

MINUTES OF THE BOARD OF DIETITIAN/NUTRITIONIST EXAMINERS

DATE: March 13, 2015

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room
665 Mainstream Drive, 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: Jacqueline Daughtry, LDN, Chair – Presiding Officer
Abbie Derrick Kozomara, LDN, Secretary
Virginia Carney, LDN
Kim Pryor, LDN
Susan Brantley, LDN

MEMBER(S) ABSENT: Jennifer White, Consumer Member

STAFF PRESENT: Michael Sobowale, Board Director
Lakita Taylor, Board Manager
Zandra Pickett, Board Administrator
Mark Cole, Assistant General Counsel
Nichelle Dorroh, Office of Investigations
Vanessa Crutcher, Fiscal Officer
Rosemarie Otto, Health Related Boards Director

1. Call to Order

With a quorum present, Ms. Daughtry called the meeting to order at 9:00 AM.

2. Election of officers

Ms. Carney made a motion, seconded by Ms. Brantley, to nominate Ms. Abbie Kozomara as Board Secretary. The motion carried. Ms. Kim Pryor made a motion, seconded by Ms. Ginger Carney, to nominate Ms. Jacqueline Daughtry to continue as Board chair. The motion carried. Both accepted to serve in these respective roles on the Board.

3. Minutes

Ms. Kozomara and Ms. Daughtry noted an amendment to the minutes of the September 26, 2014 meeting. Ms. Kozomara wanted an amendment to the Board consultant's name on page 1 in the minutes from "Sharon Balsley" to Sharolyn Balsley. She also noted that on Page 5, the name, "Diane Paley" should be changed to Diane Polly. On Page 5, last paragraph of the minutes, Ms. Daughtry wanted an amendment to the wording used to describe the Board's inquiry pertaining to re-nomination process for those Board members whose terms have expired. She wanted the phrase "would like" to be changed to "inquire about". There being no other amendments noted, Ms. Brantley made a motion, seconded by Ms. Carney, to approve the minutes of the September 26, 2014 Board meeting as amended. The motion carried.

4. Ratifications

Ms. Carney made a motion, seconded by Ms. Brantley, to approve the list of 69 newly-licensed practitioners and 7 license reinstatements. The motion carried.

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Profession : Dietitian / Nutritionists

Licenses Issued from 09/18/2014 To 03/06/2015

File Number	License Number	Date Issued	Name	Expiry Date
2831	2831	01/14/2015	PAIGE LEANNE ADKINS	06/30/2016
2859	2859	02/25/2015	ANNE NEAL AMMONS	12/31/2016
2803	2803	09/29/2014	MORGAN CHAFIN ANDERSON	10/31/2016
2712	2712	10/13/2014	MARGARET MARY APURA	10/31/2015
2756	2756	09/26/2014	KATHRYN RUTH ATWATER	08/31/2015
2797	2797	09/22/2014	AMANDA DANIELLE BARNABI	09/30/2015
2769	2769	02/18/2015	DENISE N BELL	08/31/2016
2861	2861	02/25/2015	KATELYN MUSTAIN BIANCONI	09/30/2017
2818	2818	10/22/2014	MARGUERITE PICOU BISHOP	02/29/2016
2853	2853	02/04/2015	BRITTANY BIVINS	07/31/2016
2785	2785	11/20/2014	KRISTI LYNN CALDWELL	10/31/2016
2842	2842	02/02/2015	MACKENZIE KAY CAMPBELL	10/31/2016
2834	2834	12/15/2014	MARGARET WRIGHT CARR	10/31/2017
2857	2857	02/25/2015	KRISTIE MARIE CIUS	10/31/2017
2809	2809	10/17/2014	MELANIE ANNE DILLARD	11/30/2016
2772	2772	09/24/2014	SARAH LUCIANNE FERGUSON	06/30/2016
2812	2812	10/21/2014	MICHELLE GARCIA	07/31/2016
2827	2827	12/03/2014	MARGARET ANN GIUNTA	12/31/2015
2822	2822	12/11/2014	BOBBIE MARIE GREGG	08/31/2017
2781	2781	10/16/2014	KRISTEN A HAGARTY	07/31/2017
2817	2817	10/14/2014	CARMEN ASHLEY HARRIS	09/30/2016
2773	2773	10/22/2014	SARA CHRISTINE HAY	07/31/2017
2821	2821	11/19/2014	MARGOT LEIGN ANNE HEWITT	03/31/2017

