
Katherine N. Cassata  
Brenda Hollie**

**Susan M. Miller  
Amanda E. Winstead**

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following LMSWs for licensure:

**Megan E. Abraham  
Effie R. Alford  
Ashley Baltes  
Lauren R. Basso  
Cleophus Boggan Jr.  
Hardy Jamye A. Bowins  
Caitlin C. Butcher  
Jessica K. Cowick  
Tangie L. Dotson  
Amy Fidler  
Lekichia Franklin  
Ashley L. Hall  
Timothy L. Hook  
Carolyn L. Iverson  
Lauren D. Jarrett  
Robbie J. Johnson  
Sue A. Kinser  
Catlin M. Mcelvenny  
Velma Mead  
Robert E. Moler  
Nicole L. Morant  
Vanessa L. Parker  
Laurel M. Proulx  
Briana L. Roberson**

**Rachelle R. Adams  
Harold E. Avila  
Kyley M. Barton  
Amanda Bell  
Sarah B. Bohannon  
Elizabeth J. Burton  
Timothy A. Clouse  
Rachel M. Disney  
Maggie Evans  
Geisha L. Floyd  
Kristen S. Gregory  
Mira Hanna  
Desarei Hoss  
Kelsey Jo Jabara  
Stephen B. Jennings  
Cheastina M. Jones  
Carol A. Masters  
Christopher J. McGee  
Lauren Meeker  
Jacqueline L. Moore  
Mary E. H. Newcomb  
Marguerite A. Parris  
Jamie L. Reinhardt  
Kaitlin E. Rowen**

**Megan R. Salyer  
Jamie M. Sclafani  
Latonya Shelton  
Brandy L. Smart  
Krissy S. Soto  
Demetra L. Stackhouse-Power  
Jennie Swirski  
Keresse K. Thompson  
Tabitha Vanvranken  
Matthew W. Waddell  
Lindsay P. Wheeler  
April D. Wilson**

**Victoria R. Satterfield  
Alison T. Self  
Calvin J. Sloan  
Valerie Lynn Smith  
Eileen M. Sowry  
Angela G. Strange  
Barbara M. Thomas  
Carrie Spero Usher  
Kimberly M. Vogt  
Andrea M. Washington  
Serena L. White**

The motion carried.

Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the following LAPSWs for licensure:

**Tina Jones-Davis**

**Nicole Suzanne Wills**

The motion carried.

Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the following LCSWs for licensure:

**Stephanie A. Adams  
Meredith J. Casada  
Cindy L. Clements-Miller  
Jason L. Daniels  
Katherine S. Dotson  
Lindsey D. Franks  
Katie Habegger  
Charity M. Ingersoll  
Laura C. Kelley  
Cecilianne D. King  
Jana McCommon  
Carilyn L. Patrick  
Brooke A. Rudnik  
Kiersten Lowry Twitchell  
Mark S. Voyles**

**Tierra J. Brown  
Melissa D. Cherry  
Clayton A. Culp  
Stephanie V. Dettloff  
Katherine Bedinger Ferrell  
Edgar Tyrone Fritz  
Vanessa K. Howe  
Troy A. Johnson  
Young Mi Kim  
Marc C. King  
Layla S. Niemann  
Shannon Ripani  
April E. Stewart  
Sarah K. Vasser  
Jamia L. Wilson**

The motion carried

**LCSWs Approved to sit - Exam**

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following LCSWs for licensure by exam:

**Oreoluwa Abidakun  
Altovise Boyd  
Barton Davis  
Kristina Gilley  
Stacy Hillenbrand  
Shelby Johnson  
Amy Jonston  
Christina Perkins  
Rhett Reynolds  
Irena Stiepic**

**Tangela Allison  
Rachel J. Burrows  
Charlsey Gibson  
Lakesha Herron  
Quotia Holland  
Allison Jones  
SaBrenna Reed  
Anna Snyder  
Kenneth Ham  
Devin Terry**

The motion carried.

**Reinstatements**

Ms. Buchanan made a motion, seconded by Ms. Randall, to approve the following reinstated LBSWs:

**Joseph Chatman III  
Barbara B. Merrell**

**Valerie Gilley**

The motion carried.

