

**BOARD OF DIETITIAN/NUTRITIONIST EXAMINERS
MINUTES**

DATE: September 26, 2014

TIME: 10:00 AM CST

LOCATION: Poplar Conference Room
665 Mainstream Dr., 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: Jacqueline Daughtry, LDN, Chair – Presiding Officer
Virginia Carney, LDN
Abbie Derrick Kozomara, LDN
Kim Pryor, LDN
Susan Brantley, LDN

MEMBER(S) ABSENT: Jennifer White, Consumer Member

STAFF PRESENT: Michael Sobowale, Board Director
Lakita Taylor, Board Manager
Zandra Williams, Board Administrator
Mark Cole, Assistant General Counsel
Nichelle Dorroh, Office of Investigations
Lisa Tittle, Division of Health Licensure and Regulations Finance
Rosemarie Otto, Health Related Boards Director

Call to Order

With a quorum present, Ms. Daughtry called the meeting to order at 10:00 AM. Ms. Daughtry welcomed Ms. Brantley to the Board. Mr. Cole introduced the new administrative staff to the Board.

Minutes

During the minutes review, Ms. Kozomara requested a detailed analysis of section 708, Professional Services and Dues from previous minutes be discussed at the next Board meeting. She inquired about payment made to Sharolyn Balsey. Ms. Carney made a motion, seconded by

Ms. Kozomara, to approve the minutes of the March 14, 2014 Board meeting as amended. The motion carried.

Office of General Counsel Report

Mr. Cole, Advisory Attorney to the Board, discussed the Sunshine Open Meetings Act and reminded members about the Conflict of Interest policy. He presented the following report from the Office of General Counsel (OGC):

A. Litigation

There were no orders to be presented for ratification.

B. Legislation

There was no new legislation to report.

C. Rules

There were no pending rules for presentation.

Investigative and Disciplinary Reports

Ms. Nichelle Dorroh, Disciplinary Coordinator, presented the report. Currently, there are no open cases. There is one (1) practitioner currently being monitored following Board disciplinary action.

Financial Report

Ms. Lisa Tittle, Division Financial Officer, presented the financial report and discussed a breakdown of the Board's expenses. As of June 30, 2014, the Board had revenue of \$80,326.75 with expenditures of \$24,745.95. Added to the FY2013 carryover, the Board currently has a projected carryover of \$96,831.64. Ms. Carney commented about the projected carryover of \$96,831.64 and stated by way of a reminder that the Board agreed at the last Board meeting not to be concerned about the cumulative carryover until it reaches \$114,000.00. Ms. Daughtry inquired about who would advise the Board when the carryover reached \$114,000.00

Mr. Sobowale responded that the Division of Health Licensure and Regulations Finance would advise the Board with recommendations. Mr. Cole added to the response, information on how other Boards are advised by the Division of Health Licensure and Regulations Finance and informed the Board they can provide and approve options for administrative staff to follow as well. Ms. Kozomara inquired why the financial report under review is only through December

31, 2013. Ms. Taylor responded that the fiscal year goes from June to July, and the report being presented was the most recent information.

Applicant Interviews

Chelsea Guetherman, DN – Ms. Guetherman is seeking initial licensure as a Dietitian/Nutrition Examiner. The Board reviewed her file due to findings of convictions on her criminal background check. Ms. Guetherman was present. After review and discussion, Ms. Brantley made a motion, seconded by Ms. Carney, to approve Ms. Guetherman for licensure. The motion carried.

Kathryn Atwater, DN – Ms. Atwater is seeking initial licensure as a Dietitian/Nutrition Examiner. The Board reviewed her file due to findings of convictions on her criminal background check. Ms. Atwater was present. After review and discussion, Ms. Carney made a motion, seconded by Ms. Kozomara, to approve Ms. Atwater for licensure. The motion carried.

Correspondence and Discussion

There was no correspondence for the Board to review.

Administrative Report

Zandra Blackshear, Board Administrator, presented the administrative report. As of September 26, 2014, there are 1607 active dietitians/nutritionists licensees.