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2836 2836 01/06/2015 MADDEN MARIE HOGAN 07/31/2016

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File Number	License Number	Date Issued	Name	Expiry Date
2839	2839	01/13/2015	LAUREN RENEE HOUSE	07/31/2017
2801	2801	10/09/2014	ABSENIA REYES JACOBE	09/30/2015
2844	2844	02/04/2015	KAITLYN BAILEY JENNINGS	06/30/2016
2826	2826	11/14/2014	AUGUSTA MAE JONES	07/31/2016
2858	2858	03/06/2015	LAUREN KRISTINE JONES	12/31/2016
2793	2793	11/20/2014	MELINDA ANN JONES	02/28/2017
2835	2835	12/15/2014	KRISTEN KAYLA KEEN	07/31/2017
2814	2814	10/16/2014	AMANDA PHILLIPS KRANZ	06/30/2016
2825	2825	11/25/2014	ALISON BETH LICQUIA	08/31/2016
2791	2791	09/24/2014	CATHERINE ELIZABETH LUEDTKE	07/31/2017
2823	2823	11/19/2014	AILEEN MARGARET MCAINSH	06/30/2017
2808	2808	09/22/2014	MEAGAN JADE MCCALLUM	11/30/2016
2788	2788	09/29/2014	JEANETTE M. MENAPACE	12/31/2015
2851	2851	02/25/2015	ASHLEY MILLER	10/31/2016
2799	2799	10/08/2014	CLARA JANE MORRELL	10/31/2016
2795	2795	09/18/2014	KERSTYN ELIZABETH MOTTER	12/31/2016
2856	2856	02/25/2015	LARA ROSE MURPHY	12/31/2017
2837	2837	01/14/2015	MORGAN ELIZABETH MYRICK	12/31/2016
2854	2854	03/06/2015	LEIGH ANN NEELY	08/31/2017
2833	2833	12/18/2014	GINA MARIE NIELSEN	02/28/2017

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2810	2810	11/24/2014	LORNA JEAN OCONNELL	07/31/2017
2820	2820	11/04/2014	LEA OHARA	02/29/2016
2819	2819	10/31/2014	SUSIE SEIHWAN PARK	10/31/2016
2762	2762	11/04/2014	MORGAN LEIGH PATTERSON	07/31/2016

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Profession : Dietitian / Nutritionists

Licenses Issued from 09/18/2014 To 03/06/2015

File Number	License Number	Date Issued	Name	Expiry Date
2784	2784	09/30/2014	AMBER MARIE PAYNE	11/30/2015
2787	2787	01/06/2015	MELISSA MARIE PERRY	01/31/2016
2804	2804	09/22/2014	KATIE RANAY POTTS	04/30/2016
2843	2843	01/14/2015	CHRISTINE EVA POWELL	08/31/2017
2816	2816	09/29/2014	RYAN CHRISTOPHER RAFACZ	12/31/2015
2807	2807	09/23/2014	JESSICA DANYEL RAMEY	09/30/2016
2829	2829	12/03/2014	CAROLYN JEANNE RICCIARDI	09/30/2016
2811	2811	11/05/2014	AMY LEE RICHARDS	03/31/2016
2840	2840	02/02/2015	JENNIFER BLAINE SEFCIK	12/31/2016
2798	2798	09/29/2014	ANNE SHUTELOCK	01/31/2017
2815	2815	11/20/2014	ELIZABETH ANN SINCLAIR	07/31/2016
2849	2849	01/29/2015	SUSAN SMITH	10/31/2016
2783	2783	09/29/2014	EMILY MICHELLE STERN	10/31/2015
2824	2824	11/14/2014	CORI LYN SWEET	03/31/2016
2806	2806	09/26/2014	ELIZABETH THOMAS	01/31/2017
2848	2848	01/29/2015	ASHLEY LENOX THORNHILL	06/30/2017
2775	2775	09/22/2014	TIFFANY ANN TRAMMELL	12/31/2016