Ms. Randall made a motion, seconded by Ms. Buchanan, to approve the following reinstated LMSWs:

**Carrie Gerlach**

**Erin M. Gray**

The motion carried.

Ms. Buchanan made a motion, seconded by Ms. Randall, to approve the following reinstated LAPSWs:

**Fairfax R. Wynne**

The motion carried.

Ms. Buchanan made a motion, seconded by Ms. Randall, to approve the following reinstated LCSWs:

**Betty N. Burns**

**Deborah D. Vines**

The motion carried.

### **Request for CE Waivers**

The Board reviewed continuing education waiver requests from the following licensees who were licensed in 2016. Ms. Buchanan made a motion, seconded by Ms. Anderson, to approve the waiver requests.

**Paul E. Clark - LMSW #10520 – Waive 2016 CEU**

**Kyley Barton – LMSW #10922 – Waive 2016 CEU**

The motion carried.

### **Correspondence Letters**

**Lisa Burdette LMSW #6353** submitted a request to reinstate her license without having to “make-up” continuing education that was not completed due to health issues. She ceased working and allowed the license to expire thinking she would not be returning to social work after a cancer diagnosis. She asked the board to waive past continuing education for the years the license was expired that is usually required to reinstate. After reviewing her request and physicians documentation a motion was made to waive all past due continuing education CEU’s for her reinstatement, noting she would be responsible for her 2016 requirement.

Ms. Randall made the motion to accept this request, Ms. Williams seconded the motion.

The motion carried.

**Rankin Cox LCSW #5273** Ms. Cox submitted a letter inquiring whether or not the individual she is supervising (Ms. Jamie Scalfani) can count client contact through telehealth means as clinical contact hours to count towards the 3000 hours that her supervisee will need in order to apply for her LCSW. Ms. Scalfani was recently diagnosed with a medical condition that resulted in her medical doctor restricting her from driving for six (6) months and has been placed on light duty. The board included in their decision that Ms. Scalfani make note of the hours completed through telehealth in her logs, and include a copy of her original request letter and boards response of allowing these hours to count when she submits her clinical application. With these hours being only a portion of her hours while under medical restrictions Ms. Buchanan made the motion to accept this request allowing it countable, Ms. Axley seconded the motion.

The motion carried.

## **Discussion of Rule Making**

Ms. Wilkins reviewed the pending rule changes and presented the board with a copy that she had highlighted the corrections and or changes she was presenting to the board. The board took some time to look at the corrections Ms. Wilkins had noted. After much discussion it was decided to first determine where the “rule changes” that had already been submitted were in the actual chain of command. If they were still awaiting review the board would like for them to be pulled back to include the editorial corrections and minor changes and then resubmit. If the draft copy has gone already gone through internal review approval stages, the changes could then be made at the rule making hearing.

Ms. Buchanan made motion to insert the changes and or corrections Ms. Wilkins had made, seconded by Ms. Williams. The motion carried.

The board discussed the process of licensure, and proposed a “pathway to licensure” to be funded by the surplus the board currently had. The board requested Ms. Wilkins to inquire what would it involve using the board’s surplus to get out educational licensure information. Such as an outreach program, printed materials that could be sent to universities, and or more website information. And or sending a board member to address future applicants if the board could provide travel expenses. Ms. Anderson informed the board she would be presenting information at the upcoming ASWB educational conference during a workshop to be held Las Vegas, she would be talking mainly about supervising undergraduate students.

## **Moment of Silence**

The board asked for a moment of silence for Ms. Michelle Horton’s death for the service she had provided to the social work profession and to this board as chair. Ms. Horton was diagnosed with a very unfortunate and quick moving illness and passed away on May 20, 2016, buried May 24, 2016

Ms. Newman gave her resignation to the board effective July 29, 2016. Ms. Newman stated she was given an opportunity to teach at Ball State University and would be moving to Indiana. She gave her thanks to the board for having had the opportunity to serve on and lead this board as chair.

The elections for a new chair will be made at the October board meeting, and Ms. Axley as acting secretary would be leading the board meeting.

Motion was made by Ms. Axley to adjourn the meeting at 11:55 am and seconded by Ms. Buchanan. The motion carried.

*Ratified by the Board on October 27, 2016*