LICENSURE STATUS TOTALS FOR MARCH 14, 2014 THROUGH SEPTEMBER 26, 2014

Dietitian/Nutritionists	
Newly Licensed – 67	Renewal Total – 378
Reinstated – 6	Online Renewals – 239
Retired – 4	Cash Office Renewals – 5
Expired – 38	Revenue Renewals – 134

Ratifications

Ms. Pryor made a motion, seconded by Ms. Carney, to approve the list of new licenses and reinstatements.

NEW LICENSES

ALECANDRA TOLINE
ALTA MARIE PEILA
ANNA MARGARET CRAGON
ARIA MARIE WEBBER
ASHLEY KAY GILLES
AUDREY TAYLOR KAELIN
BETHANY DIANNE GARNER
BRIDGET JULIA MAHONEY
BRITTANY CAROL HAYNES
CALLIE WIENS
CARA BARBARA HEDGES
CASSANDRA LYNEE DOBBS
CHARLENE ELAINE SCHMIDT
CHRISTINA BOYDSTON
CHRISTINE ALYSE JACKSON
CHRISTINE ELLERBROCK
CHRISTY LYNN FERGUSON
COURTNEY TEAL SCHAND
CRISTINA JEAN CAVANAUGH
CYNTHIA MARIE MICK
ELAINE DIANE HOWELL
EMILY BETH TURBEVILLE
EVANGELIA SOSA
FELICIA ANNE BALDING
GLYNA DICKERSON
HALEY L. RICHARDSON
HALEY MORGAN TATLOR
HANNAH CHRISTIANSEN
HOLLY REBEKAH MASON
JENNIFER MARIE SCHMIDT
JENNIFER SARAH BARNOUD
JUDY MARIE NO
JULIA KRISTAN GODWIN

KARLA DIANE DEEN
KATELYN NICOLE PARK
KATHERINE DANIELLE CALHOUN-
PONDER
KATHERINE RENEE SKRZYPEK
KATHRYN MAUREEN TERRY
KAYLA MARIE LOFQUEST
KELLY ANDREWS IHNEN
KHRYSTA ANN MARIE BAIG
KORI MICHELLE HIGGINS
KRISTEN LYNN BOCCHER
LAURIE VAN WYCKHOUSE
LEAH CHRISTINE PENN
LESLIE ANN CARR
LINSEY TIRA DOXTATER
LISA MARIE FISHER
MACKENZIE RAE JOHNSON REESER
MARLYS LOU CAQUELIN
MARY TAYLOR HYDE
MEGAN NICOLE JOBE
MEGHAN STARR HENSLEY
MICHELLE LYNN ESPOSITO
PATRICIA V. DILORENZO
ROBERT ZACHARY DEBERRY
RYH TESSA NABIELSKI
SARAH GEHRING PROVENCE
SHAUNA NICOLE BORRERO
SHELLEY ADALINE ROATEN
SHELLY D. BECHTEL
SPENCER E. ANDERSON
TIA MARIE FILHIOL
TIMOTHY EDWARD OLSZEWSKI
WHITNEY CAMILLE SHEFFIELD

REINSTATEMENTS

MARY HAWYOOD
CINDY OSBORN
LORA PENDERGRASS STANFIELD
ELIZABETH ANN MCILWAIN

CHERYL ANN SLAYTON
SHANN LYNN YOUNG

The motion carried.

Further Discussion(s)

Board Member Composition

Ms. Kozomara inquired whether there was any update from previous Board meeting discussion concerning a replacement for Ms. Jennifer White, Consumer Member. Ms. Carney and Ms. Daughtry mentioned the expiring terms for Board members, and would like to inquire about the renewal procedure. Ms. Taylor responded that administrative staff will provide information at the next scheduled meeting.

Tennessee Academy of Nutrition and Dietetics

Diane Polly, attorney for the academy, stated they are monitoring issues worldwide related to the profession, and currently, there are no issues to bring to the attention of the Board.

Adjournment

With no further business being presented, the meeting adjourned at 10:33 am.

These minutes were ratified by the Board at the March 13, 2015 meeting.