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2802	2802	10/08/2014	JENNIFER LEIGH VARNER	06/30/2017
2850	2850	02/03/2015	CYNTHIA ELAINE WEST	08/31/2017
2828	2828	12/04/2014	CHELSEI CARDOSO WOLZ	07/31/2016
2813	2813	10/08/2014	ALYSE NICHOLE WOODLEE	01/31/2016

Total Number of Licensees: 69

Profession: 3955 Dietitian / Nutritionists

Report : REINSTATED

Selection: From Status Date 09/18/2014 To 03/06/2015

Sorted : ALPHABETICALLY

Date	Name	City	ST	Licensure Category
01/09/2015	LAUREN OLIVER HEATH Last Active: 10/11/2013 REINSTATE FAILED TO RENEW>2YRS	FRANKLIN	TN	Licensed File # : 1880 Xact Cde : 6210
10/16/2014	STACEY MICHELLE KNEPPLE Last Active: 06/09/2014 REINSTATE RENEWAL	ANTIOCH	TN	Licensed File # : 2413 Xact Cde : 6110
09/26/2014	PAMELA ANN MARKS-SHULMAN Last Active: 07/09/2004 REINSTATE FAILED TO RENEW>2YRS	NASHVILLE	TN	Licensed File # : 1080 Xact Cde : 6210
11/14/2014	KRISTIN VOLKERT MOCK Last Active: 10/09/2007 REINSTATE FAILED TO RENEW>2YRS	NOLENSVILLE	TN	Licensed File # : 967 Xact Cde : 6210
10/15/2014	EZIMAMAKA IEJOMA ONYEMA Last Active: 10/07/2011 REINSTATE FAILED TO RENEW>2YRS	MEMPHIS	TN	Licensed File # : 1790 Xact Cde : 6210
01/20/2015	MARI-ETTA MAHAFFEY PARRISH Last Active: 03/07/2014 REINSTATE FAILED TO RENEW>2YRS	NASHVILLE	TN	Licensed File # : 2082 Xact Cde : 6210
12/11/2014	JOSEPHINE B TOTTE Last Active: 11/07/2013 REINSTATE FAILED TO RENEW>2YRS	HENDERSONVILLE	TN	Licensed File # : 822 Xact Cde : 6210

Number Of Records Selected: 7

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5. Office of General Counsel Report

Mark Cole, advisory attorney to the board, discussed the Sunshine Open Meetings Act and the Conflicts of Interest policy. He also discussed the US Supreme Court Case of North Carolina State Board of Dental Examiners vs. FTC, and possible legal ramifications in the future for various regulatory boards and agencies. He stated that in response to the ruling, a systemic review will take place, in conjunction with the State Attorney-General's Office, to further examine the results of the case and possible impact on various regulatory boards in Tennessee. He stated that Tennessee is already doing most of the things established in the ruling. He later presented the following report from the Office of General Counsel (OGC):

A. Litigation

There were no orders to be presented for ratification.

B. Legislation

There was no new legislation to report.

C. Rules

There were no pending rules for presentation.

6. Investigative and Disciplinary Reports

Ms. Nichelle Dorroh, Disciplinary Coordinator, presented the report. Currently, there are no active complaints or open cases in the Office of Investigations. There is one (1) practitioner currently being monitored following Board disciplinary action.

7. Financial Report

Ms. Vanessa Crutcher, Division Financial Officer, presented the financial report and discussed a breakdown of the Board's expenses. She reported that the percentage of Board's share of allocated expenditures is .60% or \$21,937.84. The total expenditure for the Board is \$62,009.93 and revenue is \$83,855.12 leaving a current net of \$21,845. The carryforward for FY2014 is \$98,252.54 and projected total cumulative carryover for FY2015 is \$127,184.37. Ms. Crutcher stated that she does not foresee any problems with the Board's finances or budget at the moment but that a financial review will be done for all Health Related Boards beginning in April. Ms. Kozomara inquired about the salaries and wages doubling from last fiscal year. In response, Ms. Crutcher replied that this is time records and the increase seen could be due to administrative staff working more on the board. Ms. Daughtry inquired about the possibility of the carryover amount reaching \$114,000.00 by September and if any advice could be provided to the board on what to do with the projected surplus. Ms. Crutcher responded that the Board is not quite at that

point yet. She stated that the appropriate time frame to revisit the issue would be by the next board meeting and, perhaps an advice could be provided then on doing a fee decrease. Ms. Daughtry inquired if a fee decrease would be the only option or if there are other options available to the Board to consider. Ms. Crutcher responded that surpluses could also be used on attending conferences or renting a booth at a convention. Ms. Carney suggested possibly setting up an exhibit this year at the Tennessee Academy of Nutrition and Dietetics (TAND) annual meeting to promote licensure in the profession.

8. Administrative Report

Zandra Pickett, Board Administrator, presented the administrative report. Currently, the Board of Dietitians/Nutritionist has 1632 active licensees as of March 6, 2015.

LICENSING ACTIVITIES STATUS TOTALS FOR THE MONTHS OF
SEPTEMBER 18, 2014 THROUGH MARCH 6, 2015

Dietitians/Nutritionist	
New Applications Received - 80	
New Licenses Issued – 69	Total- 342
Reinstatements – 7	Online Renewals- 202
Licenses Retired- 4	Paper Renewals- 140
Failed to Renew- 33	

The online renewal constitutes a usage rate of 59% for renewals during this period.

Ms. Kozomara inquired about the update from the previous board meeting discussion concerning a replacement for Ms. Jennifer White, the consumer community member. Mr. Sobowale responded that the issue of Ms. White has been brought to the liaison attention and a replacement for this position is in process.

Upon discussion and a motion by Ms. Kozomara, seconded by Ms. Pryor, the Board voted to send Ms. Carney and Ms. Brantley, with Ms. Daughtry as an alternate, to the Council on Licensure, Enforcement and Regulation (CLEAR) Conference that will be held at Boston Park Plaza Hotel & Towers at Sept 17-19, 2015.

9. Correspondence and Discussion

Ms. Stephanie Hansen, Certification of Nutrition Specialist, requested non-registered dietitians/nutritionists to be given a pathway for licensure in the State, and for the Board to allow this in the rules. The Board reviewed correspondence from Ms. Hansen, and after discussion, the Board recommended Ms. Hansen to consider an internship and apply for licensure under current board rule. The motion carried.

Also, the Board recommended that the Accreditation Council for Education in Nutrition and Dietetics (ACEND) should be contacted to address her question about becoming an eligible supervisor.

10. Further Discussion(s)

Ms. Kozomara followed up from previous board meeting discussion regarding a payment that was made to an individual showing up on the Board's financials. Ms. Pickett responded that, upon inquiring from the Board fiscal office, this payment was made to Sharolyn Basley, Board Consultant, for her work on behalf of the Board.

Ms. Pryor inquired about her continued service on the Board. Mr. Cole responded that she can continue to serve until re-appointed.

Ms. Kozomara requested that meeting dates should continue to be scheduled on Fridays.

11. Adjournment

With no further business to discuss, Ms. Brantley moved for an adjournment. Ms. Carney seconded the motion. The meeting adjourned at 10:00 am.

These minutes were ratified by the Board at the September 11, 2015 meeting.